YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. COLLEGE NAGROTA BAGWAN
• Name of the Head of the institution	DR. ASHOK KUMAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01892251177
• Mobile no	9418122204
• Registered e-mail	gcnagrotabagwan@gmail.com
• Alternate e-mail	iqacgcnagrotabagwan@gmail.com
• Address	GOVT. COLLEGE NAGROTA BAGWAN (H.P) 176047
• City/Town	NAGROTA BAGWAN
• State/UT	HIMACHAL PRADESH
• Pin Code	176047
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status		
• Name of the Affiliating University	HIMACHAL PRADESH UNIVERSITY SHIMLA	
• Name of the IQAC Coordinator	DR. NARESH SHARMA	
• Phone No.	01892251177	
• Alternate phone No.		
• Mobile	9418045833	
• IQAC e-mail address	iqacgcnagrotabagwan@gmail.com	
• Alternate Email address	gcnagrotabagwan@gmail.com	
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gdcnb.org/	
4.Whether Academic Calendar prepared during the year?	Yes	
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdcnb.org/wp-content/uploads/2022/10/Academic-Calendar-2021-22.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.09	2020	08/01/2020	07/01/2025

6.Date of Establishment of IQAC	22/06/2018

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	UTKRISTH MAHAVIDYALAYA YOJANA	GOVT. OF HIMACHAL PRSDESH	2022	10000000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC set guidelines for various clubs and societies of the college to encourage the engagement of youth in matters of society and nation such as the celebration of international youth day, Sadbhawana Diwas, National Nutrition week, World First Aid Day, World Democracy Day, Blood donation and events such as tree plantation and sports activities etc.

Department specific activities were also conducted under the guidance of IQAC such as one day Workshop on Translation by dept. of English, Activities to promote Sanskrit and Indian heritage organized by dept. of Sanskrit, National Mathematics day observed by the dept. of Mathematics.

National level conference on Society, Environment and Sustainable Development was organized by IQAC in March 2022.

Under Utkristh Mahavidyalaya Yojana, the IQAC ensured infrastructural developments such as setting up of smart classrooms and e-resource centre equipped with LED panels, computer and UPS.

Solar panels were installed in the college campus to meet the energy requirement of the institution.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Workshops and seminar to be conducted by various departments	One Day Workshop on Translation organised by the Department of English, Organisation of Hindi Divas by Department of Hindi, Activities to promote Indian Heritage and Sanskrit organised by Department of Sanskrit, Mathematics Day observed by the Department of Mathematics
To conduct activities such as blood donation, tree plantation, invited lectures by experts in various fields by clubs and societies of the college	Various clubs and societies of the college conducted activities to engage the youth in matters of society and nation such as the celebration of international youth day, Sadbhawana Diwas, National Nutrition week, World First Aid Day, World Democracy Day, Blood donation and events such as tree plantation and sports activities etc.
Organising National Level Conference	IQAC organised Two Day National Conference on Society, Environment and Sustainable Development in March 2022
Plan chalked out for the utilisation of fund allocated to the college under the Utkristh Mahavidyalaya Yojana	Installation of solar panels, establishing e-resource centre, smart class rooms and upgrading and furnishing computer labs of the college.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

07-08-2023 12:18:02

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	18/01/2023

15.Multidisciplinary / interdisciplinary

So far NEP has not been implemented in the state of Himachal Pradesh. The college follows the curriculum designed by Himachal Pradesh University. The Himachal Pradesh University follows CBCS (Choice Based Credit System) for undergraduate classes. Every year the college conducts induction programs for students admitted in first year of undergraduate classes to acquaint them with CBCS. This system promotes interdisciplinarity and multidisciplinarity as students are free to choose their elective courses from a range of subjects offered by the faculties of Humanities, Sciences and Commerce.

16.Academic bank of credits (ABC):

Since the NEP has not been implemented in the state of Himachal Pradesh, the college has not created an account in the Academic bank of credits (ABC).

17.Skill development:

- Under the National Skills Qualifications Framework the college offers the following courses to the student. These courses promote vocational education and are well integrated into mainstream education.
- The institution provides Value-based education to inculcate positivity amongst the learner through activities organized by various clubs and societies of the college. These activities include blood donation camps, tree plantation drives, cleanliness drives and organization of rallies for social awareness. In compliance to the guidelines of Azadi Ka Amrit Mahotsav and Ek Bharat Shreshtha Bharat, days of national and international importance are observed and students are actively engaged in order to inculcate humanistic, ethical, constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem) nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.
- In order to encourage student participation in various activities, a credit system has been put in place by the Himachal Pradesh University. Under this system there is a provision of awarding credits to students enrolling in NSS and

R&R units of the college.

- The college makes consistent efforts to engage experts from various fields to interact with students and give them the guidance they need in the competitive world of today.
- To facilitate skill mapping, and certification of students, the ADB assisted by HPSDP offers Graduate Add-on training program to third year undergraduate students of the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- As per the curriculum designed and offered by the Himachal Pradesh University, the college students are offered courses in Sanskrit and Music (Vocal and Instrumental). Additionally, various courses offered by the faculty of Humanities pertain to Indian history, culture and heritage. Apart from the curriculum, the Ek Bharat Shreshth Bharat committee has been constituted in the college to promote Indian culture and heritage. A variety of activities have been organized under the Azadi Ka Amrit Mahotsav program to promote the values of national integration and the spirit of nationalism among students.
- Being a state that is rich in traditions of local dialects, the faculty members are aware of the need to adopt a bilingual teaching methodology. The need for bilingualism becomes imperative bearing in mind the rural background of the students that are catered to by the college.
- With the intent to preserve and promote the treasure of Indian languages college is currently offering its students courses in Hindi and Sanskrit at the undergraduate level. Additionally, various courses offered by the faculty of Humanities that pertain to and promote Indian ancient traditional knowledge. Every year the college organizes a two-day cultural program for students to promote classical and folk traditions of music and dance.
- Apart from academic courses offered to students to promote Indian cultural heritage, the college organizes educational tours to places of historical importance as well as engages students in activities that acquaint them to the classical and folk traditions of music and dance.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- The college has constituted a Career Counselling Cell to facilitate placement of students. This committee works under the direction of the State Education Directorate, Shimla (H.P.). Since the NEP is yet to be implemented in the State of

Himachal Pradesh, the IQAC of the college has formulated tentative plan of action to be implemented in the forthcoming sessions.

20.Distance education/online education:

- So far the college does not offer any vocational courses through ODL mode in the institution.

- Since the NEP is yet to be implemented in the State of Himachal Pradesh, the IQAC of the college has formulated tentative plan of action to be implemented in the forthcoming sessions.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**21**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**3245**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**42**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1103**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**28**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**50**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**21**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**89.47**
4.3 Total number of computers on campus for academic purposes	**108**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The key to the effective implementation of the university prescribed

curriculum is efficient planning. The curriculum followed by the institution is designed and implemented by the Himachal Pradesh University, Shimla. For effective curriculum delivery and documentation, the institution has a well-planned mechanism. The college offers undergraduate courses in Humanities, Science and Commerce under annual system. Post-graduation courses in English, Mathematics and Commerce are also offered by the institution.

- In accordance with the academic calendar issued by the affiliating university, Curricular, co-curricular and extracurricular activities are organised in the institution.
- Time-table is framed for the courses to be taught in the college at the commencement of each session. Various activities, workshops and competitions were organised to give exposure to the students. The department of English organised a trip to enhance practical knowledge of students.
- Infrastructure for the use of ICT in classrooms, like PPT, smart boards and audio-visual support are all available to make the delivery of curriculum enabling and interesting for the students.
- Apart from the curriculum, students are sensitized about COVID safety measures, gender sensitization, road safety rules, drug addiction, health issues by different clubs, societies, cells and units of the institution.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://gdcnb.org/program-specific-outcomes/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of University of Himachal Pradesh, Shimla, the academic calendar and evaluation norms of the university are strictly followed. Academic calendar is prepared by directorate of higher education Himachal Pradesh in consultation with HP University, Shimla and is implemented as such. Based on this academic calendar the institution prepares its calendar of events of which includes dates of commencement, completion of syllabus, schedule of internal exams, working days, holidays and dates of end term examination. Sports and cultural activity calendar are prepared by HP University in consultation with all affiliated colleges of university.

Calendar of events and timetable, both are published in college website. for implementation of internal assessment process, examination committee is formed at college level which monitor overall internal examination process. The students are given proper orientation regarding internal assessment (CCA), end term examination, practical exam through notice boards, college website, prospectors and during orientation sessions and occasionally during classes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitivity

Gender sensitivity is enacted through process known as gender sensitization. It promotes equality for men and women by allowing men and women to view what is stereotypical of and reasonable for their gender. To avoid gender discrimination, the college is

providing equal opportunities and an identical platform to all the boys and girls to promote equality in all activities.

Environment sustainability and human values

Environment sustainability is the responsibility to conserve natural resources and protect ecosystems to support health and wellbeing, now and in the future. The students are motivated and guided to participate in Co-curricular activities and are encouraged to take part in various competitions. Various clubs and societies organize activities for the holistic development of the students and to spread awareness about different things like cleanliness, health awareness, human rights and moral values.

Professional Ethics

In our Co- educational institution, we focus on sensitizing staff and students on issues like female feticide, women empowerment, gender equality etc. Resource persons from different departments, dignitaries and health officers are invited to share their experiences of life by delivering valuable lectures. The institution also organized and is organizing expert lectures on human and legal rights, health education, disaster management, blood donation, recent burning topics and other current affairs.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

421

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	http://gdcnb.org/stakeholders-feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may	**C. Feedback collected and**

be classified as follows	**analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://gdcnb.org/stakeholders-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3245

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2766

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each student is unique in terms of his/her learning background, social milieu, intellectual capacity and aptitude and hence learning levels are found to be different for different students. Recognizing this fact, different strategies are adopted for advance and slow learners.

The categorization of students into advance and slow learners is done on the basis of their previous academics performances as well as on the basis of their response to classroom teaching and interactions.

It has been found that choice of subjects by students is crucial area asit mere affects their later performance and learning levels. Variety of subject introduced by CBCS, peer parental pressure and confusion to choose the right subject has adverse effect on their learning levels.

Advance learners are also assessed at time of admission by their previous records, counseling and performances. Their capabilities and progress is further enhanced in college by motivating them to join professional courses, by giving them various projects, field studies and lab assignments. Various training programs, seminar sessions, research projects and competitions are also organized to provide technical knowledge and keep them ahead on learning curve.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3245	25

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning by doing rather than learning by rote is the key to make the process a joyous and stress free experience for the students. Experiential and participative learning is a proven pedagogic tool for improving teaching-learning outcomes. In our college such initiatives are promoted through:

Various project works and lab work are assigned to students based on their syllabus.

Competitions, quizzes and interactive sessions among students to showcase their hidden talents.

Seminars and individual presentations to have confidence and overcome the stage fear.

Field works, industrial visits and field surveys to make them aware about working environment and various skill developing techniques.

Guest lectures by experts having proficient knowledge and experience to give vast perspective about related topics.

Various socio-economic surveys are also conducted under the guidance of teachers and incharges of various clubs and societies to give practical knowledge of our sorroundings and society.

Skill enhancement courses, generic courses, sports, extracurricular activities etc. encourage students and bring about overall personality development by enhancing learning experiences through engaging and challenging methodologies.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICTs are seen as important tools to enable and support the move from traditional 'teacher-centric' teaching styles to more 'learner-centric' methods. The use of ICT tools in teaching learning process is imperative in present scenario. These tools enable experiential learning for the students at their own pace and convenience. These tools have no doubt revolutionized modern pedagogy. In our college, 100 percent of our staff is using ICT tools for effective teaching-learning process. These tools help students to develop skills and become more creative.

The use of ICTs as presentation tools (through LCD projectors, television, electronic whiteboards, guided 'web-tours', where

students simultaneously view the same resources on computer screens) is seen to be of mixed effectiveness. It may promote class understanding and discussion about difficult concepts especially through the display of simulations.

Teachers most often use ICTs for 'routine tasks' (record keeping, lesson plan development, information presentation, basic information, searches on the Internet

Smart class rooms, language lab, ICT lab, wi-fi enabled campus, google meet, digital library, LED, projectors, desktops ,laptops, whatsapp groups etc are various modes of such tools that enable our faculty members to improve students' academic performances and overall personality.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

422

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment of the students is based on the performances in the class tests, assignments, and attendance which constitute 30%

of the total marks. In our college special care is taken to ensure that this process of evaluation is not only fair and transparent but also appear as such so that the students have confidence and faith in the entire process.. Basic eligibility for the evaluation process is made known to the students by the college website, notice boards and class room counseling. For transparent and robust system of internal assessment, the following mechanisms are conducted in our college:

· Internal Examination Committee.

· Question Paper Setting.

.·Conduct of Examination.

· Result display.

· Interaction with students regarding their internal assessement.

The students who participate in co-curricular activities are also judged through various competitions that are held in the college. It helps to groom all round personality of the students and is beneficial for talent hunt in the College.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of the students related to results are taken subject /course wise and are forwarded to the university through college office for the early redressal.

The queries related to results, corrections in mark sheets, other certificates issued by university are handled at H.P.UNIVERSITY examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college. University has created a special email ID to deal with all the results related grievances for their redressal in time bound and efficient manner.

Internal examination grievances are cleared by showing the corrected answer sheet to student.The CCA marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme specific outcomes for all courses are decided by the H.P. university which designs the course structure, desirable learning outcomes thereof and assessment and evaluation methodology

The College has clearly stated learning outcomes of the Programs and Courses offering in the College and the following mechanism is followed to communicate the learning outcomes to the teachers and students.

Hard Copy of syllabi and Learning Outcomes are available in the college/departments for ready reference to the teachers and students.

Learning Outcomes of the Programs and Courses are highlighted and made aware to the students in the induction ceremony-cum-orientation programme at the beginning of the session.

The importance of the learning outcomes has been discussed and communicated to the teachers in staff meeting and IQAC meeting.

The teachers and students can download the copies of the course design in respect of the subjects they are teaching from the university website www.hpu.nic.in/syllabus.htm and college website www.gdcnb.org

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://gdcnb.org/program-specific-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class, strive to complete the courses in time and some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, and field work and so on. The end semester examination of every course is based on written examination of three hours, the question paper of which is designed to test the knowledge of the student from every unit prescribed for study.

The programe specific outcomes is measured by taking the aggregate result of all courses in a given programe of an individual student, and then the average performance of all the students in a given programme.

Attainment level of Continuous Internal Assessment and Semester End Examination by each student is then integrated using the defined procedure & formulae to analyse the attainment of the specific Course as per the defined Program Learning Outcome.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

281

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://gdcnb.org/wp-content/uploads/2022/09/Annual-Report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gdcnb.org/wp-content/uploads/2023/03/2.7.1-SSS-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college does not have a research centre currently. In fact, there is no provision for setting up research centers at the college level in the ordinances of the state government or the H.P. University. The faculty members are, however, encouraged in every possible way to pursue research. This is evident from the fact that some faculty members in the college are actively engaged in research. The following facilities are provided to the faculty members in order to promote research culture among them:

- **Support in terms of technology and information needs.**
- **Library facilities**
- **Basic infrastructures like computers, internet and printing.**

- **Wi-fi facility**
- **Access to ICT lab**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In this college, we have one unit of NSS headed by a Program Officer to execute NSS activities throughout the year and also during the annual camp. We also have active cells of Rovers and Rangers, Red Ribbon Club and Women Cell. They are instrumental in converting students into responsible citizens of the country. Through NSS, Rovers and Rangers, Red Ribbon Club, Women Cell various programs are organized to spread awareness about health care, cleanliness, energy conservation, environment protection, social equality etc. The NSS adopts one village every year and involves the local community in various activities. The NSS volunteers of this institution play an active role during the Covid-19 pandemic to spread awareness and distribute masks and sanitisers in the surrounding areas.

File Description	Documents
Paste link for additional information	http://gdcnb.org/ek-bharat-shreshtha-bharat/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

360

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **Spacious, well ventilated classrooms, seminar and conference hall, music rooms, smart classrooms and 10 well equipped labs**
- **Our institute have common room for girls, a sick room with medical first aid and stretchers.**
- **A big playground with pavilion**
- **Volleyball, badminton, Kabaddi, judo and boxing court.**
- **One Gymnasium with latest fitness equipments**
- **Two hand free sanitizers on main entrance of building.**
- **Twelve fire extinguishers are installed**
- **One generator for power back up with the capacity of 25 KV.**
- **One Running canteen with separate room for staff and students with a seating capacity of 150.**
- **Four water coolers, five water purifiers, one hand pump, one sanitary napkin vending machine**

- **I.T. Infrastructure:**

- **Entire campus is WI-FI enabled with high speed BSNL lease line of 10 MBPS.**
- **Language cum career lab with 20 computers.**
- **65 computers in two ICT Labs**
- **Audio system.**
- **One electronic notice board**
- **Internal and external surveillance system (CCTV) with thirty two cameras and two LCD panel**
- **Three podiums in three smart classrooms**

- **Library as learning Resource:**

- **Air- conditioned central library**
- **Well- furnished and semi-automated with about 6850 books, magazine and Journal**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facility for sports and games including indoor as well outdoor activities. It has a big playground, including athletic track and field events. The equipments available with college are multi-station (12 stations) with health and fitness equipment including Judo mats (62), Kabaddi mats (196), Boxing hall with proper kit bag stand (01), Boxing punching kit (02), multi gym stations (16), High Jump mat (01), Boxing Ring (01) and wrestling arena. The College has court area for sports like Volleyball, Badminton, Kabbadi, Football, Boxing (Men and Women) Cricket and Chess with all required equipments.

Existing Facilities in the College for Cultural activities:

- **The institute has a multipurpose hall with a seating capacity of 300 students**
- **The Department of Music (Vocal and Instrumental) is well equipped with wide variety of musical instruments. Students are groomed to participate in inter- college cultural competition and Himachal Pradesh University inter -College youth festivals group-1, group-II, group-III & group IV, which includes folk songs, dances, quiz competition, declamation contest, collage making, spot painting, rangoli etc.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

89.47

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library renders valuable and quality service to support the teaching-learning of the students and staff. The total area of

the library is 587 square meters with a seating capacity of 120 students and a separate area for newspaper readers.

- Name of ILMS software SOUL 2.0: INFLIBNET
- Nature of automation: partially
- Version: SOUL 2.0 LE
- Year of automation: 2017

SOUL software for management of the library has been procured and installed for automation process of the library, which has been done partially, since 2017. The library is being looked after by an assistant librarian and a library bearer. The library has 6850 text and reference books. College subscribes thirteen magazines, six journals and twelve news papers at present.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.47

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

240

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates its I.T facilities. More than 50 lakhs has been spent under this head during the last five years. During 2021-22 sessions RS 585303 has been spent for IT facilities. The I.T equipments procured includes desktops, digital lectern, projection systems, language cum career lab and different types of software for these. The I.T lab of the college is equipped with 80 computers and one server, which runs on window 7, 8, 10 and Linux OS to support the inculcation of basic I.T skills for students. The college has a dedicated lease line of 10 MBPS for fast internet connectivity and Wi-Fi facility. The ICT facilities are extensively used both by faculty and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gdcnb.org/wp-content/uploads/2023/03/2.3.2-_A_-ICT-TOOLS.pdf

4.3.2 - Number of Computers

108

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

88.18

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college conducts an annual stock checking exercise in which the available equipments/facilities in different laboratories and books in the library are physically checked and verified. Various committees of faculty members along with ministerial and support staff conduct this work. Damaged articles and books are identified

and recommended for writing off. New equipment and books are procured on the demand of the concerned teacher in charge after due recommendation by the library committee and the purchase committee of the college. All codal formalities pertaining to purchase and disposal of old equipment and books as laid down in the store and purchase rules of the state Government are rigorously followed in this regard. Perspective plan for future growth and development of the college is discussed and approved at the meeting of the college advisory committee followed by staff council and PTA body and different developmental tasks are then assigned to concerned committees like building committee, campus development committee, library committee etc. The technical and fabrication support is sought from the state public works departments and the state electricity board, wherever required. Funds and grants for developmental activities are sought from the state Government and the UGC. The students of the college are making immense use of the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

106

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	*http://gdcnb.org/gallery/*
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`250`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`250`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`B. Any 3 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students representation (CSCA) which is the nominated body of the students has not been formed in the session 2021-22, as the same has not been notified by the concerned university i.e. Himachal Pradesh university Shimla due to Covid-19 pandemic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an OSA (Old Students Association) which was formed on 22nd December 2018. The need for such a platform was felt for the active participation of old students in the development of the institution. It was felt that by creating such an association the institution would get good feedback from the alumni in terms of infrastructure, syllabus etc. to be incorporated for the betterment of the college. The members of the OSA are a source of inspiration to the students as well who look up to their life trajectories for their future aspirations. The meetings are held with OSA for regular feedback and suggestions for the overall development of the college.

File Description	Documents
Paste link for additional information	http://gdcnb.org/alumni-association/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In order to meet its vision and mission, the institute follows a decentralized decision-making process such as:

1. Preparation of the academic calendar and weekly-time tables.
2. Constitution of various committees at the beginning of each academic year.
3. Meetings with teaching and non-teaching staff are conducted by the Principal to strengthen the organization.

The College consistently endeavors to provide to its students a safe, secure and conducive learning environment by:

1. Delivering holistic education that brings transformation of body, mind, and spirit.
2. Along with achieving academic excellence, the aim is to nurture a sense of responsibility, gender sensitivity, and environmental sustainability.
3. Community and extension service are integrated with the curriculum as extended opportunities to help, serve and learn.
4. Field trips, outreach programs, village camps, and blood donation camps make the students aware of their social responsibility and commitments.
5. Most of all it is the objective of the College to develop an optimistic outlook among students towards life.
6. Efforts are made to identify academically weak students as well as those who are economically disadvantaged, to help them by providing them with extra tutorials, course books, scholarships, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the smooth functioning of the administration, a participatory, inclusive, and decentralized approach is adopted by the institution such as:

1. At the beginning of the academic session, staff members are made part of various committees in order to accomplish a variety of works and responsibilities. All these committees work in tandem with each other to bring out the best for the institute and the students.
2. The IQAC of the college convenes regular meetings in order to prepare multi-level plans of action to schedule academic, as well as co-curricular activities throughout the year.
3. The IQAC also works constructively on the suggestions and feedback it receives from the PTA, CSCA, OSA, and other committees of the college, and puts forth recommendations for upgrading facilities and infrastructure.
4. A participatory management amongst various committees and the IQAC ensures a conducive learning environment with state-of-the-art facilities as well as a quality and holistic education for the students.
5. Regular meetings with the conveners of these committees are conducted by the Principal.
6. The college also has a Students' Council to connect with the students, and a Parent Teachers' Association to give the parents a platform to put forth their suggestions for the betterment of the establishment.
7. The alumnae of the college also contribute to the growth of the College through the Old Students' Association.

File Description	Documents
Paste link for additional information	http://gdcnb.org/wp-content/uploads/2022/07/Administrative-committees-2021-22.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the perspective/strategic plan of college included the organization of Two-day National Conference:

- A meeting of the IQAC was convened in February, 2022 wherein it was proposed that a Two-day National Conference on "Society, Environment and Sustainable Development" be organised by the IQAC in the month of March.
- The financial aid for this conference was sanctioned under the Utkristh Mahavidyala Yojana of the Govt. of Himachal Pradesh.
- The decision was arrived at after serious deliberation on

- relationship between society, environment and the critical association between the wellbeing of a society and the quality of the environment in which a society exists.
- The keynote speakers and invited speakers for the conference were decided in consultation with the Principal and senior members of the staff.
- Various committees were constituted for the proper organisation of the conference. Invitations to all educational institutions within the state as well as educational institutions in various other states were sent to invite paper presentations in the conference.
- Nearly 150 papers were presented in the conference.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://gdcnb.org/wp-content/uploads/2022/02/NCSESD-2022_GC-Nagrota-Bagwan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The recruitments, transfers, and promotions (procedures and policies) of staff are directly controlled by the Department of Higher Education, Govt. of Himachal Pradesh. The Director of Higher Education and the Principal of the college serve as an official link between the government and the working of the College.
- The administrative setup of the College is democratic and decentralized. The Principal functions in tandem with the IQAC and various other committees as mentioned in the organogram.
- The funds allocated by the government are appropriately utilised for strengthening infrastructure and facilities.
- The National Service Scheme, Rovers & Rangers, Red Ribbon Club, Eco-Club, Yoga, Health and Fitness Club and societies of various departments along with the CSCA enable student participation and help in maintaining a conducive environment for the all-round development of the students.
- A robust feedback and grievance redressal mechanism has been established in the form of Grievance Redressal Cell where students can express their grievances without reserve.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides a supportive environment to its teaching and non-teaching staff by providing good infrastructure such as:

- **Parking**
- **Staff Room**
- **Safe Drinking Water**
- **Canteen**
- **Library**
- **E-resource centre**
- **Ramp for the disabled**
- **Sports Facilities**
- **Wifi campus**
- **Fire safety measures**
- **Generator**
- **Smart class rooms**
- **ICT Lab**

- **Computer systems to individual departments**

Additionally, the College administration ensures and encourages the participation of members of the teaching faculty in international, national, conferences, seminars, workshops, orientations and refresher courses. As learning is a lifelong process, the faculty members are also encouraged to take up membership of various national, state and local level research and scientific bodies. As for the non-teaching staff, training in computers and software management are provided as per administrative requirements. Apart from measures taken for academic and career enhancement of the staff, many welfare measures have been adopted by the institution as per the guidelines of the government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **As per the guidelines laid down by the UGC and the government of Himachal Pradesh, the achievements of the teaching staff are monitored and evaluated through the Annual Confidential Report and Performance Appraisal System. These Appraisal reports are submitted to the Principal and are further reviewed for career enhancement and other purposes by the**

higher authorities on the basis of the following criteria:

1. Teaching, Learning and Evaluation related activities.
2. Co-curricular, Extension, Professional development etc.
3. Research and Academic Contribution

- The staff receives their salary grades and other emoluments/remunerations as per UGC pay commission recommendation adopted by the state government.
- The H.P.P.S.C. appoints assistant professors in various disciplines through the Principal Secretary (Education), Government of Himachal Pradesh.
- On behalf of the Director, Higher Education, the college administration keeps a vigil on the professional behaviour and attitude of the members of the teaching as well as the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds allocated by the State government for the development of the institution are appropriately expended and details of the expenditure are maintained by the College. The following audit mechanism is followed by the institution:

1. The Principal and the Bursur of the College supervise all the accounting for receipts and payments done during each academic year.
2. The received funds are put under various heads for their optimum utilisation.
3. The payment of salaries of the staff is made through the Government Treasury after the approval of the Treasury Officer.
4. The Local Audit Department of the Government of Himachal

Pradesh conducts a thorough audit of the students fund at regular intervals and submits its report to the higher authorities.
5. The College ensures settlement of audit objections raised by the auditors of the Local Audit Department by producing supportive documents or by making necessary recoveries.
6. Requisition for various articles for the College is done through GEM and online mode of payment is adopted to ensure transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Under the Utkrisht Mahavidyalaya Yogana, the college was allocated ?1 crore. This grant was utilised as per the various components mentioned by the government in the official notification such as academic up-gradation, setting up of research centre for minor research, highly modern career guidance cell, strengthening existing sports and cultural infrastructure, civil work and the setting up of smart classrooms and virtual classrooms.
2. An additional grant of ?10 lakh was also received by the college through the MLA fund. This grant was utilised by the

college for the setting up of bore-well in the college campus to meet the daily water requirements of the institutions.

3. Being a government institution, Govt. College, Nagrota Bagwan is fully funded by the government of Himachal Pradesh. Thus the college does not have any Resource Mobilisation Policy of its own.

4. The college collects various types of funds from the students every year as per the instructions from the government of Himachal Pradesh and the Himachal Pradesh University like AF, Building Fund, practical fund, etc.

5. The college collects a sum of Rs. 400/- per year in the PTA fund from each student of the college.

6. All these funds are utilised for various types of activities conducted during each session as per the rules laid down by the Government of Himachal Pradesh as well as the Himachal Pradesh University, for the welfare of the students.

File Description	Documents
Paste link for additional information	http://gdcnb.org/iqac-minutes-of-the-meeting/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of the College plays a vital role in the planning and implementation of various academic and co-curricular activities of the college. It also serves as an advisory body and proposes necessary measure for improvement and enhancement of infrastructural facilities. As a result of IQAC initiative taken for quality enhancement of the college:

1. The first initiative undertaken by the IQAC was the organization of Two-day National Conference on "Society, Environment and Sustainable Development" be organised by the IQAC in the month of March.:

   - The financial aid for this conference was sanctioned under the Utkristh Mahavidyala Yojana of the Govt. of Himachal Pradesh.
   - The keynote speakers and invited speakers for the conference were decided in consultation with the Principal and senior members of the staff.

- **Nearly 150 papers were presented in the conference.**

1. **The second initiative undertaken by the IQAC was the setting up of Solar Panels in the college campus.**

- **With the intention of promoting the use of green energy and reducing the economic burden on the institution incurred due to electricity consumption.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In order to ensure quality education to the students, the institution regularly reviews its teaching-learning process . The following two post- accreditation initiatives were suggested by the IQAC:

1. **Organising one-day workshops by various departments:**

1. **One day workshop on Translation Studies organised by Department of English**
2. **Workshop on Meditation organised by Yoga Club**

1. **Organisation of Field trips:**

1. **Field visit of 5 Villages for conducting Socio-Economic Survey for Project Report on 20th December, 2022 by the Department of Geography.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	**D. Any 1 of the above**

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://gdcnb.org/wp-content/uploads/2022/09/Annual-Report-2021-22.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1.Gender equity awareness programmes

- **Gender equity cell is constituted in the college.**
- **Seminars/lectures are organized on International Women's Day i.e. 8th March.**
- **International Day of violence Against Women (Nov. 26th)**
- **National Nutrition Week observed from 1st to 7th September every year. In an endeavor to promote the idea of a good diet for healthy living among students.**

2.Safe and secure environment

To ensure a safe campus and a secure environment, the college has taken following initiatives:

- **The regular presence of a gatekeeper is ensured.**
- **Regular monitoring through CCTV cameras**
- **Active anti-ragging cell and women grievance redressal cell in the college**

- **First-Aid Box facility is provided by the office, NSS and Rover and Ranger unit.**
- **Separate washrooms for the male and female staff and students.**
- **Sanitary napkins vending machines are installed in Women washrooms.**

3.Guidance and Counseling

- **To ensure cordial environment among students, guidance and Counseling cell is set up in the college.**

4.Common Room -The College has separate Girls Common room in the first floor of the building.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution endeavors that students and teachers use proper waste management techniques in the campus as well as in their homes in order to discharge their social responsibility. The measures taken by the college to manage different kind of waste to keep the

environment clean are explained below.

- **Solid Waste Management-** To keep the campus neat and clean and for the convenience of users the small dustbin is placed in each class room and big dustbin on each floor of the college building. Sometimes, the NSS volunteers clean the college campus as part of their activity. The waste like broken furniture is brought in reuse after assembling the useable parts. The waste generated in the campus is segregated as biodegradable and non-biodegradable and is disposed of in green and blue dustbins respectively.

- **E-waste management-** The E-waste cannot be disposed of without the permission of the Government. However, the college keeps such waste in a planned way Other E-waste materials like totally damaged furniture, out of function computers, non-functioning digital apparatus like Mother Board, Hard Drive and other office E- wastes are stored in a Hardware lab, which further uses it or dispose in auction.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include	

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	A. Any 4 or all of the above

Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Keeping this view in mind, the Government Degree College Nagrota Bagwan maintains harmony and tries to create sense of goodwill towards others in students. The students in the college are from Nagrota town areas, Sarotri , Baroh , Dhaloon, Sunhi,Kandi etc.(Village area).

· The admission process is carried out as per the government norms with specified reservation to socially and economically marginalized section of the society. Enough care is taken to earmark seats of each category.

· In extension activities, the participation of faculty, students and non-teaching staff is commendable. Students along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies, and government campaigns.

· The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. The college celebrates Independence Day, Republic Day, Gandhi Jayanti and Hindi Divas every year with a passionate zeal and due reverence.

· Students contribute and participate in the activities of the Red ribbon club, Eco Clubs, NSS, Rovers and Rangers.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day: -Every year 26th November is celebrated as 'Constitution Day'.

National Voters Day: - 'National Voters Day' on 25th of January every year.

Republic Day: -26th January 'Republic Day' is celebrated every year to commemorate the adoption of the constitution.

Women's Day: -Every year on 8th March International Women's Day is celebrated in the college.

International Yoga Day: -For the promotion of global health, harmony and peace June 21st is observed as 'International Yoga Day'.

Independence Day; -The ''Independence Day' celebrated annually on August 15 by hoisting the national pride "tricolour flag" in our college premises by the principal.

National Handloom Day observed on 7th August, 2021.

Sadbhavna Diwas observed on 20th August, 2021.

World Democracy Day observed on 15th September, 2021.

World Tourism Day observed on 27th September, 2021.

National Unity Day: -National Unity Day is observed on 31st October

World Aids Day: -To raise awareness of the pandemic caused by HIV World Aids Day is observed on 1st December every year by the college.

Flag Day: -On 7th December every year students collect fund from

every one and donate it for the welfare of the Armed Forces personnel.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The events which are celebrated are:

- **25th January: -National Voters Day- In order to encourage the students to take part in the political process.**
- **26th January: - Republic Day is celebrated every year to commemorate the adoption of the Constitution.**
- **28th February: - National Science Day is celebrated to memorialize the discovery of the "Raman effect"**

- **8th March: -** International Women's' Day is observed in the college every year to help students to eliminate discrimination against women.
- **15th August: -** Independence Day, a grand event is celebrated every year by the college with the unfurling of the flag by the principal of the college.
- **5th September: -** Dr. S. Radhakrishnan birth anniversary is celebrated as Teachers' Day.
- **31st October: -** World No Tobacco Day is organized to draw attention to the prevalence of the tobacco epidemic and its negative health effects.
- **26th November: -** Constitution Day is celebrated to Commemorate the adoption of the constitution of India.
- **1st December: -** World Aids Day is observed to raise awareness of the pandemic caused by the spread of HIV infection.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. EK PAUDHA, EK SANKALP

Objectives of the practice: The objective is to instill a sense of environmental awareness among the faculty and students of the institution.

The Context: Through this practice, teachers and students get an opportunity to restore the ecological imbalance in nature.

Methodology Adopted: Each faculty member is supposed to plant a sapling on his /her birthday and vow to protect it, ensuring that it grows into a tree.

Problems and resources required: This practice does not face any obstacles as it is an internal practice adopted by the teachers and does not require any special equipment for execution.

2. Book Bank for BPL and needy students

Objectives of the practice: The objective of this practice is to provide students with readily available access to quality education.

The context: We aim to motivate meritorious students, especially from economically and socially weaker sections.

Methodology of the practice: The book bank is maintained as a separate section in the library and is supplemented by previous year books.

Problems and resources: One problem that us classic faced in the maintenance of the book bank is the unavailability of certain books that are needed by students of specific subjects.

File Description	Documents
Best practices in the Institutional website	http://gdcnb.org/wp-content/uploads/2023/03/7.2.1.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has created a niche in the realm of higher education in the region. It is working with the mission" Asto ma sadgamya , Tamso maa Jyotrigamya" which means " lead me from the unreal to real and from darkness to light" fulfilling this mission it has numerous feathers on its cap to take pride in. Besides the pursuit of knowledge the college is known for overhauling the students' personality in holistic manner. It is the result of ideal blending of our well qualified faculty and efficient use of state- of- the-art Technology in the campus.

This perennial journey doesn't end here. The institutional distinctiveness gets highlighted in the fact that more than 90% of students getting benefit of higher education are from the under privileged section (OBC) of society. By imparting education to these students belonging to marginalised communities the institution is being instrumental in social and economic upliftment in the region, thus supporting the vision of Gurudev Tagore for an India

"Where the mind is without fear and the head is held high,

Where the knowledge is free

Where the world has not been broken up into fragments

By narrow domestic walls"

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. **To conduct Green Audit and Energy Audit of the college campus.**
2. **To establish e –resource centre in the college library**
3. **Construction of Basket Ball and Volleyball Court.**
4. **To establish a virtual classroom and Recording centre to facilitate virtual Teaching Learning process. (Online).**
5. **To carry out extensive plantation for an ecofrieldly and green campus**
6. **Construction/Up gradation of College entrance gate.**
7. **Construction of Rain shelters.**
8. **Organizing One week workshop on Essentials of Computer series-1 for BCA and B.Sc. 2nd year stdents.**
9. **Organizing Placement for first year students in BCA and B.Sc. under Tech Bee Program by HCL Technologies India LTD.**