

**GOVT. DEGREE COLLEGE, NAGROTA BAGWAN**

**DISTRICT KANGRA, H.P.-176047**

***(NAAC ACCREDITED GRADE 'B' COLLEGE)***



***(UGC 2(f) & 12(b) recognised)***



## **DEPARTMENT OF BBA & BCA**

*(NAGROTA EDUCATIONAL SOCIETY FOR PROFESSIONAL ADVANCEMENT)*

### **PROSPECTUS-CUM-HANDBOOK OF INFORMATION (2026-27)**

#### **Admission Schedule for the Session (2026-27)**

- ❖ Start of online registration- : 14 May 2026
- ❖ Last date of Registration- : 10 June 2026
- ❖ Display of first merit list- : 16 June 2026
- ❖ Fee Deposition up to- : 17-18 June 2026

For online Registration kindly visit <http://gdcnb.org/>



## From the Principal's Desk...

**“Education is not the learning of facts,  
but the training of the mind to think.”**

**Albert Einstein**



Welcome to Government College Nagrota Bagwan.

As the Principal of the College, I feel honoured and privileged to be part of an educational institution where every stakeholder is a learner and every day is an opportunity to learn and discover new things. We look at ourselves as a community of learners, where everyone learns including our teachers, parents & staff. I believe in keeping high standards of teaching with an absolute commitment to strive to understand and improve the educational process, using team strategies, while wholly cantering on student achievements. Our staffs employ two diverse strategies- Love and Logic to foster a positive learning environment for all our students. Love and Logic may seem like two contrasting forces. While love helps nurture trusting relationships, where students feel respected, appreciated and loved by the teachers, logic helps develop in student's personal responsibility, self-control; good decision makes skills, self-confidence, and character building with high moral values. Students learning involve and revolve around an effective partnership between home & college. The stronger the partnership, more the students will benefit. Learning is social, and in this context we encourage the students to come and speak to us in person for a more detailed perspective. I look forward to working with all of you in the college where parents are welcome at any time, students are engaged in meaningful learning and the staff members are valued and appreciated for their efforts.

**Dr. Surender Kumar Soni**

**Principal**

## Coordinator's Message

### Department of Business Administration



Dear Students

Science and civilisation have made rapid strides especially in recent times and as a result, the world has gone a transformation. But behind all the progress of mankind is the human factor, the human capital – the skills, education and experience which are invaluable and irreplaceable. Several studies into economic growth in advanced countries have confirmed the importance of investment in human capital.

A country's physical capital is of course important ----- natural resources, minerals, dams, forests and industrial establishment. But about three fourths of the income even of advanced countries comes from human skills and the ability of the people, not from land, property rights and other permanent assets. Man exploits these assets through his capacity to create wealth and it is the capacity that makes all the difference between a rich, prosperous and progressive country and a poor and backward one.

India is rich and yet it is poor. It is rich in natural resources, mineral wealth, varied assets, rivers, forests, etc. It has a massive population also. There are lakhs of skilled workers too, but they constitute a small minority. There is no dearth of human capital in this country. As a result of the inadequate utilization of human resources, there is unemployment, illiteracy, malnutrition and poverty. Therefore, the human factor needs to be closely studied in relation to India. Mere numbers contribute very little to real human capital. It is education and training that count. Similarly, expenditure on education and training and improvement of health and research needs to be increased.

It is not only the inadequacy of attention and expenditure on developing human capital that needs to be remedied but it is the all-round development of the human personality, through sustained and concerted efforts that can help ensure the country's salvation. Mahatma Gandhi has said: "There are no two opinions about the fact that intellect rather than riches will lead. Character will count at the crucial time.

I welcome you in the portals of this institution.

**Dr. Rajeev Kumar**  
**(Coordinator –Department of Business Administration)**

## **Coordinator's Message**

### **Department of Computer Application**



It gives us immense pleasure to extend a warm welcome to each of you as you embark on your journey with the Bachelor of Computer Application (BCA) program in Government College Nagrota Bagwan. We are firm believers in delivering education of the highest quality, with technology serving as its driving force.

In our college, we are dedicated to nurturing the latest talents among our students, equipping them with the abilities to confidently confront the challenges posed by globalization and fierce competition. Through innovative education and practical experiences, we prepare our students to excel in a rapidly evolving global landscape.

Our mission in Government College Nagrota Bagwan is to empower students with the knowledge and skills necessary to thrive in the dynamic landscape of Information Technology and its related fields. Through a culture of hands-on learning, we encourage students to tackle challenging projects and expose them to industry-relevant practices. We are dedicated to impart a high level of knowledge, skills, abilities, attitudes, and beliefs essential for a productive and successful life. Committed to maintaining a balance between theory and practice, we also instill the ability to think critically and communicate effectively.

Our faculty and support staff is dedicated to guide you throughout your academic journey.

You are always welcome, whenever assistance is required with coursework, to seek career advice or any form of personal support. Your success is our top priority, and we are fully committed to providing you with the resources and assistance necessary for your growth and flourishing.

Choosing to join our college is a decision that will broaden your horizons, nurture your personality, and open doors to the very best career opportunities. Thank you for selecting Government College Nagrota Bagwan.

Once again, welcome to an exhilarating journey that promises both fulfilment and enjoyment.

**Dr. Rakesh Kumar Pushap**  
**(Coordinator- Department of Computer Application)**

## **About Govt. College Nagrota Bagwan**

Government College, Nagrota Bagwan is 2(f) & 12(b) recognised college, situated in the foot hills of snow-capped Dhauladhar mountain range and was established in 2006 to cater to the educational needs of the students of the hill state. It has a sprawling campus and a well-designed building spread over approximately 100 Kanals area. It is affiliated to Himachal Pradesh University, Shimla and offers courses in Humanities, Basic Sciences and Commerce at the undergraduate level and in English, Commerce and Mathematics at the postgraduate level.

The primary objective of the institution is to enable the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects. Academic excellence through the use of the state-of-the art educational techniques, personality development and social orientation of the students are the primary focus areas of the institution. Government College, Nagrota Bagwan therefore strives to inculcate a strong foundation of ethical principles in the students and make them academically excellent by acquiring global competencies with the help of technology. We also ensure all-round development of their personality so that they evolve into mentally and physically mature individuals who are ready to face the vicissitudes of life with optimism, courage and confidence.

The college has been continuously growing under the efforts of enthusiastic and hardworking team of 28 faculty members. The total strength of students in Humanities, Commerce, Science and M.A/M.Com/M.Sc. (English, Commerce & Mathematics) is currently 2954. The college possesses adequate infrastructure in terms of classrooms, library, science and computer laboratories, music rooms and a big playground for sports activities. The college commits itself to fulfil true mission of harnessing education for the uplift of the socially and economically challenged sections of the society.

### **VISION AND MISSION OF THE COLLEGE**

We envision ourselves as one of the leading institutes of higher learning that imparts quality and value-based education to students of the hill state. We aim to nurture an atmosphere of intellectual vigour and moral rectitude in which the youth of the region may find their fulfilment, achieve success and contribute constructively towards the development of nation. Our constant endeavour is to provide a safe, secure and conducive learning environment to the underprivileged students from rural and semi urban areas, particularly girls who aspire for higher education. We strive to educate young minds to be competent, committed and compassionate citizens who respond thoughtfully and responsibly to the challenges of ever-changing world.

The college is committed to provide holistic education that brings transformation of body, mind and spirit. We strive for academic excellence but also focus on engaging our students in co-curricular activities for all round development of the personality. We are dedicated to the cause of empowerment of rural youth and constantly encourage enrolments by providing them with best of infrastructure, learning resources and financial assistance, as and when required. We facilitate ethical higher learning while nurturing a sense of social responsibility, gender sensitivity, environment sustainability and an optimistic outlook towards life.

## Content

Sr.No.	Title	Page No.
1	Tentative Activities & Academic Calendar	8
2	NESPA-The Society for Self-Financed Courses	9
3	Faculty Profile	11
4	Committees/Administrative Assignments (2026-27)	16
5	PTA Meeting	19
6	General Admission Rules	20
7	Dress Code	22
8	Syllabus of BBA & BCA	23
9	Co-curricular and extra-curricular activities	32
10	General Rules for Leave/Fee /Fine	35
11	Facilities	37
12	Fee Structure	41
13	Code of Conduct	43
14	Ragging and Anti- Social Activities	44
15	BBA & BCA Activities	46
16	Training & Placement Cell	52
17	Our's Gem	53
18	Anti Chitta Oath	56

## TENTATIVE ACTIVITIES& ACADEMIC CALENDAR: BBA/BCA

- **JUNE 2026**  
Environment day – 05th June 2026  
International Yoga day – 21st June 2026
- **JULY 2026**  
Induction & Orientation (1<sup>st</sup>Sem) -  
Regular Classes –  
International Youth Day
- **AUGUST 2026**  
Fresher's party -  
Independence Day - 15th Aug 2026
- **SEPTEMBER 2026**  
Teacher's Day - 5th Sept 2026  
Workshop/ Industrial Visit- BBA/ BCA (III) 3rd week of September  
Corporate Day – (Ad-Mad Show, Quiz), - (Logo Making) -  
Workshop on Recent Trends in Business –
- **OCTOBER 2026**  
Parents-Teacher Meeting- 1st week of October  
Swacch Bharat Abhiyan- 2nd October 2026  
Collage making competition- 2nd week of October  
Recycle & Reuse Activity- 2nd week of October
- **NOVEMBER 2026**  
Mid-Term Exams BBA/BCA - 2nd Week of November 2026
- **DECEMBER 2026**  
Final Exam BBA/ BCA - 3rd Week of Nov2026  
World Computer Literacy Day -2nd Dec 2026
- **FEBRUARY 2027**  
Workshop on Career counseling – BBA/ BCA (VI) - 2nd Week of February 2027
- **MARCH 2027**  
Educational Trip BBA/BCA -1st Week of Mar 2027  
International Women's Day- 08th Mar 2027  
Water Day – Painting Competition
- **APRIL 2027**  
Mid Term Exams BBA/BCA - 2nd Week of Apr 2027  
Parents-Teacher meeting- 1st week of Apr  
Earth Day 22nd April 2027  
Farewell - 3rd Week of April 2027
- **MAY 2027**  
Final Exams BBA/ BCA - 2nd Week of May 2027  
World Telecommunication Day 17th May 2027

## **NESPA- The Society for Self-Financed Courses (Under Govt. College Nagrota Bagwan)**

The courses of BBA/BCA run under the society NESPA and the primary objectives of the “Nagrota Educational Society for Professional Advancement” (NESPA), under Govt. College Nagrota Bagwan is to establish, manage, operate, maintain and control the imparting of Education in vocational, professional, Add-on courses, online courses and its related areas in the college with in aim to develop skilled / professional work force in these areas. So that pupils of rural area can also empower them with the skills of modern world. The entire requisite infrastructure for these courses in the college is established, managed and run by the society on a self-sustain revenue model. “Nagrota Educational society for professional Advancement” (NESPA) is a college level body that works under Govt. College Nagrota Bagwan and the overall control of the department of Higher Education of the Govt. of Himachal Pradesh Government. This society a legal entity and registered under **the society act 2006 on 23<sup>rd</sup> day of June 2021.**

### **The Aims and Objectives of the Society**

- To meet educational demand, the population, especially rural population, support professional and career development of individuals by introducing professional courses, Vocational, Add-on and online courses with different fee structure on self-financing basis in the college.
- To enhance the vocational and professional skills among the students, as per the present scenario who join the courses.
- To increase the employability of the youth by introducing innovative and industry based and other skill development courses.
- To prescribe the rules and regulations for the admission of students for various courses with the approval of H.P. Govt. / H.P. University.
- To fix and demand such fees and charges as may be laid down in the bye- laws made under the rule of society.
- To impart, undertake, organize and or assist in organization of short term courses, training, workshops, seminars, conferences, lectures and similar courses in ICT, Business Skills, Languages, Humanities, Pure and Applied Sciences, Research methodology etc. in the college and in other places and its extension centres in order to meet the demand of the Industries, Business and Society.
- To establish and maintain laboratories, libraries, placement cells and consultancy and other government services.
- To collaborate with other institutions, associations, societies and universities in and outside the State / Country to achieve similar objectives.
- To meet the expenses of the society including expenses incurred in exercise of the powers and discharge of functions.
- To establish and maintain superannuating schemes for the benefit of the employees of the Society.
- To prepare and maintain accounts and other relevant records and to prepare annual statements of accounts in such forms as may be prescribed by the State Government.
- To create incentives for better performance.

- To reduce the financial burden of the State Government.
- To generate employment in the teaching and non-teaching sector.
- To promote the interaction between industry and students.
- Dissemination of professional knowledge, cultural education along with promotion of extra co-curricular and sports activities.
- To maintain the quality of teaching in the institution/ college.
- To employ or engage teaching, administrative, academic, technical, ministerial and other supporting staff in accordance with the rules and bye-laws of the society.
- To adopt all publicity measure such as campaigning through media like TV, Radio, Newspaper, Banner, Posters etc. for creating awareness about the programmes for the benefits of the students.
- To render constructive assistance in running and management of the college for the overall development of taught and institution.
- To arrange social functions, seminars, lectures, workshops, personality development camps, on-campus recruitment drives etc.
- To receive donations/grants and acquire/purchase any moveable or immovable property from any govt. / semi govt. organizations or individuals in the name of society for furtherance of its objectives.

### **SELF-FINANCED COURSES**

With the intent of developing entrepreneurial skills among the youth of the region as well as to cope with the growing demand of computer professionals at all levels, Govt. College, Nagrota Bagwan introduced undergraduate courses in Business Administration and Computer Application. These self-financing courses are under the control of the college-level Nagrota Educational Society for Professional Advancement (NESPA). The institute well-equipped classrooms and computer labs for the smooth functioning of these courses. Moreover, the college well-qualified and experienced staff to guide.

### **DEPARTMENT OF BUSINESS ADMINISTRATION**

The department provides a three-year degree program, split over six semesters. The course is specially designed to meet the challenges of the rapidly changing business environment in the globalized world of today. The total numbers of seats in BBA are 60.

### **DEPARTMENT OF COMPUTER SCIENCE**

The department provides a three-year degree program, split over six semesters. The course aims to acquaint and equip the students with the latest knowledge regarding programming and coding, thus preparing them for the highly competitive professional world. The total numbers of seats in BCA are 60.

#### **Affiliation Details**

The courses are affiliated to HP University Shimla as per the following:

<b>University Name</b>	<b>BBA</b>	<b>BCA</b>
HPU Shimla	Semester 5(60 seats)	Semester 5(60 seats)
HPU Shimla	Semester 3(60 seats)	Semester 3(60 seats)
HPU Shimla	Semester 1(60 seats)	Semester 1(60 seats)

## Faculty of Self –Finance Course

The BBA and BCA Department of Govt. College Nagrota Bagwan have a highly qualified and Experienced Faculty. Their efforts are complemented by the strong support and patronage of the industry. Apart from being friends, philosopher's and guides to students in their quest for excellence, faculty members contribute regularly to the growing field of management research through their articles and research papers. The environment of the Department offers the students a sense of values and mind set, while the daily intellectual stimulation spurs them to excel.

## Faculty of BBA

Photo	Name	Qualification	Contact No./ Email
	Dr. Manjit Singh (Member Secretary)	M.Com., Ph.D.	94181-21221 <a href="mailto:msjat77@gmail.com">msjat77@gmail.com</a>
	Dr. Rajeev Kumar, (Coordinator-BBA)	M.Com, M.Phil, Ph.D.	9459037257, <a href="mailto:Rkbn09@gmail.com">Rkbn09@gmail.com</a>
	Mr. Raman Kumar	M.Com. UGC- NET	9817074182, <a href="mailto:rkshahpur@gmail.com">rkshahpur@gmail.com</a>



Mr. Vikas Chauhan

MBA ,UGC- NET  
(Management)  
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Mr. Sanjeev Kumar

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## Faculty of BCA

Photo	Name	Qualification	Contact No./ Email
	Mr. Sanjay Sharma	M.Sc. (Physics)	94184-12976 sanjayarshia11@gmail.com
	Dr. Rakesh Kumar Pushap Co-ordinator BCA	Ph.D in Economics	9418353489 pushp24feb@gmail.com
	Dr. Reeta Devi	B.Ed., M.Sc., M.Phil., Ph.D.	9459094403 reetamaths6@gmail.com
	Dr. Madhvi Parashar	B.Ed., M.Phil., Ph.D. English	9418825688 parashar25688@gmail.com



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Mrs. Ayasha  
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Miss Isha  
Sharma (Guest  
Faculty)

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8628855486

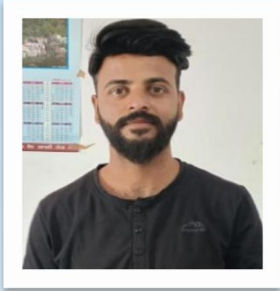
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## Non-Teaching Staff

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Mr. Rishi Office 7807542310  
Choudhary Assistant(BBA) 123samdude90@gmail.com



Mr. Sunny Office 9816203867  
Choudhary Assistant(BCA) aniket89880@gmail.com

## Training and Placement Officer

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Mr. Pankaj Training & Placement Officer 90159-95616,  
Thakur tpogcnagrotabagwan@gmail.com

## COMMITTEES/ADMINISTRATIVE ASSIGNMENTS (2026-27)

For the better and efficient functioning of the College, following committees are constituted so that the students can get enough time and opportunities to get the assistance well in time. The latest information related to the constitution of committees is also uploaded in the college website. Students can contact the concerned committee Convener/Members as per the requirement.

### ADMINISTRATIVE COMMITTEES FOR THE SESSION: 2026-27

#### 1. Admission Committee:

Sr. No.	Name	Duty assigned
I	Dr. Rakesh Kumar Pushap	Convener (BCA)
II	Dr. Rajeev Kumar	Convener (BBA)
III	Mr. Rahul Kumar	Member
IV	Mrs. Ayasha Kapoor	Member
V	Mr. Raman Kumar	Member
VI	Mr. Vikas Chauhan	Member
VII	Mrs. Kavita	Member
VIII	Mr. Sanjeev Kumar	Member

#### 2. Discipline and Anti- Ragging Committee:

Sr. No.	Name	Duty assigned
I	Dr. Rajeev Kumar	Convener
II	Mr. Raman Kumar	Co-Convener
III	Mr. Vikas Chauhan	Member
IV	Mr. Sanjeev Kumar	Member
V	Mrs. Kavita Devi	Member

#### 3. Career Guidance, Training and Placement Cell:

I	Dr. Rakesh Kumar Pushap	Convener
II	Dr. Rajeev Kumar	Co-Convener
III	Prof. Madhvi Parashar	Member
IV	Mr. Raman Kumar	Member
V	Mrs. Kavita	Member
VI	Mr. Pankaj Thakur	TPO
VII	Mr. Sanjeev Kumar	Member

#### 4. Leave Committee and Bus Pass Approval Committee:

Sr. No.	Name	Duty assigned
I	Mr. Raman Kumar	Member
II	Mrs. Ayasha Kapoor	Member
III	Mr. Vikas Chauhan	Member
IV	Mrs. Kavita	Member

#### 5. Women Grievances and Redressal cell:

Sr. No.	Name	Duty assigned
I	Prof. Madhvi Parashar	Convener
II	Mrs. Ayasha Kapoor	Member
III	Mrs. Kavita	Member

#### 6. Educational Tour/Industrial Visit Committee:

Sr. No.	Name	Duty assigned
I	Mr. Pankaj Thakur	Member
II	Mr. Raman Kumar	Member
III	Mrs. Kavita	Member
IV	Mr. Sanjeev Kumar	Member

#### 7. University Affairs (HPU):

Sr. No.	Name	Duty assigned
I	Mr. Raman Kumar	For BBA
II	Mrs. Ayasha Kapoor	For BCA
III	Mr. Vikas Chauhan	For BBA
IV	Mrs. Kavita	For BCA

#### 8. Cultural Activities Club:

Sr. No.	Name	Duty assigned
I	Prof. Madhvi Parashar	Convener
II	Mrs. Kavita	Member
III	Mr. Raman Kumar	Member
IV	Mr. Vikas Chauhan	Member
V	Mr. Sanjeev Kumar	Member

**9. Sports & Fitness Club:**

<b>Sr. No.</b>	<b>Name</b>	<b>Duty assigned</b>
I	Mr. Raman Kumar	Member
II	Mrs. Ayasha Kapoor	Member
III	Mr. Sanjeev Kumar	Member

**10. Scholarship Committee:**

<b>Sr. No.</b>	<b>Name</b>	<b>Duty assigned</b>
I	Mr. Raman Kumar	Member (For BBA)
II	Mrs. Ayasha Kapoor	Member (For BCA)
III	Mr. Sanjeev Kumar	Member (For BBA)
IV	Mrs. Kavita	Member (For BCA)

## **PARENT TEACHER ASSOCIATION (PTA)**

PTA stands for Parent Teacher Association, a college-based organization with a mission to make the College a better place for students to learn. PTA plays a very vital role in the development and smooth functioning of the institution. There is a Parent Teacher Association that plans and undertakes developmental work in the college. The association is run by the Executive Committee which takes all decisions. The 50 parents/ guardians of the students contribute towards PTA fund at the time of admission.

### **PTA Members (2026-27)**

1. Chairman Dr. S.K. Soni (Principal)
2. Mr. Sunil Kumar Jonu (President)
3. Mrs. Jyoti (Vice President)
4. Mrs. Sonu Nanda (Joint Secretary)
5. Dr. Rajeev Kumar (Secretary)
6. Dr.Sonika (Auditor)
7. Dr.Nidhi Sharma (Member)
8. Mr. Manoj Kumar (Member)



**Joint photograph with new PTA Executives 2026-27**

## GENERAL ADMISSION RULES FOR SELF-FINANCED COURSES

### ➤ Rules Regarding Seats, Eligibility Conditions, and Basis of Admission Seats

The total numbers of seats in the BBA and BCA course are 60, distributes as under:

Category	Seats
Subsidized	60
<b>Total Seats</b>	<b>60</b>

### Eligibility Criteria

Plus two examinations under the 10+2 system or examination equivalent thereof to a Board/University established by law in India with 45% marks (40% marks in case of Scheduled Caste/ Scheduled Tribe)

*Or*

Any examination of a University / Board / College or School in a foreign country recognized as equivalent for the above purpose by the Vice Chancellor / Equivalence Committee of its own or on the recommendation of the Association of Indian Universities AIU House, 16 Kalka Marg, New Delhi 110 002 with 45% marks. (40% marks in case of Scheduled Caste / Scheduled Tribe).

### Basis of Admission

#### Subsidized Seats

Seats will be distributed on the basis of merit i.e. marks obtained in 10+2.As per HPU roster.

#### Age Limit

Maximum age limit for admission to BCA course is 21 years for general category, 24 years for SC/ST category and 23 years for girl candidates, as on the 1st July of the year concerned. The Vice Chancellor may permit age relaxation up to maximum of three months.

### Reservation

Admission to the course except for seats reserved for NRI's /NRI sponsored and foreign students shall be subject to the following conditions:

- a) 15% and 7.5% seats shall be reserved for Scheduled Caste and Scheduled Tribe candidates respectively, who have passed their qualifying examination from H.P. Board of School Education, or any other school located within the territorial jurisdiction of Himachal Pradesh affiliated to any other Education Board e.g. CBSE

or ICSE Board etc. However, reservation of seats will be governed by notification of the Government from time to time.

b) The remaining 77.5% seats shall be filled as under: -

i. 25% of the seats for admission to the course shall be open for all the candidates irrespective of the institution from which they have passed their qualifying examination.

ii. 75% of the seats shall be filled out of the candidates who have passed their qualifying examination from H.P. Board of School Education or any other school located within territorial jurisdiction of Himachal Pradesh affiliated to any other Education Board e.g. CBSE or ICSE Board etc. subject to the following reservation.

a) 5% of all seats shall be reserved for outstanding sportsmen.

b) 5% of the seats shall be reserved for the outstanding cultural activists.



c) 3% of the seats shall be reserved for physically handicapped candidates.

Provided that the minimum eligibility for admission to the course in case of SC/ST will be 5% lower than the eligibility conditions for other candidates

**Note: 120 point roster of H.P. University showing reservations of various categories for admissions shall be followed.**

## Dress Code

A formal dress implies the cultivation of a special attitude and also adds to personality development.

Dress Code for BBA	Dress Code for BCA
<ul style="list-style-type: none"> <li>• Sky Blue Shirt with Formal Black Trousers, Maroon Tie, and Formal <b>Black Leather Shoes</b> with Laces for Boys and Black Leather Shoes with Strip/ Black formal Bellies for Girls, Black Socks, and Black Leather Belt.</li> <li>• Steel Grey Sweater and Steel Grey Blazer Coat Shall be the dress code during the winter or both, Boys and Girls during the winter season.</li> <li>• Boys are advised to be clean-shaven (not applicable on Sikh students) and Girls should keep their hairs in proper order.</li> </ul>	<ul style="list-style-type: none"> <li>• White Plain Shirt and Black Formal Trousers, Black Tie, <b>Formal Black Leather Shoes</b> with Laces for Boys and Black Leather Shoes with Strip/ Black formal Bellies for Girls, Black Socks and Black Leather Belt.</li> <li>• Black Sweater and Dark Gray Blazer Coat shall be the dress Code during the winters for both Boys and Girls during winter season.</li> <li>• Boys are advised to be clean shaved (not applicable on Sikh students) and Girls should keep their hairs in proper order.</li> </ul>
	

**Note: Dress code is compulsory and strictly to be followed by the students. Violators will be fined Rs.100 per day.**

## Course Outline: BCA

### BCA 1<sup>st</sup> Semester (NEP 2020)

Sr. No	Course Code	Course Type	Course Title	Contact Hrs./week				C	Semester End Marks	
				L	T	H	P		EE	IA
1.	COMP-101	DSC-A1	Fundamentals of Computers and Office Productivity Tools	4	0	0	4	4	70	30
2.	COMP-102	DSC-B1	Programming using C	4	0	0	4	4	70	30
3.	MDC-MATH-112	MDC-1	Mathematics for Competitive Examinations	3	0	0	3	3	50	25
4.	COMP-151	SEC-1	Fundamentals of Computers and Office Productivity Tools - Lab	0	0	6	6	3	50	25
5.	COMP-152	MC-1	Programming using C Lab	0	0	8	8	4	70	30
6.	AEC ENG 115	AEC-1	Foundation Course in English	2	-	-	-	2	35	15
TOTAL								20	345	155
									Total = 500	

## BCA 2<sup>nd</sup> Semester (NEP 2020)

Sr. No	Course Code	Course Type	Course Title	Contact Hrs./week				C	Semester End Marks	
				L	T	P	H		EE	IA
				1.	COMP -201	DSC-A2	Internet and Web Technologies	4	0	0
2.	COMP-202	DSC-B2	Data Structures	4	0	0	4	4	70	30
3.	MDC-MATH-122	MDC- 2	Probability and Statistics	3	0	0	0	3	50	25
4.	COMP -251	SEC-2	Internet and Web Technologies- Lab	0	0	6	6	3	50	25
5.	COMP -252	MC-2	Data Structures - Lab	0	0	8	8	4	70	30
6.		I/A/P/C 1	As per HPU Guidelines	-	-	-	-	4	70	30
7.	VAC-ENV	VAC-1	Environment Education and Awareness	2	-	-	-	2	35	15
<b>TOTAL</b>								24	415	185
									Total = 600	

## BCA 3<sup>rd</sup> Semester

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices and Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing and Designing	4	70	30	100	3
BCA0304 (P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	2
BCA0305 (P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	2

## BCA 4th Semester

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis and Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404 (P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	2
BCA0405 (P)	Programming in Visual Basic Lab-VIII	3	35	15	50	2

## BCA 5th Semester

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	E-Commerce	4	70	30	100	3
BCA0503	Management Information System	4	70	30	100	3
BCA0504	ASP.net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504 (P)	ASP.net Technologies Lab-IX	3	35	15	50	2
BCA0505 (P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	2

## BCA 6<sup>th</sup> Semester

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3
BCA0605	Software Engineering	4	70	30	100	3
BCA0604 (P)	Computer Graphics Lab-XI	3	35	15	50	2
BCA0605 (P)	Major Project	3	35	15	50	2

## **Practical Examination**

**Max. Marks: 50**

**CCA (Continuous Comprehensive Assessment): 35**

**ESE (End Semester Examination): 15**

**Duration: 3 hours**

Practical exam will be conducted by the external examiner from the panel submitted to The Chairman, Computer Science Department, Himachal Pradesh University and duly approved by the competent authority of the university, Himachal Pradesh University, Shimla.

## **Project Work**

**Max. Marks: 50**

**CCA (Continuous Comprehensive Assessment): 35**

**ESE (End Semester Examination): 15**

In the 6th semester the student has to develop one project, which will be evaluated by the external examiner from the panel submitted to The Chairman, Computer Science Department, Himachal Pradesh University, and duly approved by the university authority/evaluation branch, Himachal Pradesh University, Shimla on the following basis:

- |                   |                                       |
|-------------------|---------------------------------------|
| 1. Project Report | 10 Marks (To be evaluated externally) |
| 2. Seminar        | 15 Marks (To be evaluated internally) |
| 3. Viva Voce      | 25 Marks (To be evaluated externally) |

## Course Outline: BBA

### BBA 1<sup>st</sup> Semester (NEP 2020)

Sr. No.	COURSE CODE	TITLE OF COURSES	COURSE TYPE	TEACHING HOURS PER WEEK (L + T + P)	SEE	CIE	TOTAL MARKS	CREDITS
1	BBA 101	BUSINESS ORGANISATION & MANAGEMENT	DSC -I	4+0+0	70	30	100	4
2	BBA 102	STATISTICS FOR BUSINESS DECISIONS	DSC- II	4+0+0	70	30	100	4
3	BBA 103	MANAGERIAL ECONOMICS	MC -I	4+0+0	70	30	100	4
4	GEOG MDC 102	FUNDAMENTAL CONCEPTS IN GEOGRAPHY	MDC-1	3+0+0	50	25	75	3
5	BBA 105	PERSONALITY DEVELOPMENT & COMMUNICATION SKILLS	SEC-1	3+0+0	50	25	75	3
6	AEC ENG 115	FOUNDATION COURSE IN ENGLISH	AEC-1	2+0+0	35	15	50	2
<b>SUB-TOTAL (A)</b>					<b>345</b>	<b>155</b>	<b>500</b>	<b>20</b>

### BBA 2<sup>nd</sup> Semester (NEP 2020)

SR NO.	COURSE CODE	TITLE OF COURSES	COURSE TYPE	TEACHING HOURS PER WEEK (L + T + P)	SEE	CIE	TOTAL MARKS	CREDIT
1	BBA 201	BUSINESS ACCOUNTING	DSC -III	4+0+0	70	30	100	4
2	BBA 202	MACROECONOMICS	DSC- IV	4+0+0	70	30	100	4
3	BBA 203	ENTREPRENEURSHIP DEVELOPMENT	MC -II	4+0+0	70	30	100	4
4	GEOG MDC 105	GENERAL GEOGRAPHY OF HIMACHAL PRADESH	MDC-II	3+0+0	50	25	75	3
5	BBA 205	IT TOOLS IN BUSINESS	SEC-II	3+0+0	50	25	75	3
6	VAC-ENV	ENVIRONMENT EDUCATION AND AWARENESS	VAC-I	2+0+0	35	15	50	2
7		INTERNSHIP	I/A/P/C	AS PER GUIDELINES OF THE UNIVERSITY				4
<b>SUB-TOTAL (B)</b>							<b>500</b>	<b>24</b>

### BBA 3<sup>rd</sup> Semester (Old System)

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BBA 301	MACRO ECONOMICS	6	70	30	100	3
BBA 302	PRINCIPLES OF MARKETING	6	70	30	100	3
BBA 303	MANAGEMENT ACCOUNTING	6	70	30	100	3
BBA 304	INDIA'S DIVERSITY AND BUSINESS	6	70	30	100	3
BBA 305	PERSONALITY DEVELOPMENT AND COMMUNICATION	6	70	30	100	3

### BBA 4<sup>th</sup> Semester (Old System)

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BBA 401	BUSINESS RESEARCH	6	70	30	100	3
BBA 402	HUMAN RESOURCE MANAGEMENT	6	70	30	100	3
BBA 403	FINANCIAL MANAGEMENT	6	70	30	100	3
BBA 404	TAX PLANNING	6	70	30	100	3
BBA 405	IT TOOLS IN BUSINESS	6	70	30	100	3

## BBA 5<sup>th</sup> Semester (Old System)

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BBA 501	QUANTITATIVE TECHNIQUES FOR MANAGEMENT	4	70	30	100	3
BBA 502	LEGAL ASPECTS OF BUSINESS	4	70	30	100	3
BBA 503	(DSE-I FINANCE) INVESTMENT BANKING & FINANCIAL SERVICES OR (DSE-II MARKETING) CONSUMER BEHAVIOUR OR (DSE-III HUMAN RESOURCE) HRD: SYSTEMS AND STRATEGIES	4	70	30	100	3
BBA 504	(DSE-I FINANCE) INVESTMENT ANALYSIS & PORTFOLIO MANAGEMENT OR (DSE-II MARKETING) RETAIL MANAGEMENT OR (DSE-III HUMAN RESOURCE) TRAINING AND MANAGEMENT DEVELOPMENT	4	70	30	100	3

**Note:** Students can opt any one of the specialization in V<sup>th</sup> Semester and the same will continue in the VI<sup>th</sup> Semester.

## BBA 6<sup>th</sup> Semester (Old System)

Paper Code	Paper Title	Credits	University Examination	Internal Assessment	Max. Marks	Exam Duration Hours
BBA 601	BUSINESS POLICY AND STRATEGY	6	70	30	100	3
BBA 602	FINANCIAL INSTITUTIONS AND MARKETS	6	70	30	100	3
BBA 603	(DSE-1 FINANCE PROJECT APPRAISAL AND ANALYSIS	6	70	30	100	3
	OR (DSE-2 MARKETING) DISTRIBUTION & SUPPLY CHAIN MANAGEMENT					
	OR (DSE-3 HUMAN RESOURCE) PERFORMANCE AND COMPENSATION MANAGEMENT					
	OR (DSE-4 MANAGEMENT OF GLOBAL BUSINESS) MULTINATIONAL BUSINESS FINANCE					
BBA 604	PROJECT REPORT	6			100	3

### Project Report

**Course Code: 604**

**Maximum Marks: 100**

**Minimum Pass Marks (External Viva Voce Evaluation): 45**

### SCHEME OF EXAMINATION

- The pass percentage in each subject will be 40%.
- **Continuous Comprehensive Assessment (CCA):** 30% of the final grade that a student gets in a course; and
- **End-Semester Examination (ESE)** accounting for the remaining 70% of the final grade that the student gets in a course.

#### Note:

**A student will have to pass both the components (i.e. CCA and ESE) separately to become eligible to be declared successful in a course.**

### Theory & Numerical Papers:

In each theory paper, nine questions are to be set. Two questions are to be set from each Unit and candidate is required to attempt at least one question from each unit. Question number nine will be compulsory, which will be of short answer type with 5 to 10 parts, out of the

entire syllabus. In all, five questions are to be attempted.

### **Mid-Term (Minor) Test**

This mid-term test will be for 15 marks. Mid-term test will be conducted by the college.

### **Seminar/Assignment/Term Paper**

The remaining 10 marks of the CCA will be awarded on the basis of seminar/assignment/term paper etc. that the course teacher might give to the students.

### **End-Semester Examination (ESE)**

The remaining 70% of the final grade of the student in a course will be on the basis of an end semester examination (ESE) that will be for three hours' duration and will be covering the whole syllabus of the course.

#### **Note:**

1. Only those students will be allowed to appear in the ESE who has been successful in the CCA.
  2. A student, who fulfills all the requirements for appearing in a semester examination, is unable to appear in the examination or to complete it on account of his/her own serious illness, accident, or on account of the death of near relative (mother, father, brother and sister), or the dates of state or national level examinations falls on dates of the semester exams may be allowed to appear in the semester exam in the next academic year when examination for that semester is due.
  3. Permission to sit in the examination will be permitted by college Principal/Director on the production of a valid certificate/document from the competent authority. The college will send the name of the student to the Registration and Migration Cell for information.
-

## CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

Education is a very broad term and goes beyond training of one's mind for acquiring textual knowledge. It is associated with other activities in order to bring about multidimensional development of the overall personality of a man. The college provides such opportunities to our students through many co-curricular and other activities that help them to develop a sound body and mind. Our college has many societies like Science Society, Social Science Society, Red Ribbon Club and Eco Club etc. Students are encouraged to join these societies as per their interest. Students can approach the incharges of these societies for enrolment and participation in various activities conducted by them.

### NATIONAL CADET CORPS (NCC)

The College runs NCC program to inculcate the qualities of leadership, patriotism, discipline, and social responsibility among the youth. NCC provides students with opportunities to participate in drills, camps, adventure activities, and community service programs, helping in their overall personality development. A total of **54 students** will be selected for NCC enrollment, with **18 students will be selected from each year**. The students who actively participate in NCC activities are given special benefits at the time of admission to higher classes and also during employment opportunities.



## **NATIONAL SERVICE SCHEME (NSS)**

The College runs NSS program to inculcate the quality of leadership, social service and discipline, among the youth. The students who attend 240 hrs of social service and attend one special camp for 7 days, are given a special benefit at the time of admission in the higher classes and even at the time of employment.



## **ROVERS AND RANGERS**

The college runs Rovers & Rangers, aims to contribute to the development of the young people in achieving their full physical, intellectual, social and spiritual potentials as individuals.



## **EK BHARAT SHRESHTHA BHARAT**

Ek Bharat Shreshtha Bharat committee has been constituted in the college as part of the Ek Bharat Shreshtha Bharat initiative by the Government of India to enhance interaction and promote mutual understanding between people of different states/UTs through the concept of state/UT pairing. The states carry out activities to promote a sustained and structured cultural connect in areas of language learning, culture, traditions and music, tourism and cuisine, sports and sharing of best practices.

### **ECO CLUB**

The Eco Club of the college works with an aim to spread awareness regarding the environment among the students. Tree plantation drives, awareness activities such as rallies, educational trips, quiz and poster making competitions, etc. are organized to sensitize the students towards environment related issues.

### **RED RIBBON CLUB**

With the aim of spreading awareness about HIV and AIDS among students, the Government of India initiated the formation of Red Ribbon Clubs in schools and colleges. The primary objective of the club is to create awareness and to induce the spirit among youth to help and support and support people living with HIV/AIDS thereby reducing stigma and discrimination. The objective is to motivate youth and build their capacity as peer educators and agents of change. The club also promotes voluntary blood donation among youth.

### **COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)**

The members of CSCA are elected as per the rules and regulation of H.P. University every year. The CSCA plays a pivotal role in organizing various, academic and co-curricular activities. Every year CSCA Cultural Meet is organized.

## **General Rules for Leave/Fee /Fine**

### **Leave Rules**

#### **a) General Leave Rules**

- Student can proceed on leave with prior permission. For this, they should fill in the leave forms to be supplied to the students Rest. 5. A maximum of 5 days' leave is allowed in a semester. A tutor can recommend leave up to 3 days; for longer duration i.e. up to 5 days, a student must get the application signed by the Principal of the programme.
- Leave during House Examination / Class Tests should be avoided, if unavoidable will be sanctioned only by the Principal on the recommendation of the Coordinator.
- Leave for sickness must be accompanied by a medical certificate.

### **FEES/FUNDS/FINES**

1. a) Every student must pay his/her dues on the dates notified from time to time. A student will have to pay the First Installment of dues at the time of admission for 1<sup>st</sup> semester and for the rest of the semesters, the fee should be paid before the beginning of the respective semester.

a) Failure to pay dues on the due date will entail a fine of Rs. 100/-per day.

b) In case of non-payment of dues, the name of the student will be struck off from the rolls at the end of that month.

c) Registration fee will not be charged to student migrating from another college if he is already registered with H.P. University. Other dues will have to be paid from the month of joining this institution provided the student has not paid the dues in the college from which he has migrated.

2. The name of a student will be struck off from the rolls of the college if he/she remains absent without leave for ten days or more in any class/subject (Theory/Practical).

3. At the end of the semester fine of Rs.5 per lecture and Rs.25 per a day will be charges on 100% of attendance.

4. Every student will have to procure No Dues Certificate from the Library, NCC, NSS, Sports, Hostel, College Canteen, Fee Clerk, etc. if he wants to leave the college.

5. The Principal can expel a student from the college if he/she is found guilty of misconduct.

6. The security deposit will lapse if a student does not apply for a refund of security within one year of leaving the college.

## **Re-Admission**

1. In case the name of a student is struck off, the re-admission is permissible within 1<sup>st</sup> seven days with first re-admission fee of Rs. 200/- on a prescribed Performa. If the student fails to seek re-admission within first seven days then he/she should seek re-admission within 12 days, on payment of Rs. 500/- as second re-admission fee on the personal presence of parent/guardian. After 12 days from the date of his/her name is struck off, there shall be no re-admission in any condition.
2. If the name of the student is struck off again then 2<sup>nd</sup> re-admission fee is Rs.500/- and if the name of the student is struck off 3<sup>rd</sup> time, there is no provision for re-admission.

## **Facilities:**

### **The Library**

Govt. Degree College Nagrota Bagwan has a well-equipped air-conditioned Library situated on the top floor of the college building. College Library offers calm environment for study and reading away from hustle and bustle of the college. Keeping in view the need of modern education system an e-resource centre is also created with computers and broadband facility is also available. The library has 6200 books on different subjects to fulfil the need of its users. To nurture the interest among students for current affairs and general knowledge the library has subscribed to 12 newspapers, 15 Magazines, 06 Journals. The library is computerized and it has SOUL software for easy management of its resources.

### **Library Rules:**

- A student must bring his/her library card to get the books issued in his/her name.
- Only two books are issued to a student at a time for a period of 14 days.
- Reference Books/ Dictionaries/ Newspapers/ Periodicals will not be issued
- If the issued books are not returned by due date, fine at the rate of Rs.1 per book per day will be charged.
- In case of loss or damage of any issued book, it will either be replaced or its payment of present cost will be accepted with permission of Principal.
- Library Card is an important document student must carry every day. In case of loss of Card, an application to the Principal along with payment of Rs 50/-duplicate Library-Card will be issued.
- Library Card should be collected from the Librarian as per schedule notified by the librarian.

### **Computer Labs**

Keeping in view the growing importance of computers in professional courses, the college has established two well-equipped computer labs to keep the students abreast with the latest computer knowledge. The computers are Intel machines powered by the latest configuration. Our computer facility offers a wide range of software to cater to various academic needs. You'll have access to the latest Microsoft products, including Microsoft Office Suite, which includes Word, Excel, PowerPoint, and more. For those interested in software development and enterprise solutions, we provide the industry-standard Red Hat Enterprise Edition. The Labs have connectivity with access to the internet. The main computer lab has 40 computers in networking and there is an additional computer lab for students which have 25 computers with internet facility and networking. At the central computer facility, we strive to create an environment that fosters creativity, collaboration, and innovation.

## **Rules for Computer Lab**

- 1) Lab computers are for academic and research use. Personal e-mailing, chatting and games are not permitted.
- 2) Setting of the computers should not be changed.
- 3) No personal CDs, Pen Drives and Memory Cards are allowed in computer lab.
- 4) Internet facility can be availed with the prior permission of a teacher.
- 5) Accessing prohibited sites may invite penalty or suspension from Lab/ College.

## **Language lab**

The College is equipped with a modern language lab comprising 16 computer systems, each equipped with a headset and microphone. This cutting-edge facility offers a conducive environment for students to enhance their English language proficiency through interactive and immersive learning experiences. To facilitate continuous improvement, we conduct practice sessions on communication skills every week. These sessions are designed to hone various aspects of language proficiency, including pronunciation, vocabulary, grammar, and spoken fluency. Through engaging activities and exercises, students are encouraged to actively participate and apply what they learn in real-life scenarios.

## **Conference**

The Conference Hall has a capacity of 150. Since its inception in October 2016, it has been a venue for a large number of academic workshops, seminars and conferences. The hall is Wi-Fi enabled with digital projection and best audio facility. The college host inter-college, intra-College and departmental activities in this hall. It has been a big asset for the college.

## **Seminar Hall**

The Seminar Hall of the college is the place for multifarious activities throughout the year. The activities in the seminar room range from curricular and co-curricular seminars, lectures, debates, discussions, and workshops to development of Student Centre activities. It serves as a perfect venue for hosting departmental farewell and fresher's programs. It is Wi-Fi enabled, with a seating capacity of 100 people.

## **CCTV Surveillance**

Closed-Circuit Television Units, 50 approx. in number, are strategically installed in the college premises to maintain proper discipline. It is also useful for safety concerns of students.

## **Canteen**

The College canteen offers a varied menu at subsidized rates. The College Canteen provides healthy and nutritious food for students. A range of cuisines are freshly and hygienically prepared and made available for breakfast and lunch. Apart from cooked choices, students can buy branded packed snacks too.

## **Gymnasium**

The college has a state-of-the-art gym complete with the latest fitness equipment and machinery including treadmills, cross-body trainers, exercise bikes, weight trainers, etc. Promoting a healthy and active lifestyle caters to the students and staff who wish to avail the facility.

### **Playground**

The College campus is beautified with greeneries all around. The well-developed playground provides the students with an opportunity to learn and relax. The vast playground is used for playing outdoor games like Cricket, Football, Volleyball, Basketball, Lawn Tennis, Badminton, Kho-Kho, Kabaddi, Tug of War etc., and is also used for organizing various events.

## **Our Infrastructure**



**ICT Lab**



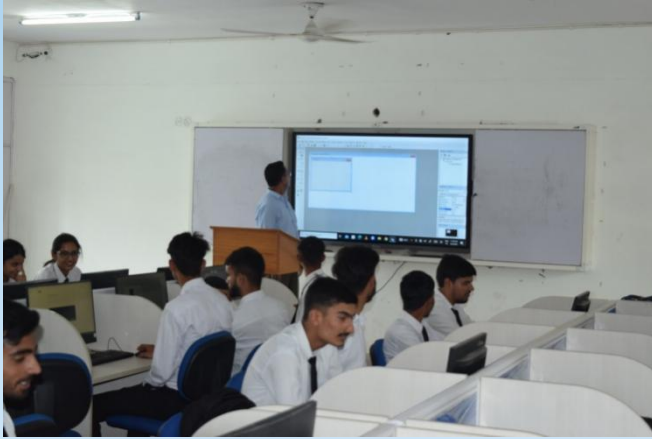
**BCA Classroom**



**Library**



**Library**



**Room 312 Lab**



**Badminton Court**



**Gym**



**ICT Lab**



**College Canteen**

## Fee structure for BCA

Fee/Fund Head	BCA		BCA		BCA	
	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Admission Fee	25		25		25	
Tuition Fee	300	300	300	300	300	300
Library Development Fund	100		100		100	
Guest Faculty Fee	4000	4000	4000	4000	4000	4000
Miscellaneous Fund	1110	719	1110	719	1110	719
Laboratory Development Fund	1500	500	1500	500	1500	500
College –Society Corpus Fund	2500		2500		2500	
PTA Fund	300	300	300	300	300	300
HP University Charges		281		281		281
Security Deposit (Refundable)	1000					
Total (Fee+Funds)	10835	6100	9835	6100	9835	6100
Total (Fee+Funds) HP Bonafied Girls	10535	5800	9535	5800	9535	5800
<b>Total</b>	<b>16935/-</b>		<b>15935/-</b>		<b>15935/-</b>	

### Fee structure for BBA

Fee/Fund Head	BBA		BBA		BBA	
	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Admission Fee	25		25		25	
Tuition Fee	300	300	300	300	300	300
Library Development Fund	100		100		100	
Guest Faculty Fee	4000	4000	4000	4000	4000	4000
Miscellaneous Fund	1110	719	1110	719	1110	719
College –Society Corpus Fund	2500		2500		2500	
PTA Fund	300	300	300	300	300	300
HP University Charges		281		281		281
Security Deposit (Refundable)	1000					
Total (Fee + Funds)	9335	5600	8335	5600	8335	5600
Total (Fee + Funds) HP Bonafied Girls	9035	5100	8035	5100	8035	5100
<b>Total</b>	<b>14935/-</b>		<b>13935/-</b>		<b>13935/-</b>	

- For girls, H.P. bonafide students, tuition fee of Rs. 300/-per semester is waived off.
- For BPL students, university development fee is Rs. 100/- instead of Rs. 250/- subject to the production of BPL certificate.
- Both the above points are applicable for the subsidized fee category only
- University Registration of Rs. 200 (for HP board students) and Rs.400 (for other board) will be charged at the time of registration.

## CODE OF CONDUCT

1. The Decision of Principal in all matters will be final and binding.
2. Students must be seated in the classrooms before the start of the lecture. No student shall enter the class or knock the door after 5(five) minutes of start of the class.
3. No student shall be loitering near the classes once the classes are in progress.
4. Regular attendance in the class including guest lecturers is compulsory.
5. Use of Mobile Phone is strictly prohibited in the college premises. A student using mobile phone in classroom/lab will be fined Rs.500/- and no exemption will be given in any case.
6. Every student will submit assignments; project etc. as per periodic directions.
7. Misbehavior, Persistence disobedience, habitual late coming, consumption of drug or liquor in the institute, cheating in the examination and any unbecoming act may invite strict disciplinary action including expulsion from the institute.
8. Each student is expected to observe the college dress code strictly.
9. Each student is expected to be present regularly in the college. Name will be struck-off if a candidate absentee himself continuously for six days. Candidates can get re-admission after satisfying the Principal.
10. No student is permitted to undertake any part time/whole time job during the course of study.
11. No student is allowed to put posters in college campus or notice board and to hold assembly in college premises or to address on unauthorized assembly in the college campus.
12. Any student making loss to the college property will be penalized and the students concerned will have to replace or get the same repaired at his/her own cost.
13. Food, breweries and any type of drink are not permitted in the lab/classrooms.
14. Students are not allowed to leave the college campus during teaching hours without prior permission.
15. Parents will be intimated about the progress of their ward periodically through report card and personal feedback.
16. Every student must always carry with him/her duly completed identity card.

## **Ragging and Anti-Social Activities**

Ragging in institute is strictly banned according to the judgment and directions of the Hon'ble Supreme Court of India, Himachal Pradesh University and guidelines issued by UGC in this regards. The following guidelines will be observed to prevent incidents of ragging in the institute.

1. Every candidate seeking admission will give an undertaking duly printed on the application form that he/she will not indulge in ragging and if found guilty he / she will be liable for punishment. A similar undertaking will be obtained from the parents / guardians of applicant. (Fill Annexure-I and II )
2. Anti-Ragging committee has been constituted in the college.
3. Whenever a ragging incident is brought to the notice of college authorities, the disciplinary committee will hold an enquiry into the incident.
4. If any student is found guilty of ragging after the enquiry then he / she will be punishable accordingly. The punishment may include :-
  - i) Expulsion from the College
  - ii) Suspension from the classes
  - iii) Fine with a public apology
  - iv) With holding scholarship or other benefits
  - v) Debarring from the representation in events
  - vi) Suspension or expulsion from hostel or mess
  - vii) Legal proceeding under criminal law shall be initiated
5. If any student is found guilty of ragging incident occurred in the past then he/she may be expelled from the institution.

## **RAGGING AND ANTI-SOCIAL ACTIVITIES**

This College is committed to a zero tolerance policy towards:

### 1. Ragging:

Ragging is a punishable offence. Ragging of all kind is strictly banned in the college campus. Anybody caught indulging in this evil exercise shall face penalty under the law. Act remotely suggestive of ragging should be reported to the college authorities/to the member of anti-ragging committee. A student who commits the offence of ragging shall be punishable with imprisonment for a term, which may extend to three years or shall or both.

### 2. Crime against Women.

### 3. Consumption of Alcohol in the college premises.

### 4. Misconduct, Hooliganism in college premises.

### 5. Possession or use of firearms

### 6. Possession or use of hallucinogenic



In case the applicant for admission is found to have indulged in ragging/indiscipline if the past or if is noticed later that he has indulged in ragging, admission shall be refused to him/her or he/she shall be expelled from the institution forthwith For Himachal Pradesh University Act, statutes and ordinances as amended till date log in to University website [www.hpuniv.nic.in](http://www.hpuniv.nic.in) Ordinance Vol. I, II, III) Further, In pursuance to the judgment of the Hon'ble Supreme Court of India dated 08-05-2009 in Civil Appeal No. 887/2009 the UGC had notified " Regulations on Curbing the Menace of Ragging in Higher Educational Institutions,2009". The students of every educational institution are mandatory to fill the Affidavit Registration Form for Affiliated Colleges as per the link appended below:

**[https://www.antiragging.in/affidavit\\_affiliated\\_form.php](https://www.antiragging.in/affidavit_affiliated_form.php)**

## BBA & BCA Activities



Orientation Programme 2025-26



**Orientation Programme 2025-26**



**Poster making competition on Mental Health Theme**



**Winners of Clay modelling CSCA 2026**



**Winners of Different Activities CSCA 2026**



**First position on Declamation (Theme on Senior Citizen)**



**Winners of Poetry Competition (Theme on Senior Citizen)**



**Farewell Party 2025-26**



**Fancy Dress Competition**



**Letter of Understanding (LOU) b/w CSRBOX Foundation and GDC Nagrota Bagwan in collaboration with IBM SkillBuild**



**One Day Workshop Conducted By IBM SkillBuild Platform for BBA/BCA Students**



**One Day Workshop Conducted by Excellence technology Dharamshala for BBA/BCA Students**



**One Day Workshop Conducted by AIBO8 Delhi for BCA Students**



**A session was conducted by Dr.Umang, who shared valuable insights on the importance of mental well-being on occasion of World Mental Health Day for BBA Students**

## Training and Placement Cell

### CROWNING GLORIES: OUR ACADEMIC SUCCESS STORIES

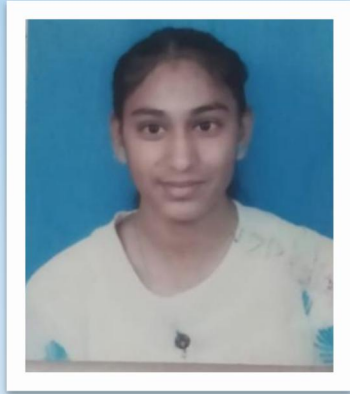


The Placement Cell of Govt. Degree College Nagrota Bagwan is delighted to announce that our BBA students (Mugdha, Priyam, Pratham, and Nikhil) have been successfully placed in Fresher World Pvt. Ltd., Noida during the academic session 2025–26. This achievement reflects the dedication, talent, and hard work of our students along with the continuous efforts of the college in providing quality education and career guidance.



The Placement Cell of Govt. Degree College Nagrota Bagwan proudly congratulates our BBA student (Sajan Kapoor) on securing placement in ICICI Bank during the academic session 2025–26.

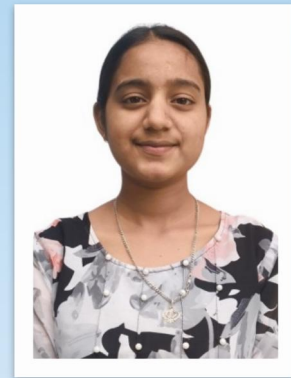
## Our Topper's



**Kanishka**  
BBA 1<sup>st</sup> Sem.  
(1<sup>st</sup>) CGPA 7.76



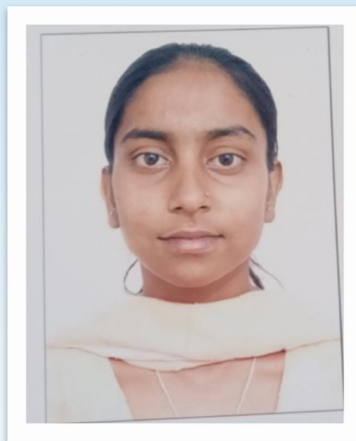
**Mansi**  
BBA 1<sup>st</sup> Sem.  
(2<sup>nd</sup>) CGPA 7.75



**Muskan**  
BBA 1<sup>st</sup> Sem.  
(3<sup>rd</sup>) CGPA 7.50



**Kanika Choudhary**  
BBA 3<sup>rd</sup> Sem.  
(1<sup>st</sup>) CGPA 8.11



**Riya**  
BBA 3<sup>rd</sup> Sem.  
(2<sup>nd</sup>) CGPA 7.75



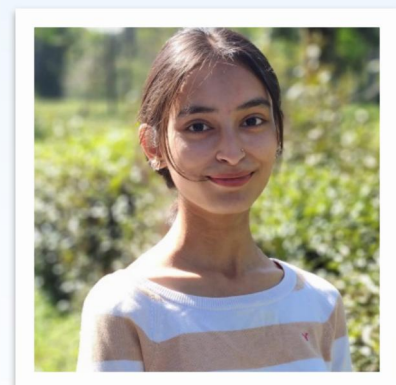
**Priya**  
BBA 3<sup>rd</sup> Sem.  
(3<sup>rd</sup>) CGPA 7.54



**niaPatial**  
BBA 5<sup>th</sup> Sem.  
(1<sup>st</sup>) CGPA 8.51



**Saanya Ravindra Choudhary**  
BBA 5<sup>th</sup> Sem.  
(2<sup>nd</sup>) CGPA 8.16



**Nancy**  
BBA 5<sup>th</sup> Sem.  
(3<sup>rd</sup>) CGPA 8.09

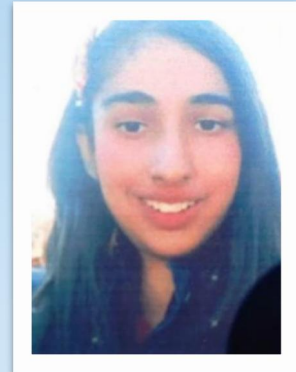
## Our Topper's



**Shagun**  
BBA 1<sup>st</sup> Sem.  
(1<sup>st</sup>) CGPA 7.82



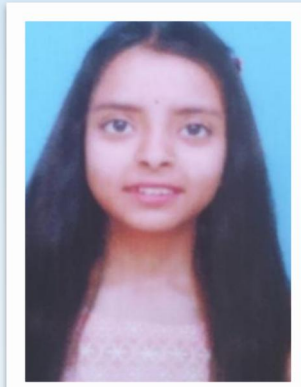
**Bhavya**  
BBA 1<sup>st</sup> Sem.  
(2<sup>nd</sup>) CGPA 7.41



**Avanshika Katoch**  
BBA 1<sup>st</sup> Sem.  
(3<sup>rd</sup>) CGPA 7.14



**Nancy**  
BBA 3<sup>rd</sup> Sem.  
(1<sup>st</sup>) CGPA 8.30



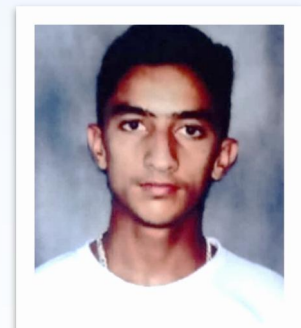
**Diksha**  
BBA 3<sup>rd</sup> Sem.  
(2<sup>nd</sup>) CGPA 8.03



**Nancy Dhimam**  
BBA 3<sup>rd</sup> Sem.  
(3<sup>rd</sup>) CGPA 7.74



**Tanisha Kapoor**  
BBA 5<sup>th</sup> Sem.  
(1<sup>st</sup>) CGPA 8.19



**Parvinder Rana**  
BBA 5<sup>th</sup> Sem.  
(2<sup>nd</sup>) CGPA 8.11



**Saroch**  
BBA 5<sup>th</sup> Sem.  
(3<sup>rd</sup>) CGPA 7.99



## नशा मुक्ति शपथ पत्र

मैं आज यह शपथपूर्वक घोषणा करता/करती हूँ कि मैं चिट्ठे तथा किसी भी प्रकार के नशीले पदार्थ, शराब, तंबाकू एवं अन्य हानिकारक नशों का सेवन नहीं करूंगा/करूंगी।

मैं यह भी प्रतिज्ञा करता/करती हूँ कि अपने परिवार, मित्रों और समाज को नशे के दुष्प्रभावों के प्रति जागरूक करूंगा/करूंगी तथा स्वस्थ और नशामुक्त जीवन अपनाने के लिए प्रेरित करूंगा/करूंगी।

मैं समझता/समझती हूँ कि नशा व्यक्ति, परिवार और समाज के लिए हानिकारक है। इसलिए मैं सदैव नशे से दूर रहकर अच्छे आचरण और जिम्मेदार नागरिक के रूप में जीवन व्यतीत करने का प्रयास करूंगा/करूंगी।



**Website: <http://gdcnb.org>**

**Admission helpline numbers:**

**9015995616, 9817182570, 7559745824, 7876609581, 9817074182**