



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	GOVT. COLLEGE NAGROTA BAGWAN
• Name of the Head of the institution	DR. ASHOK KUMAR CHAUDHARY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01892251177
• Mobile no	9418122204
• Registered e-mail	gcnagrotabagwan@gmail.com
• Alternate e-mail	iqacgcnagrotabagwan@gmail.com
• Address	GOVT. COLLEGE NAGROTA BAGWAN (H.P)

	176047
• City/Town	NAGROTA BAGWAN
• State/UT	HIMACHAL PRADESH
• Pin Code	176047
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural
• Financial Status	
• Name of the Affiliating University	HIMACHAL PRADESH UNIVERSITY SHIMLA
• Name of the IQAC Coordinator	DR. NARESH SHARMA
• Phone No.	01892294118
• Alternate phone No.	01892251177
• Mobile	9418045833
• IQAC e-mail address	iqacgcnagrotabagwan@gmail.com
• Alternate Email address	gcnagrotabagwan@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)		http://gdcnb.org/wp-content/uploads/2022/01/AQAR-2019-20-Accepted.pdf			
4.Whether Academic Calendar prepared during the year?		Yes			
<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 		http://gdcnb.org/wp-content/uploads/2021/12/Academic-calendar-2020-21.pdf			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.09	2020	08/01/2020	07/01/2025
6.Date of Establishment of IQAC				22/06/2018	
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty		Scheme	Funding Agency	Year of award with duration	Amount
NIL		NIL	NIL	NIL	NIL
8.Whether composition of IQAC as per latest NAAC guidelines				Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 				View File	
9.No. of IQAC meetings held during the year				1	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 				Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 				No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?				No	
<ul style="list-style-type: none"> If yes, mention the amount 					

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Meetings of the Principal with College advisory committee and Head of the departments are held for the proper implementation of admission process during Covid-19 pandemic. Due to rural background and lack of digital literacy of most of the students, the admission process is carried out by physical mode adhering to Covid protocol issued by the Govt. from time to time.

Monitoring and creation of Whatsapp groups for the proper implementation of online teaching learning process.

Regular staff meetings to acquaint the teaching faculty about various online platform like google meet, Webex, google classroom etc.

Counseling of the students to sensitize them about Covid safety measures and motivate them to engage themselves in productive activities while at home. Efforts were made to increase digital literacy among students.

Online/Offline seminar, workshop, special lectures and Environment awareness programme's were organized by the different clubs and societies in a phased manner to aware the students about Covid and its impacts along with the social responsibility.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Online IQAC Meetings with Principal, heads of the departments and staff members	Reviewing the proper implementation of the online classes, course plans and implementing the quality enhancement extension activities (online) of the college.
Online workshops and seminar would be conducted	One week workshop on language, culture and society was organised in June 2021
To conduct tree plantation	Plantation drives were conducted by Eco Club to increase green cover area in the college premises.
To ensure Covid	i) Preparation of micro-plan for classroom teaching adhering to Covid

protocol in the college campus	guidelines issues by the government from time to time. ii) Installation of sanitizer dispensing machine at the entrance iii) Appointing non-teaching staff in the college premises for thermal scanning and ensuring social distancing
To conduct mid-term tests	Midterm tests were conducted in February 2021 for Undergraduate classes.

13. Whether the AQAR was placed before statutory body?		No
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	
14. Whether institutional data submitted to AISHE		
Year	Date of Submission	
Yes	15/02/2020	

Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	19
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	2613

File Description		Documents
Institutional Data in Prescribed Format		View File
2.2		42
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		354
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		28
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		50
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		17

Total number of Classrooms and Seminar halls	
4.2	16.011
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	73
Total number of computers on campus for academic purposes	

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process
<p>The curriculum followed by the institution is designed and implemented by the Himachal Pradesh University Shimla. The college offers undergraduate (UG) courses in Humanities, Science and Commerce under CBCS system. Post-graduation courses in English, Mathematics and Commerce are also offered by the institution.</p> <ul style="list-style-type: none"> • Before the commencement of the academic session, meetings of the Principal and the college advisory committee was held to discuss various strategies for effective implementation of the online teaching-learning process during the pandemic. • Preparation of micro-plan for classroom teaching adhering to Covid guidelines issued by the government from time to time. • For effective delivery of the curriculum, online meetings were held to familiarize the teachers with various online platforms like Google meet, Webex, Google classroom, Zoom etc. Teachers made use of audio-visual recordings, PPT's and weblinks for a better understanding of the concepts by students. • Online/offline activity, competitions and workshops were organised to give exposure to the students. The department of Botany organized a trip to K.F. Flower nursery, Malan to enhance the practical knowledge of students regarding floriculture. • Interactive teaching methods are promoted through students' involvement in group discussion, quizzes and seminars etc. The department of commerce organises the digital seminar on "Security Analysis and Portfolio Management" for post-graduate students. • Apart from the curriculum, students were sensitized about Covid safety measures and were motivated to engage themselves in productive activities while at home. Efforts were made

to increase digital literacy among students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdcnb.org/program-specific-outcomes/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Keeping in view the Covid pandemic, the Academic calendar was prepared by the Principal, IQAC and various concerned committees. Changes in the academic calendar were subject to Government directions regarding the conduct of classes, examinations, activities etc. The college students were directed to visit the college website for their queries regarding syllabus, scholarship, committees, cultural and sports activities. For the internal evaluation of the students, class tests through google forms, quizzes and oral presentations by students were conducted by the concerned teachers on online platforms.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdcnb.org/wp-content/uploads/2021/12/Academic-calendar-2020-21.pdf

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college always tried to shape the personality of the students so as to make a healthy society for the betterment of the coming generation. For the fulfilment of this purpose, the college designed a developed mechanism to integrate cross-cutting issues relevant to gender sensitivity, environment sustainability, human values and professional ethics, which paying a dominant role in structuring the students future.

Gender Sensitivity

Every individual of society dreams for equal rights and access to resources available at their disposal, but there is a lot of discrimination. This discrimination can be due to cultural differences, geographical differences, the colour of the individual, social status and even gender. The most prevalent discrimination is gender inequality. To avoid gender discrimination, the college is providing equal opportunities and an identical platform to all the boys and girls to promote equality in all activities. Even during the constitution of various committees utmost care is taken to avoid gender discrimination while nominating the members. Awareness programmes (viz. sexual harassment, eve-teasing and ragging in any form) are conducted by the gender champions regularly. Women Grievances and Redressal Cell is also constituted in the college and it is working effectively to tackle harassment cases whenever noticed or reported.

Environment Sustainability and Human Values

It is the objective of the college to build up confidence amongst all the students. Suitable opportunities are being given to each student to participate in co-curricular activities and they are encouraged to take part in various competitions. NSS, Eco Club, Rovers, and Rangers, Red Ribbon Club organize various activities to spread awareness on cleanliness, health awareness, human rights, and moral values. Blood donation camps are a regular feature of the college which are conducted to inculcate the feeling of community service among students.

Other events viz. celebration of Teacher's day, Fresher's Day, Hindi Diwas, Sabras, CSCA function, Independence Day, Republic Day, Youth Festival and Inter College competitions also involves students at various levels like organizing, conducting and supervision of the events which leads to developing the leadership quality and creativity amongst the participants.

Environment Studies course made mandatory for the students, so that, they learn about the concept of ecosystems, biodiversity, its conservation and understand social responsibility towards it.

The syllabus, particularly the topics incorporated in the subjects Sociology, English, and Hindi also related to human values and directly approached to develop the personalities of the students.

The different units of the college are also involved to organize other activities with regards to cleanliness drive, plantation campaign, painting, slogan writing, poster making on current social issues like aids awareness, save girl child, environmental problems, health awareness, electoral awareness, and various rallies so as to approach the community for their awareness.

The college also adopted a zero-tolerance policy towards any kind of discrimination based on gender, caste, community, and religion. The establishment is working on the motto to be kind and considerate.

Professional Ethics

Various committees are constituted in the college for maintaining, monitoring and promoting professional ethics and numbers of value-added courses imparting the transferable and life skills were offered to the students during the last five years.

Being a co-educational institution, we focus on sensitizing staff and students on issues like female feticide, women empowerment, gender equality etc. For this purpose different resource persons, dignitaries and health officers are invited to share their experiences of life by delivering valuable lectures. The college also organized or is organizing expert lectures on Human and Legal Rights, health education, disaster management, blood donation, recent burning topics and other current affairs.

We constantly used to promote such practices which lead to positive outcomes for our human and natural environment. The faculty member has the responsibility of meeting classes at scheduled times with punctuality. The faculty members are also required to conduct themselves with dignity and demonstrate respect to students as our professional ethics align with our vision, mission values. We strive to maintain an environment of trust and respect

and try to eliminate all kinds of barriers to enrich learning and continuous improvement of the students

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

421

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	http://gdcnb.org/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
--	-----------------------

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcnb.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2613

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2203

File Description	Documents
Any additional information	No File Uploaded

Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>All graduate, as well as post-graduate courses, need students to think critically. Each student is unique hence, it is expected that students are unique to their IQ and their intellectual level are also unique. Courses that require critical thinking always aims at helping students to nurture their skills and also their intellectual habits acquired through their upbringing and the entire socialization process.</p> <p>The core area of growth in a student is intelligence. Intelligence denotes skills like problem-solving and ability to learn from experience and the ability to adapt to their environment. Intelligence also helps students to achieve their ends. A slow learner is not a student who has a mental health disorder but a different mode of out in class. We can define slow learners as those students who are able to learn necessary academic skills, but at rate and depth are comparatively below average to their same-age peers. We can also say that slow learner (Weak Students) means those who could not keep pace with the classroom teaching needs extra attention so as to bring such students at par with the rest of the students of the class. Because teacher sticks to an ivory tower, most slow learners are usually left behind in the course of the semester. Accordingly, the college identifies the slow learners and advanced learners on the basis of their IQ and also their performance in the previous examinations and internal examinations conducted at the college level.</p> <p>Slow Learners</p> <p>Being a part of regular students, their academic performance is being improved by applying some strategies (programs) like, conducting Remedial/Extra classes on the topics in which the students are found to be slow learners, concerned subject teachers are directed to carry out academic counselling to Individual, Student helpdesk, peer-to-peer learning by forming students study group, Personal counselling, mentoring (Teacher guardian) scheme in which Teacher guardian mentors maintain the entire academic record of the student which is also conveyed to the parents time to time, Slow learners are counselled and motivated by the mentors. Assignments are given to these students according to the problem area, so that, they can improve themselves by developing the habit of research as well as writing. The problematic topics are identified and teachers are asked to take tests that may be specifically formulated according to their needs. The earlier question papers are also provided to them to solve and to make them exam friendly.</p>	

These students are also encouraged to join such groups of the college which are involved in various activities like essay writing, Collage-making, youth festivals, inter-college competitions and debates/declamation/quiz competitions to improve their learning as well as academics attitude and also to realize them that they are also part and parcels of the college to avoid the inferiority complex arises by ignoring them at any stage.

Advanced Learners

Students who are ahead on the learning curve and require advanced technical knowledge are defined as Advanced Learners. They are also identified on the basis of the performance in the University Examination of the previous semester and internal examinations. They are motivated to join professional courses and are guided in a proper way to pursue various career options. The bright students are further given some mini projects and surveys to enhance their research skills. They are given extra Lab assignments and extra academic work in order to utilize and polish their capabilities.

At the institutional level, some special activities are also conducted for Advanced Learners (viz. Guiding for career planning, Discussion or seminar on the advanced topic, Guiding and encouraging communicating research papers in conferences/Journals, Guiding the students for Competitive Examinations, Training programs for gaining advanced technical know-how, Encouraging students to participate in various symposiums like quiz, poster presentation Conferences, inter institution competition etc.)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2613	28

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centred learning also known as learner-centred education, broadly encompasses methods of teaching that shift the focus of instruction from the teacher to the students. One of the aims of education is to make education and learning an interesting process through which the students gain theoretical and practical knowledge without getting stressed. An environment should be created in the institute where the learning becomes joyous and engaging and challenging. The students should be aware of what they are learning and what they should be accomplishing with the blending of individualist and collaborative groups. The following ways are adopted in our college to promote the learning process:-

Project Work on the various topics that are assigned to the students from the syllabus. Competitions are organized in the college that helps the students to showcase their talents, gain confidence, uncover their personal aptitudes and gain substantial experience.

Industry and Laboratory Visits - Visits to the various industries are carried out every year so that the students get a close insight into the working environment of the industrial units and the laboratories. The life sciences department had taken a one day trip to apiculture and sericulture centres to show the students the rearing of honeybees and silkworms. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audiovisual methodology [smart room], ICT lab, language lab, google meet, industrial visits, fieldwork, project and assignments with viva voce are some of the means used by different departments to boost student participation.

Presentations are conducted in the classrooms by the students on the topics related to their syllabus during the regular classes. Socio-economic and other surveys are conducted by the students under the guidance of their teachers at the community level which may be categorized under case studies.

Guest lecturers from other reputed institutes are invited for delivering lectures to the students so that they get a broader perspective on the various dimensions of the topics that are relevant to them. They may also be called resource persons who are proficient in their respective fields.

Credit courses like Ability enhancement, Generic and Skill enhancement, sports, extracurricular activities like participation in NSS and NCC have been introduced to encourage students to participate and learn.

The best example is seen during the year 2020-21 when all students have been taught online due to pandemics. Seminars, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear were conducted on google meet and even project work is completed online.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this digital era, ICT use in the classroom is important for giving students opportunities to learn and apply the required 21st-century skill. Even before COVID 19, there was already high growth and adoption in education technology and the majority of teachers had been started using ICT enabled tools and online resources off and on in their teaching since 2018. But the COVID -19 pandemic changed education forever. It has resulted in schools shutting all across the world. As a result, education has changed dramatically, with the distinctive rise of e-learning, whereby teaching is undertaken remotely and on digital platforms

Without wasting even a single day after the lockdown was announced in March, our college started online classes, so that students could continue their studies without a hitch even during such challenging times. The online education program which has been started by the Govt. college Nagrota Bagwan is very beneficial at the pandemic time -the study gap which was created by this epidemic disease has been covered by the faculty; and their method of teaching. These regular online sessions were amazing. Students learnt so much, cleared their doubts and gained as much knowledge as they could. The faculty and the administration at College have been working tirelessly to provide students with the best through the online medium, the gap between students, studies and teachers was bridged and students could attend classes from the convenience of their homes. Our faculty went out of the way to ensure that the learning experience was quite interesting.

The college conducts online classes through google meet, zoom app, audio-video WhatsApp groups Learning is a neo-post-Covid online solution that allows seamless online teaching with many features -facial recognition of students, the proper timetable for online classes, proper attendance for online classes, seminars, PPT on various topics, online viva voce of Project The platform uses IT to highlight and focus on students at risk of dropping out,

which is a real concern in these time. We can say that now our 100 per cent staff has converted their teaching mode from offline to online.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college has adopted the system of evaluation to assess the teaching and learning process through marks obtained in midterm tests, internal assessment, practical examinations, and other academic performances. The students in the college are assessed periodically through the evaluation methods like class tests, mid-term tests, assignments, projects. In addition to this, the regularity of the students in the class is assessed by their attendance for which they are given an internal assessment out of five marks. The students who participate in co-curricular activities are also judged through various competitions that are held in the college. It helps to groom the all-round personalities of the students and is beneficial for talent hunt in the College. The internal assessment of the students is based on the performances in the class tests, assignments, and attendance which constitutes 30% of the total marks.

Basic eligibility for the evaluation process is made known to the students by the college website, notice boards and classroom counselling. Continuous assessment report for all

courses is displayed in respective departments. The marks obtained are shown to the students and the evaluation process and methods are communicated to all the students by the staff.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To solve the problems relating to examination and continuous comprehensive assessment (CCA) a committee comprising of faculty members of the concerned subject is constituted and notified through the college prospectus. Students are free to interact with the teacher to resolve grievances if any, regarding the assessment. The corrected answer papers of the students are distributed to them for verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

Redressal of grievances at institute level: Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on the notice board. Query if any is discussed with faculty and HOD. College Level: The Institute appoints a Senior Supervisor for smooth conduction of internal examination. If students are facing any problems, they are solved by the concerning department. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by the university are handled by the office and examination section after forwarding such queries through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to the university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	No File Uploaded

Link for additional information	Nil
---------------------------------	-----

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes are statements of the knowledge, skills and abilities individual students should possess and can demonstrate upon completion of a learning experience or sequence of learning experiences. Before preparing a list of learning outcomes consider the following recommendations:

Learning outcomes should focus on learning products and not the learning process. Learning outcomes should be stated in terms of expected student performance and not on what faculty intend to do during instruction. The focus should be on the students and what they should be able to demonstrate or produce upon completion of the program.

Programme specific outcomes for all courses are decided by the affiliating university which designs the course structure, desirable learning outcomes thereof and assessment and evaluation methodology. The teachers and students can download the copies of the course design in respect of the subjects they are teaching from the university website www.hpu.nic.in/syllabus.htm and college website www.gdcnb.org.

The college also provides counselling to the students regarding the various prospective career options available to them after the completion of the course through a career counselling cell.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdcnb.org/program-specific-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A comprehensive evaluation process is adopted by the institute for the attainment of program outcomes, program-specific outcomes and course outcomes. The faculty members employ formal and informal methods for evaluation of the students through various academic and cultural activities conducted throughout the year. In academics, students are assessed through

various class tests, assignments, quizzes, group discussions and seminars. The participation and achievement of the students in co-curricular and extra-curricular activities are also given due credit. The results of learning outcomes are further used to evaluate the effectiveness of academic programs, extracurricular activities and student support services. The suggestions for improvement in the curriculum are submitted to the Himachal Pradesh University, Shimla for necessary action, if any, in the matter. The college analyzes the results each year and the result analysis is discussed with the teaching staff at the beginning of every academic year for further improvement. In 2020-21 due to Covid -19 all the programs, academic, departmental and cultural activities were conducted and assessed properly through online mode.

Course outcomes identify the unique knowledge and skills expected to be gained from a given course. Programme outcomes are one step broader statements that describe what students are expected to know and be able to do upon the completion of a specific program. These relate to the skills, knowledge and behaviour that students acquire. Programme specific outcomes are what the students of a specific programme should be able to do at the time of studying in the programme. Programme outcomes and programme specific outcomes are attained through the attainment of course outcomes. Measurement of attainment of POs, PSOs and COs is done through formative and summative methods. A continuous and comprehensive evaluation is done regularly to know the attainment. Class tests are scheduled by the teachers and after the valuation, the analysis is done after which the strategy for improvement is made. Group discussions and seminars are organized and each student is made to participate compulsorily in these. Through the seminars and group discussions, the thinking process of the students is also assessed and the skills and knowledge are tested. Home assignments and classroom assignments are given to the students in Education and all P.G. classes. Some of the undergraduate classes also have assignments; it helps to measure the attainment programme specific outcomes. Some activities like quiz competitions are also held which makes the institution know about the knowledge and information of the students. Via Co-curricular activities, also behavioural outcomes of the students are assessed. Semester exams for the courses having semester patterns and annual exams for the courses having annual patterns are conducted. Analysis of students' performance in internal tests is done. Maximum 15 marks are allotted on internal examination and 5 marks on the overall performance of the students which is added to their result. Analysis of terminal exam results is also done. After the analysis, a strategy for improvement is made and implemented. All the assessments are analyzed regularly. The analysis of students' performance in semester/annual examination is done to know the levels of attainment of POs, PSOs and COs. Each department analyses the result of the students in their subject. The analysis of postgraduate courses for each department is also done for the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

224

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gdcnb.org/wp-content/uploads/2022/01/6.5.3-Annual-Report-2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdcnb.org/wp-content/uploads/2022/01/STUDENT-FEEDBACK-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded

e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college does not have a research centre currently. In fact, there is no provision for setting up research centres at the college level in the ordinances of the state government or the H.P. University. The faculty members are, however, encouraged in every possible way to pursue research. This is evident from the fact that some faculty members in the college are actively engaged in research. The following facilities are provided to the faculty members in order to promote research culture among them:

- Support in terms of technology and information needs.
- Library facilities
- Basic infrastructures like computers, internet and printing.
- Wi-fi facility
- Access to ICT lab

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File

Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
5	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
11	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The institution is affiliated with H. P. University and our NSS activities are controlled by the NSS coordinator of the University. In this college, we have one unit of NSS headed by a Program Officer to execute NSS activities throughout the year and also during the annual camp. We also have active cells of Rovers and Rangers, Red Ribbon Club and Women Cell. They are instrumental in converting students into responsible citizens of the country. Through NSS, Rovers and Rangers, Red Ribbon Club, Women Cell various programs are organized to spread awareness about health care, cleanliness, energy conservation, environment protection, social equality etc. The NSS adopts one village every year and involves the local community in various activities. The NSS volunteers of this institution play an active</p>	

role during the Covid-19 pandemic to spread awareness and distribute masks and sanitisers in the surrounding areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

494

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents

e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructural and learning facilities available in the College are:

- Capacious, well-ventilated classrooms, seminar and conference hall, music rooms, smart classrooms, and 10 well-equipped labs that are updated timely.
- The institute has a common room for girls, a sick room with medical first aid and stretchers.
- A sprawling playground with pavilion and separate courts for playing volleyball, badminton, kabaddi, judo and boxing, etc. facilities are available. It is the only college in the district to have a boxing ring.
- One Gymnasium with the latest fitness equipment is available.
- Two hand-free sanitizers are installed for students and employees at the main entrance of the college building.
- Twelve fire extinguishers are installed in all three storeys of the institute.
- One generator for power back up with the capacity of 25 KVA 3 PH. The College has also a separate electric transformer with a capacity of 250 KV. It is installed beside the college canteen.
- One running canteen with a seating capacity of 50 students is available. The new canteen has become functional starts with a separate room for staff and students with a seating capacity of 150.
- Four water coolers, five water purifiers, one hand pump for continuous water supply, and one sanitary napkin vending machine for girls in the washroom are available in our institute.
- Presently College has no facility for an auditorium; however, the Government of H.P has allowed the use of the auditorium of O.B.C Bhawan near the College campus for organizing important functions of the College.

I.T. Infrastructure:

- The entire campus is WI-FI enabled with a high-speed BSNL lease line of 10 MBPS.
- Language cum career lab for developing communication and interpersonal skills of the students and 20 computers are installed for students in the language lab.
- Forty computers are installed in ICT Lab for students.
- One electronic notice board for the display of important notices to the students is installed.
- A public address system for the ease of communicating important information to the students is available. It is installed in the office of the Principal.
- Internal and external surveillance systems (CCTV) with thirty-two cameras and two LCDs are installed for security and smooth administration.
- Three podiums are installed in three classrooms for the successful conduct of smart classes.

Library as Learning Resource:

- An air-conditioned facility is available in the library.
- Well-furnished and semi-automated with about 6307 books, magazines, and Journals.
- The library is computerized.
- The library is accessed to SOUL 2.0 software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for sports and games including indoor as well outdoor activities. It has a big lush green playground, having a capacity of 400 meters track including other athletic track and field events. The equipment available with college is multi-station (12 stations) with health and fitness equipment including Judo mats (62), Kabaddi mats (196), Boxing hall with proper kit bag stand (01), Boxing punching kit (02), multi-gym stations (16), High Jump mat (01), Boxing Ring (01) and wrestling arena. The College has a court area for sports like Volleyball, Badminton, Kabbadi, Football, Boxing (Men and Women) Cricket, and Chess with all required equipment. The College is well

capacitated to organize H.P.U Inter College tournaments and other higher-level competitions. The institute has a big pavilion with a seating capacity of 500 students and facilities like changing rooms, separate rooms for coaches, and a storeroom. It also has two spectators stand with a capacity of 1000 spectators.

Existing Facilities in the College for Cultural activities:

- The institute has a multipurpose hall with a seating capacity of 300 students and an audio system for conducting various cultural activities and lectures.
- The College has no auditorium of its own at present; however, the Government of Himachal Pradesh allowed using the auditorium of OBC Bhawan near the College campus for organizing all-important cultural functions.
- The Department of Music (Vocal and Instrumental) is well equipped with a wide variety of musical instruments. Students are given ample opportunities to learn musical instruments like sitar, tabla, harmonium, etc. They are groomed to participate in the inter-college cultural competition and Himachal Pradesh University inter -College youth festivals group-1, group-II , group-III & group IV, which includes folk songs, dances, quiz competitions, declamation contest, collage making, spot painting, rangoli etc. Our students have won many positions in such competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.011

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library renders valuable and quality service to support the teaching-learning of the students and staff. The total area of the library is 587 square meters with a seating capacity of 120 students and a separate area for newspaper readers.

- Name of ILMS software SOUL 2.0: INFLIBNET
- Nature of automation: partially
- Version: SOUL 2.0 LE
- Year of automation: 2017

SOUL software for the management of the library has been procured and installed for the automation process of the library, which has been done partially, since 2017. The library is being looked after by an assistant librarian and a library bearer. The library has 6307 text and reference books. College subscribes thirteen magazines, six journals, and twelve newspapers at present.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.071

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

210

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates its I.T facilities. More than 50 lakhs has been spent under this head during the last five years. During 2020-21, sessions Rs 58400 has been spent for

IT facilities. The I.T equipments procured includes desktops, digital lectern, projection systems, language cum career lab and different types of software for these. The IT lab of the college is equipped with 40 computers and one server, which runs on window 7, 8, 10 and Linux OS to support the inculcation of basic IT skills for students. The college has a dedicated lease line of 10 MBPS for fast internet connectivity and Wi-Fi facility. The ICT facilities are extensively used both by faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.011

File Description	Documents
------------------	-----------

Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college conducts an annual stock checking exercise in which the available equipments/facilities in different laboratories and books in the library are physically checked and verified. Various committees of faculty members along with ministerial and support staff conduct this work. Damaged articles and books are identified and recommended for writing off. New equipment and books are procured on the demand of the concerned teacher in charge after due recommendation by the library committee and the purchase committee of the college. All codal formalities pertaining to purchase and disposal of old equipment and books as laid down in the store and purchase rules of the state Government are rigorously followed in this regard. Perspective plan for future growth and development of the college is discussed and approved at the meeting of the college advisory committee followed by staff council and PTA body and different developmental tasks are then assigned to concerned committees like building committee, campus development committee, library committee etc. The technical and fabrication support is sought from the state public works departments and the state electricity board, wherever required. Funds and grants for developmental activities are sought from the state Government and the UGC. The students of the college are making immense use of the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1827

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following:
 Soft skills Language and communication skills Life skills
 (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://gdcnb.org/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national

/ international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student's representation (CSCA) which is the nominated body of the students has not been formed in the session 2020-21, as the same has not been notified by the concerned university i.e. Himachal Pradesh university Shimla due to Covid-19 pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File

Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an OSA (Old Students Association) which was formed on 22nd December 2018. The need for such a platform was felt for the active participation of old students in the development of the institution. It was felt that by creating such an association the institution would get good feedback from the alumni in terms of infrastructure, syllabus etc. to be incorporated for the betterment of the college. The members of the OSA are a source of inspiration to the students as well who look up to their life trajectories for their future aspirations. The meetings are held with OSA for regular feedback and suggestions for the overall development of the college.

File Description	Documents
Paste link for additional information	http://gdcnb.org/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College consistently endeavors to provide to its students a safe, secure and conducive learning environment. The institute envisions delivering holistic education that brings transformation of body, mind, and spirit. Along with achieving academic excellence, the aim is to nurture a sense of responsibility, gender sensitivity, and environmental

sustainability. Most of all it is the objective of the College to develop an optimistic outlook among students towards life. In order to meet its vision and mission, the institute follows a decentralized decision-making process. Meetings with teaching and non-teaching staff are conducted by the Principal to strengthen the organization. Measures such as the preparation of the academic calendar, weekly-time tables, constitution of various committees are done at the beginning of each academic year. Classes are taken regularly as per the approved timetable. Efforts are made to identify academically weak students as well as those who are economically disadvantaged, to help them by providing them with extra tutorials, course books, scholarships, etc. Apart from academics, community and extension service are integrated with the curriculum as extended opportunities to help, serve and learn. Field trips, outreach programs, village camps, and blood donation camps make the students aware of their social responsibility and commitments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the smooth functioning of the administration, a participatory, inclusive, and decentralized approach is adopted by the institution. At the beginning of the academic session, staff members are made part of various committees in order to accomplish a variety of works and responsibilities. Regular meetings with the conveners of these committees are conducted by the Principal. The college also has a Students' Council to connect with the students, and a Parent Teachers' Association to give the parents a platform to put forth their suggestions for the betterment of the establishment. The alumnae of the college also contribute to the growth of the College through the Old Students' Association. All these committees work in tandem with each other to bring out the best for the institute and the students. The IQAC of the college convenes regular meetings in order to prepare multi-level plans of action to schedule academic, as well as co-curricular activities throughout the year. The IQAC also works constructively on the suggestions and feedback it receives from the PTA, CSCA, OSA, and other committees of the college, and puts forth recommendations for upgrading facilities and infrastructure. This participatory management amongst various committees and the IQAC ensures a conducive learning environment with state-of-the-art facilities as well as a quality and holistic education for the students.

File Description	Documents
------------------	-----------

Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective/strategic plan of college includes various components like:

- Purchase of online software to upgrade and facilitate the process of admission.
- Continuation of best practices such as plantation of trees by various clubs of the college.
- Organize workshops for faculty and students of the college.
- Organize induction program for students of the first year.
- Observe various days of national and international importance for educating and motivating students.
- Organize activities that promote physical, mental, and spiritual wellbeing among students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gdcnb.org/wp-content/uploads/2021/12/4.4.2.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute works as per the policies laid down by the government of Himachal Pradesh. The recruitments, transfers, and promotions (procedures and policies) of staff are directly controlled by the Department of Higher Education, Govt. of Himachal Pradesh and the institution does not have any authority in this regard. The Director of Higher Education and the Principal of the college serve as an official link between the government and the working of the College. The funds allocated by the government are appropriately utilised for strengthening infrastructure and facilities. The Principal along with the College Advisory Committee which includes the senior members of the teaching staff as well as the IQAC

discuss and chalk out plans for the strategic implementation of national and state-level policies for higher education. They also work tirelessly for the development of the college by prospective planning and meticulous implementation of the work plan. The NSS, R&R, RRC, Eco-Club, Literary Society, Yoga Club, Mountaineering Club, and societies of various departments along with the CSCA enable student participation and help in maintaining a conducive environment for the all-round development of the students. Since the administrative setup of the College is democratic, a robust feedback and grievance redressal mechanism has been established in the form of Grievance Redressal Cell where students can express their grievances without reserve.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://gdcnb.org/wp-content/uploads/2021/12/4.4.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In the present scenario, updating knowledge and skill is not only desirable but also imperative to face the challenges of this constantly changing world. Keeping this in view the College administration ensures and encourages the participation of members of the teaching faculty in international, national, conferences, seminars, workshops, orientations and refresher courses. A supportive environment is provided to the staff to pursue research and publish their work in international and national journals. As learning is a lifelong

process, the faculty members are also encouraged to take up membership of various national, state and local level research and scientific bodies. As for the non-teaching staff, training in computers and software management are provided as per administrative requirements. Apart from measures taken for academic and career enhancement of the staff, many welfare measures have been adopted by the institution as per the guidelines of the government. These include provisions of study/duty/academic/special leave given to attend conferences/seminars/ workshops and pursue higher studies, provision of maternity/paternity leave for all the regular employees of the institution, retirement benefits like gratuity, leave encashment and other benefits upon their superannuation, medical reimbursement for all categories of staff etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
------------------	-----------

Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The H.P.P.S.C. appoints assistant professors in various disciplines through the Principal Secretary, Higher Education, Government of Himachal Pradesh. On behalf of the Director, Higher Education, the college administration keeps a vigil on the professional behaviour and attitude of the members of the teaching as well as the non-teaching staff. As per the guidelines laid down by the UGC and the government of Himachal Pradesh, the achievements of the teaching staff are monitored and evaluated through the Annual Confidential Report and Performance Appraisal System. These Appraisal reports are submitted to the Principal and are further reviewed for career enhancement and other purposes by the higher authorities. The staffs receives their salary grades and other emoluments/remunerations as per UGC pay commission recommendation adopted by the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds allocated by the State government for the development of the institution are appropriately expended and details of the expenditure are maintained by the College. The received funds are put under various heads for their optimum utilisation. For ensuring the proper accounting of these funds and other financial matters, a robust internal accounting mechanism has been put in place by the institution. The Principal and the Bursar of the College supervise all the accounting for receipts and payments done during each academic year. The payment of salaries of the staff is made through the Government Treasury after the approval of the Treasury Officer. The Local Audit Department of the Government of Himachal Pradesh conducts a thorough audit of the students fund at regular intervals and submits its report to the higher authorities. The College ensures settlement of audit objections raised by the auditors of the Local Audit Department by producing supportive documents or by making necessary recoveries. Requisition for various articles for the College is done through GEM and online mode of payment is adopted to ensure transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
------------------	-----------

Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, Govt. College, Nagrota Bagwan is fully funded by the government of Himachal Pradesh. Thus the college does not have any Resource Mobilisation Policy of its own. The college collects various types of funds from the students every year as per the instructions from the government of Himachal Pradesh and the Himachal Pradesh University like AF, Building Fund, practical fund, etc. The college has also received a total of Rs. 2.00 crores for infrastructural development and Rs. 2.95 lakh equity initiative grants from the government of India under RUSA since 2014. The college collects a sum of Rs. 200/- per year in the PTA fund from each student of the college. All these funds are utilised for various types of activities conducted during each session as per the rules laid down by the Government of Himachal Pradesh and the Himachal Pradesh University for the welfare of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of the College plays a vital role in the planning and implementation of various academic and co-curricular activities of the college. It also serves as an advisory body and proposes necessary measure for improvement and enhancement of infrastructural facilities. The following decisions were taken by the IQAC for quality enhancement of the college:

- Purchase of online software to upgrade and facilitate the process of admission.

- Continuation of best practices such as plantation of trees by various clubs of the college.
- Organise workshops for faculty and students of the college.
- Organise induction program students of first year.
- Observe various days of national and international importance for educating and motivating students.
- Organise activities that promote physical, mental and spiritual wellbeing among students.

File Description	Documents
Paste link for additional information	http://gdcnb.org/wp-content/uploads/2021/09/IQAC-2019-20-meeting.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In order to ensure quality education to the students, the institution regularly reviews its teaching-learning process. The Principal and the IQAC conduct meetings to prepare an Academic Calendar to schedule all curricular and co-curricular activities of the institution. Meetings are also held between the Principal and the Heads of various departments in order to constantly review and improve the teaching-learning process. For making the learning experience more holistic for the students, extension and extracurricular activities are integrated with the academic curriculum for the overall development of the students. With the intent of providing the students the latest means and modes of knowledge, the institution has taken measures to digitalise the library and provide the students with free internet access within the college campus. Students being the most important stakeholders in education, the teaching-learning methodologies adopted by the teachers are periodically evaluated through student feedback.

File Description	Documents
Paste link for additional information	http://gdcnb.org/wp-content/uploads/2021/09/IQAC-meeting-2020-21-2021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdcnb.org/wp-content/uploads/2022/01/6.5.3-Annual-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An important motive of this institution is to organize and execute various programs based on the promotion of gender equity. But due to the outbreak of the pandemic during this session, various activities that were planned for the session were suspended. To promote gender equity, the institution provides various facilities which are demarcated in the infrastructure itself. The facilities include:

1. Safety and Security
2. Counseling
3. Common Room

Safety and Security: This institution works strictly under the guidelines issued from time to time, about gender sensitivity. Following committees have been framed to manage these

issues in the best possible ways:

- Discipline Committee
- Anti-Ragging Committee
- Women Grievance and Redressal Cell

The purpose of constituting these committees is to maintain a cordial atmosphere within the campus. Further, the record pertaining to the safety and security of the students is supposed to be maintained by these committees. In order to restrict the entry of any unauthorized person in the college, a security guard remains at the main gate during working hours: CCTV cameras have been installed in and around the college campus at appropriate places to monitor the activities occurring around the campus.

Counselling: In order to promote gender sensitivity and career consciousness among the students, the Career Guidance Counseling and Placement Cell has been established in the college which works as per the requirements of the students. Despite the outbreak of the pandemic and the forced shutdown of the institution, various programs are conducted regarding gender sensitization from time to time in which prominent dignitaries are invited to deliver lectures pertaining to the same. Seminars on women's rights, legal issues and women empowerment are conducted in the college quite often. Due to the shutdown of the institute, these activities could not be organized. In order to mark and redress any grievance pertaining to women a special cell named Women Grievance Redressal Cell has been constituted which helps the students especially the girl students to feel free as well as secure. Another cell known as Gender Champion Cell has been formed to address the female issues and it has been functional in the past to have highlighted various issues related to gender.

Common Room: In order to provide independence to the girl students the institution has provided a separate common room for the girls keeping in view the safety of the girls. The common room is well equipped with adequate furniture and a proper lighting system. In case of any medical urgency, a Sick Room is also provided on campus for the student's welfare.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources

C. Any 2 of the above

of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. **Solid Waste Management:** The College has a proper solid waste management system. Specified dustbins have been installed on the college campus at appropriate places where such solid waste is collected and after this exercise, it is disposed off through a sanitary landfill and incineration method in the corner of the campus. Further, an incinerator has been installed in the girl's washroom for the appropriate method to dispose of used sanitary napkins. These methods have been proved the most fruitful being the simplest, practical and even time-saving.
2. **Liquid Waste Management:** As such liquid waste is minima at this location. Only in Chemistry Laboratory, there is little scope for this kind of waste that is destroyed chemically with utmost care and safety. As far as the normal liquid is concerned, a proper drainage system is functional in this institution.
3. **E-Waste Management:** As far as e-waste is concerned, a set procedure is adopted to dispose off such material in accordance with the guidelines of the government issued from time to time. A committee is constituted to identify such material, and as per the recommendations of the committee, such material is auctioned and whatever is left un-auctioned is destroyed through sanitary landfill or incineration method. As far as disposing off the non-functional desktops is concerned, still, no such issue has come to the forefront as all the Computers are almost new and in a good condition.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		B. Any 3 of the above	
File Description		Documents	
Geo tagged photographs / videos of the facilities		View File	
Any other relevant information		No File Uploaded	
7.1.5 - Green campus initiatives include			
7.1.5.1 - The institutional initiatives for greening the campus are as follows:		B. Any 3 of the above	
1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping			
File Description		Documents	
Geo tagged photos / videos of the facilities		View File	
Various policy documents / decisions circulated for implementation		View File	
Any other relevant documents		No File Uploaded	
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution			
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities		E. None of the above	
File Description		Documents	

Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	B. Any 3 of the above
--	-----------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes ample care of maintaining a conducive environment that promotes diverse cultures, regions as well as languages. Various programs are conducted at the institutional level, in order to promote these factors. To attain this purpose a special committee is framed titled 'Ek Bharat Shrestha Bharat. Further, this committee has taken the charge of inculcating in the students as well as the staff members the spirit of tolerance and harmony towards cultural, regional, linguistic, communal and socio-economic diversities. In the same context, the NSS Unit and Rovers and Rangers Unit of the institute have made substantial contributions resulting in the unification of the interest of the students thereby imparting complete harmony in the diverse groups that exist in the institute.

In accordance with this, a One Week State Level Workshop on the theme of Language, Culture and Society was organized by the department of English. Due to the offline mode of teaching the workshop was itself conducted on a virtual platform.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute is focused on making the students as well as its employees aware of their constitutional obligations that are comprised of values, rights, duties and responsibilities of citizens. Women Grievance and Redressal Cell of the institute take proper and timely initiatives to sensitize the students as well as employees on the above-mentioned grounds relating to constitutional obligations. The cell celebrated 8th March as International Women's Day thereby stressing women's values, rights, duties and responsibilities as rightful citizens. In this direction, a vital step that is taken is the installation of Boards with motivational thoughts pertaining to values, rights and responsibilities of the students who are supposed to be the responsible citizens of our country in near future.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As per the guidelines the institute considers that the celebration of national festivals like Independence Day, Republic Day forms a vital part in framing the personality of the young generations. This celebration further instils the feeling of patriotism in the students. The Rovers and rangers unit of the college was invited to participate in State Level Republic Day function. On Independence Day a special function is organized in the college premises with enthusiasm and patriotic fervour. Activities like March Past, Flag hoisting, cultural programs, speeches that remind us of great sacrifices made by the freedom fighters, cleaning of the campus are conducted. All the students and teachers also take oath in accordance with the Prime Minister's urge for Swachh Bharat Abhiyan.

Anniversaries of the great Indian personalities are celebrated by the college as a mark of honour and to instil a sense of work culture in the students. DrRadhakrishnanPillai's birth anniversary is celebrated with a lot of enthusiasm and zeal every year by the students of all departments in the form of Teachers' Day. Birth anniversaries of Swami Vivekananda and Mahatma Gandhi are also celebrated in the college with utmost participation and keen interest. On such occasions, prominent personalities are also invited to interact with the students and motivate them for their future.

All the above-mentioned activities are in the regular planner of the institute which makes the celebration of each one of them mandatory. But due to the online mode of teaching during the entire session of these activities could not be celebrated on the virtual platform.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE OF PRACTICE: To Arrange Interdisciplinary Subject Classes

OBJECTIVES OF PRACTICE: The objective of this practice is to acquaint the students with all the subjects irrespective of their major subjects. The students will learn cross-cutting interdisciplinary topics of other subjects from other faculty members and will also clarify their doubts if any from them.

THE CONTEXT: Through this practice, the students of all subjects get an opportunity to know other subjects and as well as subject teachers. This practice will prepare the students for various competitive examinations. The inter-departmental counselling session will also help the students to cope with their day to day problems especially related to the job market, employability and placement opportunities.

METHODOLOGY ADOPTED: A very fine methodology is adopted to execute this practice. For example, the teachers of Humanities will go into Science classes and vice versa. The teacher is supposed to teach his own subject and it is a curtain-raiser for the students of other subjects.

PROBLEMS AND RESOURCES REQUIRED:

This practice does not face any problem as it is the internal arrangement of teachers to hold such classes. The students too are taking been interest in this practice.

2. TITLE OF PRACTICE: E-participation

OBJECTIVES OF PRACTICE: The objective of this participation and practice is to train the students in online education which is actually a pre-requisite in this Covid-19 pandemic.

THE CONTEXT: The students had not much familiar with this online education and through this practice; they were trained for such kind of education.

THE PRACTICE: Through this practice, the classes, as well as seminars, are conducted and even assignments are given. The students are educated about different online education platforms such as Google Meet, Cisco Webex, Zoom meetings etc.

METHODOLOGY ADOPTED: Different e-platforms for taking online classes, sending assignments, doing online college activities like Covid-19 awareness programmes are conducted through online platforms in students have taken an immense interest.

PROBLEMS AND RESOURCES REQUIRED:

This practice has a minor problem as few students are from very poor backgrounds and cannot afford costly Smartphone's in which all these web applications are compatible.

File Description	Documents
Best practices in the Institutional website	http://gdcnb.org/wp-content/uploads/2022/01/7.2-Best-Practices-2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The students of the institution are from a rural background and they cut a sorry figure in the area of communication. The area remains a huge stumbling block in the way of their success. The college decided to take communication classes and even resource persons are invited for motivating the students. The language teachers go to different classes to teach the tricks of communication to the students. Even the students are brought to the class for lectures on their favourite topics of choice. This practice is removing the hesitation of the students in communication. Interestingly, the students are taking a lot of interest in such lectures of communication and they have started becoming more confident after attending such lectures. Such lectures are given to the students of all streams and even the people from media are invited to train the students in the art of communication. This practice will certainly remove all the barriers of Communication faced by the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following future plan of action for the academic session 2021-22 has been planned as follows:

1. The Institution has planned to start new courses like Basic computer course, Courses in Foreign languages and Tally with GST in commerce in the session 2021-22
2. Planning to purchase a complete set of weightlifting, treadmill and cross-trainer.
3. The college ground will be covered by iron fencing so that trees planted in the ground could be protected.
4. Planning to repair and upgrade cement floored stage having a roof for organizing various cultural activities
5. Botanical garden will be constructed in the college.
6. Due to the COVID19 pandemic and lack of awareness among the students the online admission process undergraduate and postgraduate classes could not be fully implemented in this academic session. It will be fully implemented in the next session.
7. Each department to conduct online induction programmes and interactive sessions with the newly admitted students.
8. Preparation of academic calendar for the session 2021-22 regarding departmental activities, extension activities, examination and vacation schedule orientation programmes for academic excellence.
9. To introduce new professional courses like BBA and BCA.
10. In view of the covid-19 pandemic and nationwide lockdown situation, sensitization programmes
and covid awareness campaigns to be organized.
11. In order to overcome lockdown limitations imposed by covid 19, departments have to move from conventional teaching to online teaching mode, the platform has been provided to the teachers for their smooth online teaching process.
12. NSS, Rover's rangers, Eco club to continue with environmental awareness drive to maintain a clean environment.
13. Installation of solar lights on the college premises.