

GOVT. COLLEGE, NAGROTA BAGWAN
(“*UTKRISTH MAHAVIDYALAYA*”)



(A NAAC ACCREDITED GRADE ‘B’ COLLEGE)



PROSPECTUS-CUM-HANDBOOK OF INFORMATION
2022-23

From the Principal's Desk...



Dear Students,

Higher education is a significant stepping stone towards realizing one's aspirations. It opens the doors of more specialized knowledge and a wider spectrum of careers, and gives the learners the opportunity to choose their mission in life. We, at Govt. College, Nagrota Bagwan, offer a broad curriculum and a range of opportunities for all our students to achieve excellence in academic, creative, social, cultural, sporting and community endeavours. With the motto “Asato Ma Sadgamaya, Tamso Ma Jyotirgamaya”, our college inspires both students and teachers to attain true, universal and constructive knowledge in the world.

With professionally competent faculty members, spacious library, extensive campus, well equipped computer labs, sports facility and a host of extracurricular activities, we are committed to work for the overall development of the students by channelizing their energy. The College strives to impart holistic education and believes in the overall development of our dear students. The college provides a liberal, lively and competitive environment enabling the students to craft their success.

Students, we believe, are our most valued assets. A dedicated team of our teachers monitor and mentor young students to help them imbibe attributes, skills and capabilities to achieve their cherished goals. I am positive that in times to come, we will make steady progress in this rewarding journey of teaching and learning. I welcome the students to commence their journey with dreams and passion. I hope that with a clear focus, tenacity and receptivity to growth and learning, our students will excel in creating an empowered nation.

Jai Hind!

Dr. Ashok Kumar Chaudhary

Principal

About Govt. College, Nagrota Bagwan



Government College, Nagrota Bagwan is situated in the foot hills of snow-capped Dhauladhar mountain range and was established in 2006 to cater to the educational needs of the students of the hill state. It has a sprawling campus and a well-designed building spread over approximately 100 Kanals area. It is affiliated to Himachal Pradesh University, Shimla and offers courses in Humanities, Basic Sciences and Commerce at the undergraduate level and in English, Commerce and Mathematics at the postgraduate level.

The primary objective of the institution is to enable the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects. Academic excellence through the use of the state-of-the art educational techniques, personality development and social orientation of the students are the primary focus areas of the institution. Government College, Nagrota Bagwan therefore strives to inculcate a strong foundation of ethical principles in the students and make them academically excellent by acquiring global competencies with the help of technology. We also ensure all-round development of their personality so that they evolve into mentally and physically mature individuals who are ready to face the vicissitudes of life with optimism, courage and confidence.

The college has been continuously growing under the efforts of enthusiastic and hardworking team of 28 faculty members. The total strength of students in Humanities, Commerce, Science and M.A/M.Com/M.Sc. (English, Commerce & Mathematics) is currently 3150. The college possesses adequate infrastructure in terms of classrooms, library, science and computer laboratories, music rooms and a big playground for sports activities. The college commits itself to fulfil true mission of harnessing education for the upliftment of the socially and economically challenged sections of the society.

Principal: Dr. Ashok Kumar Chaudhary

Faculty of Art

Department of Economics

1	Ms. Sunita Sirmoria Katoch	Assistant Professor	M.A., M.Ed., M.Phil. (Eco.), MPhil (Edu),
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Department of English

1	Ms. Sapna Bakshi	Associate Professor	M.A., M.Phil
2	Ms. Salil Sagar	Assistant Professor	M.A. , SLET
3	Ms. Abhiyudita Gautam	Assistant Professor	M.A., SLET
4	Dr. Shelly Parul Bhadwal	Assistant Professor	M.A., M.Phil. Ph.D. NET, SLET
5	Ms. Monica Bhardwaj	Assistant Professor	M.A., M.Phil., NET

Department of Geography

1	Mr. Nikesh Sharma	Assistant Professor	M.A., M.Phil., NET
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Department of Hindi

1	Dr. Nidhi Sharma	Assistant Professor	M.A., Ph.D.
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Department of History

1	Ms. Poonam Sharma	Assistant Professor	M.A., M.Phil.
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Department of Music

1	Dr. Neeraj Gandhi	Assistant Professor (V)	M.A., M.Phil., Ph.D.
2	Ms. Vidya Mani	Assistant Professor (I)	----

Department of Physical Education

1	Mr. Rishi Dilwaria	Assistant Professor	M.A., M.Phil, SLET
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Department of Political Science

1	Ms. Rachana Thakur	Assistant Professor	M.A., M.Phil, NET
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Department of Sanskrit

1	Ms. Swaran Lata Sharma	Assistant Professor	M.A (Hindi, Skt), SLET
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Department of Sociology

1	Mr. Rajesh Sharma	Associate Professor	M.A., M.Phil.
2	-----	Vacant	---

Faculty of Science

Department of Botany

1	Ms. Nipunika Rana	Assistant Professor	M.Sc., M.Phil.
2	-----	Vacant	----

Department of Chemistry

1	Ms. Radhika Sharma	Associate Professor	MSc, MPhil
2	Dr. Kundan Sharma	Assistant Professor	MSc, MPhil, PhD, NET

Department of Mathematics

1	Dr. Balraj Singh Bandral	Associate Professor	M.Sc, M.Phil, PhD., NET
2	Dr. Ashish Ranjan	Assistant Professor	M.Sc, Ph.D.
3	Dr. Sanjeev Kumar	Assistant Professor	M.Sc. , PhD.

Department of Physics

1.	Mr. Sanjay Sharma	Associate Professor	M.Sc., SLET
2.	Dr. Manish Sharma	Assistant Professor	M.Sc, MTech, PhD

Department of Zoology

1.	Prof. Rajesh Kumar	Associate Professor	M.Sc., NET
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Department of Commerce

1	Dr. Madan Guleria	Associate Professor	M.Com, M.Phil, PhD
2	Dr. Manjit Singh	Assistant Professor	M.Com., PhD, SLET
3	Dr. Rajeev Kumar	Assistant Professor	M.Com, MPhil, PhD



Non-Teaching Staff Library Staff

1	Sh. Deep Raj	Librarian	M.Lib & Information Science
2	Sh. Manmohan Gopal Kaistha	Asst.Librarian	B.Lib., M.Sc.

Ministerial Staff

1	Sh.GurudevSingh	Superintendent	
2	---	Sr. Assistant	Vacant
3	---	JOA	Vacant
4	Ms.Nikita	Clerk	
5	Mr. Rishi Chaudhary	Computer Operator	
6	Mr. Sunny Chaudhary	Computer Operator	

Laboratory Staff

1	Sh. Sarwan Kumar	(SLA)
2	Sh. Ramesh Kumar	(SLA)
3	Mr. Bir Singh	(JLA)
4	Mr. Balbir Singh	(LA)
5	Mr. Prem Dass	(LA)
6	Mr. Joginder Singh	(LA)
7	Mr. Jatinder Singh	(LA)

Office Support Staff

1	Sh. Deep Raj	(Peon/Chowkidar)
2	Sh. Sunit Kumar	(Peon/Chowkidar)
3	Smt. Sushama Devi	(Peon)
4	Smt. Anita Devi	(Peon)
5	Smt. Kamla	(Peon)
6	Smt. Anita Devi	(Peon)



ADMISSION-CUM-REGISTRATION COMMITTEES

Coordinators Admission/ Registration Committee	
Mr. Rajesh Kumar (Department of Zoology)	Science
Mr. Rajesh Sharma (Department of Sociology)	Arts
Dr. Madan Guleria (Department of Commerce)	Commerce

ADMISSION/REGISTRATIONCOMMITTEE (UG)		
(ARTS STREAM)	(SCIENCE STREAM)	(COMMERCE STREAM)
Ms. Sapna Bakshi (Convener) Ms. Sunita Sirmoria Katoch Ms. Poonam Sharma Dr. Nidhi Sharma Ms. Rachna Thakur Mr. Rishi Dilwaria Ms. Monica Bhardwaj	Ms. Radhika Sharma (Convener) Mr. Sanjay Sharma Ms. Nipunika Rana Dr. Manish Sharma Dr. Ashish Ranjan Dr. Sanjeev Kumar Dr. Kundan Sharma	Dr. Manjit Singh (Convener) Dr. Rajeev Kumar

Note: All the major subject teachers shall verify the original documents of first year students and shall approve the online admission form.

ADMISSION/REGISTRATIONCOMMITTEE (PG)

M.COM.	M.A. (ENGLISH)	M.SC. (MATHEMATICS)
Dr. Madan Guleria (Convener) Dr. Manjit Singh Dr. Rajeev Kumar	Ms. Salil Sagar (Convener) Ms. Abhiyudita Gautam Dr. Shelly Parul Bhadwal Ms. Monica Bhardwaj	Dr. Balraj Singh Bandral (Convener) Dr. Ashish Ranjan Dr. Sanjeev Kumar

GENERAL ADMISSION RULES*

1. Admission will be strictly on fulfillment of eligibility conditions.
2. Any gap in academic career of an applicant must be supported by documentary evidence. (Attach Self Declaration)
3. Registration fee of Rs.50/- is to be paid to fill the online admission form.
4. **ONLINE APPLICATION FORM MUST BE FILLED PROPERLY, COMPLETE IN ALL RESPECTS AND SUBMITTED ALONG WITH THE FOLLOWING DOCUMENTS (WHEREVER NECESSARY):**
 - a) Self-attested copy of the character certificate from the institution last attended.
 - b) Self-attested copy of detailed marks-sheet of the previous examination passed.
 - c) Self-attested copy of matriculation examination/date of birth certificate.
 - d) Passport size photographs to be uploaded in the online application form
 - e) A passport size photograph of the parents / guardians to be uploaded in PTA membership form in online admission application. (*Guardian means only blood relation but not a student of this college*) *Only parents can be the members/office-bearer of PTA executive*)
 - f) Documentary proof be attached for SC/ST/ physically challenged, sportsperson (National Level only) or cultural activities.
 - g) Self-attested copy of H.P. Bonafide Certificate for Himachali girl students only to avail fee concession (tuition fee only)
 - h) A student must produce all original certificates at the time of document verification.
5. Rules for admission are subject to change as per the HPU notifications from time to time.
6. Admission of a student is liable to be cancelled if he/she furnishes incomplete / wrong/ false information for in case of concealment of facts. Disciplinary action will also be taken against such candidates.
7. Notwithstanding eligibility for admission, the Principal can refuse admission if the conduct of a student has not been up to the mark during the past years.
8. **Initially, all admissions will be provisional** (i.e. Subject to the approval by HP University).
9. Students seeking exemption from tuition fee for disability must attach an attested

copy of 40% disability certificate.

10. The Principal reserves the right to disallow or cancel any admission.
11. Admission will be according to latest HPU roster.
12. Inter institution migration (including from one college to another as well as from a college to the ICDEOL and Vice-versa) students will be allowed when no objection is obtained from both the relieving and receiving Institution (signed by their respective principals) to ascertain the subject combinations available in the college.

***IMPORTANT NOTE**

The directorate of Higher Education, Govt. of Himachal Pradesh issued in its letter no. EDN-H(8)-Misc.-L/(NEP-2020) dated 26.02.2020, regarding implementation of National Education Policy (NEP-2020) across all the colleges in the state. Since then, all the stakeholders across the state were preparing the policy documents for effective implementation of NEP-2020 from the academic session 2022-23. Therefore, it is pertinent to mention here that all the content mentioned in this prospectus-cum-handbook of information related to admission, syllabus, examination and scheme for CBCS etc. will be governed by the rules and regulation of NEP-2020 in the state (if implemented).

GENERAL ELIGIBILITY FOR ADMISSION IN UG COURSES

- The admission will be on the basis of the marks obtained in 10+2 or equivalent examination.
- The reservation of seats will be according to the instructions issued by the H.P. University, Shimla.
- The number of seats in each discipline / subject is limited. The candidate will be considered only if he/she is eligible for admission in that course.
- The candidate seeking admission in first year should choose his/her Discipline Specific Course (DSC-1) very carefully as he/she will be automatically allotted the SEC's of that discipline for the completion of degree with a specific subject.
- Age Limit: For the admission in the UG classes, the applicant must not be more than 23 years (25 years for girls) of age as on 01-07-2022 and must have not born earlier to 01-07-1999. However in case of over-age candidate, the Vice-Chancellor may allow age relaxation up to 6 months. In case of scheduled Caste/Scheduled tribe students, relaxation upto 3 years is allowed as per rules.

Bachelor of Arts (B.A. Pass Courses)

- i. 10+2 examination or an examination equivalent to a Board / University established by law in India with four written subjects (including English) with 33% marks.
- ii. Student seeking admission to B.A. 1st year with Mathematics as one of the subject of study, should have either 45% marks in aggregate or 45% marks in Mathematics at +2 level.

Bachelor of Commerce (B.Com. Pass Course)

- i. 10+2 examination or an examination equivalent thereto of a Board/University established by law in India with pass in four written subjects (including English) with 45% marks or 40% for those who have passed +2 examination under Commerce Group.
- ii. For admission to B.Com. Part-I, the minimum eligibility condition for girl students only shall be 33% marks in +2 examination under 10+2 of any recognized Board.
- iii. For arts and science stream, the candidate must have passed Maths / Economics as a compulsory subject at his/her 10+2 stage.

Bachelor of Science (B.Sc. Pass Course)

- i. 10+2 examination or an examination equivalent thereto of a Board/University established by law in India with pass in four written subjects (three Science elective subjects & one English) with 45% marks.

Important

- i. Regular candidate shall have to undergo the prescribed course of study in a college affiliated to the H.P. University for period not less than 3 academic years (and not more than 5 academic years), passed the examination prescribed and fulfill such conditions as have been prescribed there for.
- ii. For the degree (B.A. / B.Sc. / B.Com.) the student will have to cumulate a minimum of 132 successful credit hours of Course work for a bachelor's degree over a minimum of 3 years and maximum of 5 years from the date of admission. Provided that not more than 3 attempts will be allowed to pass a course.

CHOICE BASED CREDIT SYSTEM (CBCS)

The Himachal Pradesh University vide letter no. 2-1/2012 H.P.U (Academics) dated 4th June, 2016, has adopted the Choice Based Credit System in all the colleges of Himachal Pradesh. The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective / minor or skill based courses. The choice based credit system not only offers opportunities and avenues to learn core subjects but also exploring additional avenues of learning beyond the core subjects for holistic development of an individual.

Outline of Choice Based Credit System

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a core course.
2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline / subject of study or which provides an extended scope or which enables an exposure to some other discipline / subject / domain or nurtures the candidate's proficiency / skill is called an Elective Course.
3. **Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline / subject of study is referred to as Discipline Specific Elective. The University / Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline / subject of study)
4. **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline / subject, with an intention to seek exposure is called a Generic Elective.

Note: A core course offered in a discipline / subject may be treated as an elective by other discipline / subject and vice versa and such electives may also be referred to as Generic Elective.

5. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).
 - i) Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication (These courses are to be completed in first year).
 - ii) Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. (These courses are to be completed in second and third year).

SCHEME FOR CBCS IN B.A. (ANNUAL SYSTEM)

Year	Core Courses	Ability Enhancement Compulsory Course (AECC)(2)	Skill Enhancement Course (SEC)(2)	Discipline Specific Elective (DSE)(4)	Generic Elective GE(2)	Credits
1 st	DSC-1A DSC-1B DSC-2A DSC-2B ENG-1 HINDI-1/ SKT-1	ENGLISH HINDI SANSKRIT ENVIRONMENT	-	-	-	6x6=36 2x4=08 Total=44
2 nd	DSC-1C DSC-1D DSC-2C DSC-2D ENG-2 HINDI/SKT-2	-	SEC-1 SEC-2	-	-	6X6=36 2X4=08 Total=44
3 rd	-	-	SEC-3 SEC-4	DSE-1A DSE-1B DSE-2A\ DSE-2B	GE-1 GE-2	6x6=36 2x4=8 Total=44
Total Credits						132

Bachelor of Arts (B.A.-1st Year) Subject Combinations

Sr. No.	DSC-I	DSC-II
1.	English	Economics, Geography, History, Pol.Sc., Mathematics
2.	Hindi	Pol.Sc., Sociology, Phy. Edu., Music (V & I), Geography
3.	Sanskrit	Sociology, History, Pol. Sc., Music (V & I), Geography
4.	Pol. Science	Economics, Sanskrit, English, History
5.	Economics	English, Mathematics, Geography, Pol. Sc.
6.	Sociology	Hindi, History, Phy. Edu., Music (V & I)
7.	Geography	English, Economics, Mathematics, Sociology, Phy. Edu.
8.	History	Geography, Hindi, English, Sociology, Phy. Edu.
9.	Mathematics	Economics, Geography, Sociology
10.	Music (V & I)	Hindi, Sanskrit, Pol. Sc., Sociology, History, English
11.	Physical Edu.	Pol. Sc., History, Music (V & I), Hindi, Sanskrit,

Note: Students can choose any combination in DSC I and DSC II as given above. However allotment of subject will depend up on the availability of seats. In such case the subject will be allotted on the basis of merit.

SCHEME FOR CBCS IN B.Sc. (ANNUAL SYSTEM)

Year	Core Courses	Ability Enhancement Compulsory Course (AECC)(2)	Skill Enhancement Course (SEC)(2)	Discipline Specific Elective (DSE)(4)	Generic Elective GE(2)	Credits
1st	DSC-1A DSC-2A DSC-3A DSC-1B DSC-2B DSC-3B	ENVIRONMENT ENGLISH	-	-	-	6x6=36 2x4=08 Total=44
2nd	DSC-1C DSC-2C DSC-3C DSC-1D DSC-2D DSC-3D	-	SEC-1 SEC-2	-	-	6x6=36 2x4=08 Total=44
3rd	-	-	SEC- 3SEC-4	DSE-1A DSE-2A DSE-3A DSE-1B DSE-2B DSE-3B		6x6=36 2x4=8 Total=44
Total Credits						132

B.Sc.-1st Year **(SUBJECT COMBINATIONS)**

Sr. No.	DSC1	DSC2andDSC3
1.	Chemistry	Botany, Zoology
2.	Chemistry	Physics, Maths
3.	Botany	Chemistry, Zoology
4.	Zoology	Chemistry, Botany
5.	Physics	Chemistry, Maths
6.	Maths	Physics, Chemistry

SCHEME FOR CBCS IN B.Com. (ANNUALSYSTEM)

Basic Structure: Distribution of Courses			
1.	Ability Enhancement Compulsory Courses(AECC)	2 papers of 4credits Hrs.each	Total credit hours(8)
2.	Skill Enhancement Elective course(SEC)	4 papers of 4credits Hrs. each	Total credit hours(16)
3.	Core courses	12 papers of 6 credits Hrs. each (5 lectures and 1 tutorial)	Total credit hours(72)
4.	Discipline Specific Elective(DSE)	4 papers of 6 credits Hrs. each (5 lectures and 1 tutorial)	Total credit hours(24)
5.	Generic Elective(GE)	2 papers of 6credits Hrs. each (5 lectures and 1 tutorial)	Total credit hours(12)
Total Credits			132

Note:

For practical lab based papers:

- Core course papers, there shall be 2 classes for theory and 1 practical paper per week per 20 students in the practical lab and one period for tutorial (per group)
- DSE papers, there shall be 2 classes for theory, 2 practical periods per week per group of 20 students in the practical lab
- SEC papers, there shall be 2 classes for theory, one/two practical periods per week per group in the practical lab
- For other core and elective courses, there shall be 3 theory classes. There will be one period for tutorial per group.
- Environment Science is compulsory for all students of BA, B.Sc and B.Com. First Year.

CONTINUOUS COMPREHENSIVE ASSESSMENT(CCA)

AND EVALUATION

All courses (Core, Elective and Ability enhancement) involve an evaluation system of students that has the following two components:-

- A) **Continuous Comprehensive Assessment (CCA)** accounting for 30% of the final grade that a student gets in a course; and
- B) **Annual Examination** accounting for the remaining 70% of the final grade that the student gets in a course.

NOTE: A student will have to pass both components (i.e. CCA& AE) separately to become eligible to be declared successful in a course.

- A) **Continuous Comprehensive Assessment (CCA):** This would have the following components:

- I) **Classroom Attendance:** Each student will have to attend a minimum of 75% Lectures Tutorials / Practicals. A student having less than 75% attendance will not be allowed to appear in the Annual Examination.

- ◆ Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
 - ◆ Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
 - ◆ Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below.

Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows:

- | | |
|------------------------------|----------|
| I) $\geq 75\%$ and $< 80\%$ | =3 marks |
| II) $\geq 80\%$ and $< 90\%$ | =4 marks |
| III) $\geq 90\%$ | =5 marks |

II) Mid-Term Test: There will be one mid-term test to be conducted approximately when 2/3 of the syllabus has been covered. This mid-term test will be for 15 marks.

III) Seminar/Assignment: The remaining 10 marks of the CCA will be awarded on the basis of the seminar/assignments.

B) Annual Examination

The remaining 70% of the final grade of the student in a course will be on the basis of an End Annual Examination that will be of three hours duration and will be covering the whole syllabus of the course. Annual Examination of all the streams will be in the month of March/April.

- ◆ A candidate who does not pass the examination in any course(s) (or due to some reason is not able to appear in the annual examination, other conditions being fulfilled, and so is considered as 'Fail'), shall be permitted to appear in such failed course(s) in the supplementary examination to be held in the following October/November or March/April/May as the case may be.
- ◆ If a student is not permitted to appear in the annual examination due to shortage of attendance beyond the exemption limit ($< 50\%$ attendance) shall be deemed to have 'dropped' the course. However, such candidates, on his/her written request to be made immediately, can be permitted to redo the missed courses after completing the rest of the programme or whenever the course is offered subsequently. This redoing would mean complete course including CCA and annual examination.



UGC (CBCS) COURSE TITLE WITH CODE

BACHELOR OF COMMERCE (B.COM)	
COURSE CODE	COURSE TITLE
FIRST YEAR	
BC 1.1	Financial Accounting (Core)
BC 1.2	Business Organization and Management (Core)
BC 1.3	Business Law (Core) Common with B.Com. Hon's. BCH-1.2
BC 1.4	Business Statistics and Mathematics (Core)
SECOND YEAR	
BC 2.1	Company Law (Core)
BC 2.2	Income Tax Law and Practice (Core)
BC 2.3	Computer Applications in Business (SEC-1)
BC 2.4	Corporate Accounting (Core)
BC 2.5	Cost Accounting (Core)
BC 2.6	E-Commerce (SEC-2)
THIRD YEAR	
BC 3.1(a)	Human Resource Management (DSE-1)
BC 3.1(b)	Principles of Marketing (DSE-1)
BC 3.1(c)	Corporate Governance and Auditing (DSE-1)
BC 3.2 (a)	Fundamentals of Financial Management (DSE-2)
BC 3.2 (b)	Goods and Services Tax (GST) (DSE-2)
BC 3.3	Entrepreneurship (SEC-3)
BC 3.4	Principles of Micro Economics (GE-1)
BC 3.5 (a)	Corporate Tax Planning (DSE-3)
BC 3.5 (b)	Banking and Insurance (DSE-3)
BC 3.5 (c)	Management Accounting (DSE-3)
BC 3.5 (d)	Computerised Accounting System (DSE-3)
BC 3.6 (a)	International Business (DSE-4)
BC 3.6 (b)	Office Management and Secretarial Practice (DSE-4)
BC 3.6 (c)	Fundamentals of Investment (DSE-4)

BC 3.6(d)	Consumer Protection (DSE-4)
BC 3.7	Personal Selling and Salesmanship (SEC-4)
BC 3.8	Indian Economy (GE-2)

BACHELOR OF SCIENCE (B.Sc.)

COURSE CODE	COURSE TITLE
BSC CHEMISTRY	
FIRST YEAR	
CHEM 101 TH	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons (Core)
CHEM 102 TH	States of Matter, Chemical Kinetics & Functional Organic Chemistry (Core)
SECOND YEAR	
CHEM 201 TH	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry (Core)
CHEM 202 TH	Chemistry of Main Group Elements, Chemical Energetics and Equilibria (Core)
CHEM 203 TH	Basic Analytical Chemistry (SEC-2)
CHEM 204 TH	Fuel Chemistry & Chemistry of Cosmetics & Perfumes (SEC-2)
THIRD YEAR	
CHEM 301 TH	Polynuclear Hydrocarbons, Dyes, Heterocyclic Compounds and Spectroscopy (UV, IR, NMR) (DSE-2A)
CHEM 302 TH	Industrial Chemistry and Environment (DSE-2A)
CHEM 303 TH	Quantum Chemistry, Molecular Spectroscopy & Photochemistry (DSE-2A)
CHEM 304 TH	Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids & Bases (DSE-2B)
CHEM 305 TH	Polymer Chemistry (DSE-2B)
CHEM 306 TH	Molecules of life (DSE-2B)
CHEM 307TH	Chemical Technology & Society and Business Skills for Chemistry (SEC-4)
CHEM 308 TH	Pesticide Chemistry & Pharmaceutical Chemistry (SEC-4)

BSC PHYSICS	
FIRST YEAR	
PHYS 101TH	Mechanics (Core)
PHYS 102TH	Electricity, Magnetism and EMT (Core)
SECOND YEAR	
PHYS 201 TH	Statistical and Thermal Physics (DSC 1C)
PHYS 202 TH	Wave and Optics (DSC 1D)
PHYS 203 TH	Physics Workshop Skills (SEC-1)
PHYS 204 TH	Computational Physics (SEC-1)
PHYS 205 TH	Electrical Circuits and Network Skills (SEC1/SEC2)
PHYS 206 TH	Basic Instrumentation Skills (SEC-2)
THIRD YEAR	
PHYS 301 TH	Elements of Modern Physics (DSE-1A)
PHYS 302 TH	Solid State Physics and Electronics (DSE-1A)
PHYS 303 TH	Astronomy and Astrophysics (DSE-1A)
PHYS 304 TH	Nuclear and Particle Physics (DSE-1B)
PHYS 305 TH	Quantum Mechanics (DSE-1B)
PHYS 306 TH	Physics of Devices and Instruments (DSE-1B)
PHYS 307 TH	Radiation Safety (SEC-3)
PHYS 308 TH	Applied Optics (SEC-3)
PHYS 309 TH	Weather Forecasting (SEC-4)
PHYS 310 TH	Renewable Energy and Energy Harvesting (SEC-4)
BSC BOTANY	
FIRST YEAR	
BOTA 101	Biodiversity (Microbes,Algae, Fungi and Archgoniate) (Core)
BOTA 102	Plant Ecology and Taxonomy (Core)
SECOND YEAR	
BOTA 201	Paper III: Plant Anatomy and Embryology (DSC-IA)
BOTA 202	Paper IV: Plant Physiology and Metabolism (DSC-IB)

BOTA 203	Biofertilizers (SEC-I)
BOTA 204	Gardening and Floriculture (SEC-II)
THIRD YEAR	
BOTA 301	Economic Botany & Biotechnology (DSE-1A)
BOTA 302	Analytical Techniques in Plant Sciences (DSE-1A)
BOTA 303	Cell and Molecular Biology (DSE-1B)
BOTA 304	Bioinformatics (DSE-1B)
BOTA 305	Genetics and Plant Breeding (DSE-1B)
BOTA 306	Medicinal Botany and Ethnobotany (SEC-I)
BOTA 307	Mushroom Cultivation (SEC-II)
BSC ZOOLOGY	
FIRST YEAR	
ZOOL 101 TH	Animal Diversity (Core)
ZOOL 102 TH	Comparative Anatomy and Developmental Biology of Vertebrates (Core)
SECOND YEAR	
ZOOL 201 TH	Physiology and Biochemistry (DSC IC)
ZOOL 202 TH	Genetics and Evolutionary Biology (DSC-ID)
ZOOL 203 TH	Medical Diagnostics (SEC-I)
ZOOL 204 TH	Apiculture (SEC-II)
THIRD YEAR	
ZOOL 301 (A) TH	Applied Zoology (DSE-IA)
ZOOL 301 (B) TH	Animal Biotechnology (DSE-IA)
ZOOL 301 (C) TH	Aquatic Biology (DSE-IA)
ZOOL 302 (A) TH	Insect, Vector and Diseases (DSE-IB)
ZOOL 302 (B) TH	Immunology (DSE-IB)
ZOOL 302 (C) TH	Reproductive Biology (DSE-IB)
ZOOL 303 TH	Sericulture (SEC-III)
ZOOL 304 (A) TH	Aquarium Fish Keeping (SEC-IV)
ZOOL 304 (B) TH	Research Methodology (SEC-IV)

BACHELOR OF ARTS (BA)

COURSE CODE	COURSE TITLE
BA ENGLISH	
FIRST YEAR	
ENG CE 101	English -1 Core (Compulsory) for B.A. and B.Com.
ENG DSC102	English Literature-1 (Essays, Stories and Poems)
ENG DSC103	English Literature-2 (Poems, Short Stories and Essays)
ENG AECC 104	Writing Skills (AECC-2)
SECOND YEAR	
ENG CE 201	English-2 (Core) (Compulsory)
ENG DSC202	British Literature:(Play and Novel) (Core/GE-3 For Honour's) (DSC-1C)
ENG DSC203	Literary Cross Currents (GE-4 for Honour's) (DSC-1D)
ENG AECC/SEC 204	Creative Writing, Book And Media Reviews (AECC/SEC-1) (Common With ENG HON'S204)
ENG AECC/SEC-205	Translation Studies and Principles of Translation (Basic Concepts and Readings) (Core)(Common With ENG HON'S205)
THIRD YEAR	
ENG AECC/SEC 301	Technical Writing (AECC/SEC-3)
ENG AECC/SEC 302	Business Communication (AECC/SEC-4)
ENG DSE 303	Soft Skills (DSE-1A)
ENG DSE 304	Academic Writing and Composition (DSE-1B)
ENG GE 305	Literature from Himachal (GE-1)
ENG GE 306	Contemporary India: Women and Empowerment (GE-2)
BA ECONOMICS	
FIRST YEAR	
ECONA 101	Principles of Microeconomics-I (Core)
ECONA 102	Principles of Microeconomics-II (Core)

SECOND YEAR	
ECONA 201	Principles of Macroeconomics-I (Core)
ECONA 202	Principles of Macroeconomics-II (Core)
ECONA 203	Statistical Methods-I (SEC-I)
ECONA 204	Economics of Rural Development (SEC-2) Common With ECONHA207 (SEC-1)
ECONA 205	Statistical Methods-II (SEC-3)
ECONA 206	Demography (SEC-4) Common With ECONHA210 (SEC)
THIRD YEAR	
ECONA 301	India Economy (DSE-1)
ECONA 302	Economic History of India 1857-1947 (DSE-2)
ECONA 303	Economy of Himachal Pradesh (DSE-3)
ECONA 304	Basic Econometrics (DSE-4)
ECONA 305	Development Economics (DSE-5)
ECONA 306	International Economics (DSE-6)
ECONA 307	Mathematical Economics (DSE-7)
ECONA 308	Economic Systems (DSE-8)
ECONA 309	Research Methodology (SEC-5)
ECONA 310	Public Finance (SEC-6)
ECONA 311	Money and Banking (SEC-7)
ECONA 313	Economy of Himachal Pradesh (GEC-1)
ECONA 314	Indian Economy (GEC-2)
ECONA 315	Development Economics (GEC-3)
ECONA 316	Environmental Economics (GEC-4)
BA GEOGRAPHY	
FIRST YEAR	
GEOGP 101CC	Physical Geography (Core)
GEOGP 102CC	General Cartography (Core)
SECOND YEAR	
GEOGP 201CC	Human Geography (Core)
GEOGP 202CC	Environmental Geography (Core)

GEOGP 203SEC	Regional Planning and Development (SEC)
GEOGP 204SEC	Remote Sensing and GPS (SEC)
THIRD YEAR	
GEOGP 301 SEC	Geographic Information System (SEC)
GEOGP 302 SEC	Field Techniques and Survey based Project Report (SEC)
GEOGP 303 DSE	Geography of India (DSE)
GEOGP 303 2DSE	Economic Geography (DSE)
GEOGP 304 1DSE	Disaster Management (DSE)
GEOGP 304 2DSE	Geography of Tourism (DSE)
GEOGP 305 GEI	Disaster Risk Reducation (GE-1)
GEOGP 306 GE2	Sustainability and Development (GE-2)
BA HINDI	
FIRST YEAR	
HIND 101	PryojanMulak Hindi (Core) (For B.A./B.Com.
HIND 102	Hindi Sahitya ka Itihas. (Core)
HIND 103	Madhyakalin Hindi Kavita (Core)
HIND 104	Hindi Bhasha Aur Samprekshan (AECC)
SECOND YEAR	
HIND 201	Anivaraya Hindi 'Rachna Punj ' (Core) (Compulsory)
HIND 202	Aadhunik Hindi Kavita (Core) (DSC-1C)
HIND 203	Hindi Gadhya Sahitaya(Core) (DSC-1D)
HIND 204	Karyalayee Hindi (SEC-1)
HIND 205	Hindi Bhasha Shikshan (SEC-1)
THIRD YEAR	
HIND 301	Rang Aalekh Evam Rangmanch (SEC-3)
HIND 302	Bhasha Computing (SEC-3)
HIND 303	Chalchitr Lekhan(SEC-4)
HIND 304	Samachar Sankalan Aur Lekhan(SEC-4)
HIND 305	Lok Sahitya(DSE-1A)

HIND 306	Chhaya dottar Hindi Kavita (DSE-1B)
HIND 307	Aadhunik Bhartiya Sahitya (GE-1)
HIND 308	Sarjnatmak lekhan ke vividh kshetra (GE-2)
BA HISTORY	
FIRST YEAR	
HIST(A) 101	History of India from the Earliest Times up to 300 CE (DSC-IA)
HIST(A) 102	History of India C. 300 - 1206 (DSC-IB)
SECOND YEAR	
HIST(A) 203	History of India, C.1206-1707 (DSC-1C)
HIST(A) 204	History of India, C.1707-1950 (DSC-1D)
HIST(A) 213	Historical Tourism (SEC-1)
HIST(A) 214	Understanding Heritage (SEC-II)
HIST(A) 215	An Introduction to Archaeology (SEC-III)
HIST(A) 216	Crafts and Artisans: Living Traditions (SEC-IV)
THIRD YEAR	
DSE-1A :HIST(A) 305	Modern and Contemporary World History-I:1871-1919 (DSE-IA)
DSE-1A :HIST(A) 306	Issues in World History-I (The Twentieth Century) (DSE-II)
DSE-1B :HIST(A) 307	Modern and Contemporary World History-II:1919-1992 (DSE-III)
DSE-1B :HIST(A) 308	Issues in World History-II (The Twentieth Century) (DSE-IV)
GE-I :HIST(A) 309	Women in Indian History (GE-1)
GE-I :HIST(A) 310	Social-Religious Reform Movements in India (19th and 20th Centuries) (GE-II)
GE-2 :HIST(A) 311	Environmental Issues in India (GE-III)
GE-2 :HIST(A) 312	History of Himachal Pradesh, 1815-1972 (GE-IV)
SEC-3 :HIST(A) 317	Indian History and Culture (SEC-V)
SEC-3 :HIST(A) 318	Museums and Archives (SEC-VI)
SEC-4 :HIST(A) 319	Introduction to Indian Art (SEC-VII)
SEC-4 :HIST(A) 320	Understanding Popular Culture (SEC-VIII)

BA/BSC MATHEMATICS	
FIRST YEAR	
MATH101TH	Differential Calculus (Core)
MATH102TH	Differential Equations (Core)
SECOND YEAR	
MATH201TH	Real Analysis (Core)
MATH202TH	Algebra (Core)
MATH307TH	Logic and Sets (SEC-1)
MATH308TH	Analytical Geometry (SEC-1)
MATH309TH	Integral Calculus (SEC-1)
MATH310TH	Vector Calculus (SEC-2)
MATH311TH	Boolean Algebra (SEC-2)
MATH312TH	Number Theory (SEC-2)
THIRD YEAR	
MATH301TH	Matrices (DSE-3A.1)
MATH302TH	Mechanics (DSE-3A.2)
MATH303TH	Linear Algebra (DSE-3A.3)
MATH304TH	Numerical Methods (DSE-3B.1)
MATH305TH	Complex Analysis (DSE-3B.2)
MATH306TH	Linear Programming (DSE-3B.3)
MATH313TH	Probability and Statistics (SEC-3.1)
MATH314TH	Mathematical Finance (SEC-3.2)
MATH315TH	Mathematical Modeling (SEC-3.3)
MATH316TH	Theory of Equation (SEC-4.1)
MATH317TH	Transporatation and Game Theory (SEC-4.2)
MATH318TH	Graph Theory (SEC-4.3)
MATH319TH	Portfolio Optimization (GE-1.1)
MATH320TH	Queuing and Reliability Theory (GE-1.2)
MATH321TH	Descriptive Statistics and Probability Theory (GE-2.1)
MATH322TH	Sample Surveys and Design of Experiments (GE-2.2)

BA MUSIC	
FIRST YEAR	
MUSA 101TH	Paper-I: Theory of Indian Music, Basic Principals of Indian Music & Biographics of Musicians, Composers and Musicologists (Core)
MUSA 103TH	Paper-I I :Theory of Indian Music (General) & Biographics of Musicians, Composers and Musicologists (Core)
SECOND YEAR	
MUSA 201TH	Paper-III:(Theory of Indian Music), Ancient Granthas & Contributions of Musicologists (DSC-1C)
MUSA 203TH	Paper-IV:(Theory of Indian Music), Medieval Granthas & Contributions of Musicians & Musicologists (DSC-1D)
THIRD YEAR	
MUSA 303TH	Theory of Indian Music and Study of ancient Granths and Ragas (DSE-1A)
MUSA 305TH	Theory of Indian Music and Ghrana Tradition (DSE-1B)
MUSA 307TH	Theory of Indian Music and Folk Music of Himachal Pradesh (GE-1)
BA POLITICAL SCIENCE	
FIRST YEAR	
POLS101	Paper-I: Introduction to Political Theory (DSC-IA)
POLS 102	Paper-II: Indian Government and Politics (DSC-IB)
SECOND YEAR	
DSC-1CPOLS 201	Comparative Government and Politics (DSC-1C)
DSC-1DPOLS 202	Introduction to International Relations (DSC-1D)
SEC-1-POLS 203	Legislative Support (SEC-1)
SEC-2-POLS 204	Public Opinion and Survey Research (SEC-2)
THIRD YEAR	
DSE-1A-POLS-301(A)	Themes in Comparative Political Theory (DSE-1A) Option-I
DSE-1A-POLS-301(B)	Administration and Public Policy: Concepts and Theories (DSE-1A) Option-II

DSE-1B-POLS-302(A)	Democracy and Governance (DSE-1B) Option-I
DSE-1B-POLS-302(B)	Understanding Globalization (DSE-1B) Option-II
SEC-3 POLS-303	Democratic Awareness Through Legal Literacy (SEC-3)
SEC-4 POLS-304	Conflict and Peace Building (SEC-4)
GE-I POLS-305	Society Economy and Politics in Himachal Pradesh (GE-1)
GE-2 POLS-306	Human Rights, Gender and Environment (GE-2)
BA PHYSICAL EDUCATION	
FIRST YEAR	
PED 101TH	Introduction to Physical Education (Core)
PED 102TH	Olympic Movement and Organisation of Tournaments (Core)
SECOND YEAR	
PED 201TH	Human Anatomy and Physiology (DSC-1C)
PED 202TH	Sports Psychology (DSC-1D)
PED 203TH	Sports Medicine, Physiotherapy and Rehabilitation (SEC-1)
PED 204TH	Sports Training (SEC-2)
THIRD YEAR	
PED 305TH	Recreation (DSE-IA)
PED 306TH	Kinesiology and Biomechanics (DSE-IA)
PED 307TH	Methods of Teaching in Physical Education (DSE-IB)
PED 308TH	Officiating and Coaching (DSE-IB)
PED 309TH	Health Education and Nutrition (GE-I)
PED 310TH	Yoga (GE-2)
BA SANSKRIT	
FIRST YEAR	
SKT- DSC-101	Sanskrit Kavya (Core)
SKT- DSC-102	Sanskrit Gadya Kavya (Core)
SKT- DSC-103	Niti Sahitya (Core)
SKT- DSC-104	Upnishad Shrimadbhagwat Gita Tatha Paninia Shiksha (AECC)

SECOND YEAR	
SKT- DSC-201	Sanskrit Natak (DSC-1C)
SKT- DSC-202	Sanskrit Vyakarn (DSC-1D)
SKT- DSC-203	Vyakarn Evam Sanyojan
SKT-AEEC/SEC-205	Ayurved ke Mool Sidhant.
SKT-AEEC/SEC-206	Sanskrit-Chand Evam Gaayan
THIRD YEAR	
SKT- DSE-301	Vyaktitv Vikaska Bhartiya Drishtikon(DSE-1A)
SKT- DSE-302	Sahityik Samalochana(DSE-1B)
SKT- GE-303	Patanjal Yogsutr(GE-1)
SKT- GE-304	Bhasha Vigyanke Mulbhoot Sidhant(GE-2)
SKT-AEEC-305	Bhartiya Rangshala(SEC-3)
SKT-AEEC-306	Bhartiya Vastushastr(SEC-4)
BA SOCIOLOGY	
FIRST YEAR	
SOCL-A101	Introduction to Sociology (Core)
SOCL-A102	Society in India (Core)
SECOND YEAR	
SOCL-A201	Sociological Theories (DSC-1C)
SOCL-A202	Methods of Sociological Enquiry (DSC-2C)
SOCL-A203	Techniques of Social Research (SEC-1)
SOCL-A204	Sociology of Environment (SEC-2)
THIRD YEAR	
SOCL-A301	Social Demography (SEC-3)
SOCL-A302	Theory and Practice of Development (SEC-4)
SOCL-A303	Religion and Society (DSE-1A) Option-I
SOCL-A304	Marriage, Family and Kinship (DSE-1A) Option-II
SOCL-A305	Social Stratification (DSE-2A) Option-I
SOCL-A306	Gender and Sexuality (DSE-2A) Option-II
SOCL-A307	Polity and Society in India (GE-1)
SOCL-A308	Economy and Society (GE-2)

P.G.PROGRAMME

The college is running M.A. classes in English, M.Com. and M.Sc. in Mathematics. The admission for these courses will be on the basis of entrance test to be conducted by the H.P. University. The number of seats in M.Com., MA (English) and M.Sc. (Mathematics) 60, 30 and 30, respectively. The merit is decided according to the latest HPU roster. Upper age limit is 26 years for the boys and 28 years for the girls (29 years in case of SC/ST boys and girls) as on 01-07-2022.

COURSE STRUCTURE **FOR POST GRADUATE DEGREE PROGRAMME**

<u>M.COM</u>	
1st Semester <ul style="list-style-type: none">• MC 1.1. Management & Organisational Behaviour• MC 1.2 Business Environment• MC 1.3 Managerial Economics• MC 1.4 Statistical Analysis for Decision Making• MC 1.5 Taxation Practices & Administration	2nd Semester <ul style="list-style-type: none">• MC 2.1 Corporate Financial Acctt.• MC 2.2 Financial Management• MC 2.3 Human Resource Management• MC 2.4 Marketing Management• MC 2.5 Financial Institution & Markets
3rd Semester <ul style="list-style-type: none">• MC 3.1 Computer Applications in Business• MC 3.2 Advance Cost Accounting• MC 3.3 Corporate Legal Framework• MC 3.4 Strategic Management• MC 3.5 Research Methodology	4th Semester <ul style="list-style-type: none">• MC 4.1 Advance Financial Management• MC 4.2 Security Analysis & Port - Folio Management• MC 4.3 Project Planning & Control• MC 4.4 Accounting for Managerial Decisions• MC 4.5 E-Commerce• MC 4.6 Project Reports & Viva-Voce/Corporate Governance & Business Ethics

M.A. (ENGLISH)	
1st Semester 1. History of English Literature from Chaucer to 1800 2. Poetry from Chaucer to Pope 3. Shakespeare & his Contemporaries 4. Nineteenth century fiction	2nd Semester 1. History of English Literature 2. 19th Century & 20th Centuries 3. Romantic & Victorian Poetry 4. Modern Fiction
3rd Semester 1. Growth & Structure of English Language 2. Literacy Criticism from Aristotle to T.S. Eliot 3. Modern British & American Poetry 4. Modern British Drama 5. World Fiction or African/ Australian/ Canadian Literature	4th Semester 1. Contemporary Literary Theory 2. Modern European Drama or American Drama 3. Indian Writing in English 4. Indian Writings in Translation/Literature & Gender/Native Writing

M.Sc. (Mathematics)	
1st Semester <ul style="list-style-type: none"> • M101 Real Analysis • M102 Advanced Algebra-I • M103 Ordinary Differential Equations • M104 Operations Research-I • M105 Fluid Dynamics 	2nd Semester <ul style="list-style-type: none"> • M201 Real Analysis-II • M202 Advanced Algebra – II • M203 Partial Differential Equations • M204 Classical Mechanics • M205 Solid Mechanics
3rd Semester <ul style="list-style-type: none"> • M301 Complex Analysis -I • M302 Topology • M303 Analytic Number Theory • M304 Operations Research-II • M305 Mathematical Statistics 	4th Semester <ul style="list-style-type: none"> • M401 Complex Analysis -II • M402 Functional Analysis • M403 Advanced Discrete Math. • M 404 Differential Geometry • M 405 Magneto Fluid Dynamics

FEE/ FUNDS/ FINES

- Every student must pay his/her dues on the dates notified from time to time.
- A student will have to pay dues on yearly basis at the time of admission.
- Failure to pay dues by due date will entail a fine of Rs.10/-per day
- In case of non-payment of dues, the name of the student will be struck off from the college rolls at the end of that month.
- Registration fee will not be charged from student migrating from another college if he/she is already registered with H.P.University. Other dues will have to be paid from the month of joining this institution, provided he/she has paid the dues in the college from which he/she has migrated.
- The name of a student will be struck off from the rolls of the college if he/she remains absent without leave continuously for seven days in any class/subject (Theory/Practical)
- Every student will have to produce no dues certificate from the fee clerk if he/she wants to leave the college.
- The Principal can expel a student from the college if he/she is found guilty of misconduct.
- The security deposit will lapse if a student does not apply for refund of security within one year of leaving the college.
- The fine imposed for absence has to be paid along with dues, while fine is imposed otherwise have to be deposited according to the dates decided by the college authorities.
- In case the name of the student is struck off, the re-admission is permissible within first 15days with a first re-admission fee of Rs. 100/- on a prescribed proforma. If a candidate fails to seek re-admission within first 15 days then he/she should seek re-admission upto 30 days, on payment of Rs.200/- second re-admission fee with the personal presence of parents/guardian. After 30 days from the date his/her name has been struck off, and there shall be no re-admission at any cost.

DETAILS OF FEE /FUNDS FOR B.A./B.Com/B.Sc.
(ANNUAL CHARGES)

CLASS	BOYS	GIRLS
BA 1ST YEAR	2369 (Practical fee extra)	1769 (Practical fee extra)
BA 2ND & 3RD YEAR	2029 (Practical fee extra)	1429 (Practical fee extra)
BSC 1ST YEAR (N.MED)	2849	2249
BSC 1ST YEAR (MED.)	3089	2489
BSC 2ND & 3RD YEAR (N.MED)	2509	1909
BSC 2ND & 3RD YEAR (MED)	2749	2149
BCOM 1ST YEAR	2549	1949
BCOM 2ND & 3RD YEAR	2209	1609

NOTE:

- The fee /fund structure is as approved by the Govt./University and is subject to changes as per notification issued by Govt./University from time to time.
- No tuition fee is charged from the Bonafide Himachali girl students.
- Students having more than 40% disability are entitled for full fee exemption.
- Contribution towards PTA fund Rs.200/-per student (at the time of admission)

FINE

- a) Absence for one period Rs.1/-
- b) Absence from a practical Rs.3/-
- c) Absence from House Examination Rs.10/-per paper.
- d) Absence in class test Rs.2/-per test.
- e) Late deposit of Library Books Rs.1/-per day.

RE-ADMISSIONFEE

1. First Time Rs.100/-
2. Second Time Rs.200/-

Important: No student will be re-admitted for the third time in a session.

CONDUCT & DISCIPLINE

The Principal can impose fine or suspend or even rusticate any student who is found guilty of any misconduct as listed below:

- (a) Any body found guilty of obscene writing on blackboards, wall or furniture.
- (b) Aimlessly loitering in the verandahs, making noise or attempt to disturb classes.
- (c) Smoking or taking drugs/alcohol etc. in the campus.
- (d) Any attempt to damage the furniture or other property in the campus.
- (e) Bringing outsiders to the campus or sitting unnecessarily in the campus.
- (f) Pasting any posters on the walls or notice board without Principal's permission.

(Any kind of indiscipline in the college campus will not be tolerated.)

- (g) Every student must always carry with him/her duly completed Identity Card which is issued to him/her at the time of admission. He/She must produce the Identity Card whenever demanded by any teacher or the Principal.
- (h) Parents/Guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college

LEAVE RULES

- 1) A student can proceed on leave with prior permission. For this he/she should fill in the leave forms to be supplied to the student @Rs.5/-per booklet at the time of admission.
- 2) Leave during House Examination/Class test will be sanctioned only by the Principal.
- 3) Long leave for sickness must be accompanied by a medical certificate.

RULES FOR RAGGING AND ANTI SOCIAL ACTIVITIES

This College is committed to a zero tolerance policy towards:

1. Ragging:

Ragging is a punishable offence. Ragging of all kind is strictly banned in the college campus. Anybody caught indulging in this evil exercise shall face penalty under the law. Act remotely suggestive of ragging should be reported to the college authorities/to the member of anti-ragging committee. A student who commits the offence of ragging shall be punishable with imprisonment for a term, which may

extend to three years or shall also be liable to a fine, which may extend to Rs.50,000 or both.

2. Crime against Women.
3. Consumption of Alcohol, Smoking, Chewing Tobacco, Gutka etc. in college premises.
4. Misconduct, Hooliganism in college premises.
5. Possession or use of firearms or any lethal weapon.
6. Possession or use of hallucinogenic drugs in the campus.

In case the applicant for admission is found to have indulged in ragging/indiscipline in the past or if it is noticed later that he has indulged in ragging, admission shall be refused to him/her or he/she shall be expelled from the institution forthwith

For Himachal Pradesh University Act, statutes and ordinances as amended till date log in to University website www.hpuniv.nic.in (Right to information-H.P. University Act & Ordinance Vol. I, II, III.)



SCHOLARSHIPS



A number of scholarships are available for the eligible and deserving students. Information regarding dates, eligibility conditions and procedure for applying for these scholarships will be notified on the college notice board from time to time. The students may apply online for these scholarships. The application should be duly attested/ verified by the competent authority and should be accompanied by the relevant Certificates of **Educational Qualification/ Income/ Category/ Domicile/ College Fee Receipt/ Aadhaar No. and Bank Account No., etc.**

State Sponsored Scholarship Schemes

1. IRDP Scholarship Scheme
2. HP University Scholarship
3. Kalpana Chawla Chhatravriti Yojana

Central Government Sponsored Scholarship Schemes

1. Post Matriculation Scholarships for SC/ST students
2. Post-Matric Scholarship Scheme to OBC students
3. Maharishi Balmiki Chattravriti Yojana
4. Post-Merit Scholarship Scheme for Students belonging to Minority Community
5. Post-Matric Scholarship for Students with Disabilities
6. Maulana Azad Scholarship for Girl Students
7. INBA Scholarship for NCC Students
8. INSPIRE Scholarship-for Science students

COLLEGE LIBRARY & TUTORIAL GROUPS



The college has spacious library, where students can study newspapers and books etc. in their free time.

Library Rules:

- A student must bring his/her library card to get the books issued in his/her name.
- Only two books are issued to a student at a time for a period of 14 days.
- Reference Books/ Dictionaries/ Newspapers/ Periodicals will not be issued.
- If the issued books are not returned by due date, fine at the rate of Rs.1 per book per day will be charged.
- In case of loss or damage of any issued book, it will either be replaced or its payment of the present cost will be accepted only with the permission of Principal.

IMPORTANT LIBRARY CARD

Library Card is an important document, a student must carry everyday. In case of loss of Card, an application to the Principal along with **payment of Rs 50/-duplicate library-Card** will be issued. Library Card should be collected from the Librarian as per schedule notified by the librarian.

CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

Education is a very broad term and goes beyond training of one's mind for acquiring textual knowledge. It is associated with other activities in order to bring about multi-dimensional development of the overall personality of a man. The college provides such opportunities to our students through many co-curricular and other activities that help them to develop a sound body and mind. Our college has many societies like Science Society, Social Science Society, Red Ribbon Club and Eco Club etc. Students are encouraged to join these societies as per their interest. Students can approach the in- charges of these societies for enrolment and participation in various activities conducted by them.

NATIONAL SERVICE SCHEME (NSS)

The College runs NSS program to inculcate the quality of leadership, social service and discipline, among the youth. The students who attend 240 hrs of social service and attend one special camp for 7 days, are given a special benefit of 2% marks at the time of admission to H.P. University Courses.



ROVERS AND RANGERS

The college runs Rovers & Rangers, aims to contribute to the development of the young people in achieving their full physical, intellectual, social and spiritual potentials as individuals.



EK BHARAT SHRESHTHA BHARAT

Ek Bharat Shreshtha Bharat committee has been constituted in the college as part of the Ek Bharat Shreshtha Bharat initiative by the Government of India to enhance interaction and promote mutual understanding between people of different states/UTs through the concept of state/UT pairing. The states carry out activities to promote a sustained and structured cultural connect in areas of language learning, culture, traditions and music, tourism and cuisine, sports and sharing of best practices. The states of Himachal Pradesh and Kerala have been paired under this program.

ECO CLUB

The Eco Club of the college works with an aim to spread awareness regarding the environment among the students. Tree plantation drives, awareness activities such as rallies, educational trips, quiz and poster making competitions, etc. are organised to sensitise the students towards environment related issues.



RED RIBBON CLUB

With the aim of spreading awareness about HIV and AIDS among students, the Government of India initiated the formation of Red Ribbon Clubs in schools and colleges. The primary objective of the club is to create awareness and to induce the spirit among youth to help and support people living with HIV/AIDS thereby reducing stigma and discrimination. The objective is to motivate youth and build their capacity as peer educators and agents of change. The club also promotes voluntary blood donation among youth.



COLLEGE MAGAZINE

The college publishes its own magazine “Baagwan” to unleash the creative potential of its students. Every section of the magazine is edited by a staff member and assisted by student editor.

CAREER GUIDANCE AND PLACEMENT CELL

The Career Guidance and Placement Cell guides the students for various career and job oriented opportunities. The Cell also arranges campus interviews of various multinational companies and organizes special lectures on Personality Development.



COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

The members of CSCA are elected as per the rules and regulation of H.P. University every year. The CSCA plays a pivotal role in organizing various, academic and co-curricular activities. Every year CSCA Cultural Meet is organized.



WOMEN GRIEVANCES & REDRESSAL CELL

This cell is especially established to take care of women grievances and their redressal. The students will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Principal of the College on a prescribed form and should clearly state in writing the reason(s) for the complaint / appeal. The appeal will be placed before the Grievance Redressal Committee (GRC), chaired by College Principal.



PARENT TEACHER'S ASSOCIATION (PTA)

There is a Parent Teacher's Association which plans and undertakes developmental works in the college. The PTA is run by the Executive Committee which is empowered to take all the decisions. During the previous session 2020-21, PTA played a significant role in the smooth functioning of the college.

IQAC CELL

The college had established IQAC cell for the Quality Assurance & Improvement in Teaching-Learning process. The IQAC through its proactive initiatives identifies the key strategic areas of focus through the development and monitoring the parameters for excellence in quality. The IQAC aims to engage student representatives in its constitution to facilitate direct inclusion of the student community in the broad policy framework of the college.

LINGUISTIC/ COMMERCE/ SOCIAL SCIENCE SOCIETY

Various societies have been formed in the college to encourage participation of students in events related to language skills, social work, marketing and management skills.

MOUNTAINEERING AND TREKKING CLUB

To tap the adventurous zeal of the youth the college has mountaineering and trekking club which organizes treks for students and motivates them to respect, protect and connect with nature.

YOGA, HEALTH AND FITNESS CLUB

The college has a Yoga, Health and Fitness Club to promote the importance of a healthy lifestyle among the students and faculty of the college. Regular activities such as yoga practice sessions, meditation sessions, and athletic activities are organized by the club to encourage an active lifestyle and to help students with stress and anxiety issues.



SELF-FINANCED COURSES



With the intent of developing entrepreneurial skills among the youth of the region as well as to cope with the growing demand of computer professionals at all levels, Govt. College, Nagrota Bagwan introduced undergraduate courses in Business Administration and Computer Application. These self-financed courses are under control of the college level Nagrota Educational Society for Professional Advancement (NESPA). The institute has well equipped classrooms and computer labs for the smooth functioning of these courses. Moreover, the college has well qualified and experienced staff to guide.

DEPARTMENT OF BUSINESS ADMINISTRATION

The department provides a three year degree program, split over six semesters. The course is specially designed to meet the challenges of rapidly changing business environment in the globalized world of today. The total number of seats in BBA is 60 (40 subsidized + 20 non-subsidized).

DEPARTMENT OF COMPUTER SCIENCE

The department provides a three year degree program, split over six semesters. The course aims to acquaint and equip the students with latest knowledge regarding the programming and coding, thus preparing them for the highly competitive professional world. The total number of seats in BCA is 60.

Academic Calendar 2022-2023

DATE	DAY	ACTIVITY
JULY 2022		
11-20 th	Monday	Submission of Admission Forms
21 st	Thursday	Display of 1 st Merit List
22-25 th	Friday	Fee Deposit
26 th	Tuesday	Display of Second Merit List
27-28 th	Wednesday	Fee Deposit
29-30 th	Friday	Orientation of 1 st year Students
AUGUST 2022		
1 st	Monday	Commencement of Regular Classes
15 th	Monday	Independence Day Celebration
SEPTEMBER 2022		
5 th	Monday	Teachers day Celebration
14 th	Wednesday	Hindi Diwas
OCTOBER 2022		
22-26 th	Saturday	Diwali Break
NOVEMBER 2022		
15 th	Tuesday	Mid-term Examination
DECEMBER 2022		
1 st	Thursday	Red Ribbon Day
JANUARY 2023		
1-4 th Feb. 2023	Sunday	Winter Vacations
FEBRUARY 2023		
6 th	Monday	College re-opens and Classes Commence
25 th	Saturday	Annual Sports Meet
28 th	Tuesday	Science Day
MARCH 2023		
11 th	Saturday	Annual Prize Distribution Function
15 th	Wednesday	Final Practical Examination
APRIL 2023		
15 th	Saturday	Final Examination Starts