



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVT. COLLEGE NAGROTA BAGWAN
Name of the head of the Institution	DR. ASHOK KUMAR CHAUDHARY
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01892251177
Mobile no.	9418122204
Registered Email	gcnagrotabagwan@gmail.com
Alternate Email	iqacgcnagrotabagwan@gmail.com
Address	GOVT. COLLEGE NAGROTA BAGWAN DISTT-KANGRA (H.P) 176047
City/Town	NAGROTA BAGWAN
State/UT	Himachal pradesh
Pincode	176047

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			DR. NARESH SHARMA																
Phone no/Alternate Phone no.			01892294118																
Mobile no.			9418045833																
Registered Email			iqacgcnagrotabagwan@gmail.com																
Alternate Email			gcnagrotabagwan@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://gdcnb.org/wp-content/uploads/2019/11/HPCOGN103180-2.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://gdcnb.org/wp-content/uploads/2021/10/Academic-calendar-2019-20.jpg-744x1024.jpeg																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.09</td> <td>2020</td> <td>08-Jan-2020</td> <td>07-Jan-2025</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.09	2020	08-Jan-2020	07-Jan-2025
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.09	2020	08-Jan-2020	07-Jan-2025														
6. Date of Establishment of IQAC			22-Jun-2018																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Poster making on Anti-Drug Addiction	13-Aug-2019 1	45
Malnutrition awareness Seminar	30-Sep-2019 1	94
Workshop on AIDS awareness, prevention and stigma towards AIDS	06-Dec-2019 1	100
Plantation Drive in College campus	22-Nov-2019 1	17
Workshop on Adolescent Issues	30-Sep-2019 1	118
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC Meetings with Principal, heads of departments and staff members for reviewing proper implementation of the academic calendar, maintenance of attendance registers, course plans, implementing the quality enhancement and extension activities of the college.

2. Monitoring of teaching learning process viz. reviewing the workload, preparing the timetable to be uploaded on the college website, lab manuals etc.

3. Upgradation of the college infrastructure i.e. installation of boxing ring, projectors, LED, whiteboards, Wifi facility for students and teachers across the campus and extension of seating capacity in the college library

4. Seminars, workshops, invited talks, special lectures interdisciplinary academic activities, tutorials, remedial classes, intercollege and intracollege curricular and cocurricular activities and field excursions trips were scheduled and organized throughout the year for overall development of the students.

5. Environmental awareness and Community Outreach Programmes were organized by the ECO club, NSS units Rover and Rangers throughout the year in a phased manner to inculcate the feeling of social and civic responsibility and to sensitize the students to their surroundings and social issues.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
IQAC Meetings with Principal, heads of the departments and staff members	Reviewing the proper implementation of the academic calendar, maintenance of attendance registers, course plans and implementing the quality enhancement extension activities of the college.
To organise PTA meetings	PTA meetings were organised on regular intervals for the coordination between parents and teachers and for the effective use of PTA fund for the college development activities
Library orientation to be organised for the newly admitted students	Library orientation was organised for the newly admitted students from 16th-21st September, 2019
To conduct mid-term tests	Midterm tests were conducted in November/December 2019 for Undergraduate classes.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

30-Nov-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	15-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution has a welldefined computer based Management Information System to manage Admissions. The Advanta Rapid ERP software is used for creating student database during admissions which includes information such as contact numbers, address, parents contact numbers of each student admitted in the college. The software keeps track of fee details, readmission etc. of the students. The salary details of the teaching and nonteaching staff is centrally managed by the eSalary management system of the HP Govt. The service details of all the employees are managed using centrally managed PMIS software. The General provident fund/Contributory Provident funds are uploaded on GPF/NPS portal on monthly basis. The college has a well equipped, WiFi enabled library with SOUL 2.0 and INFLIBNET software to access ebooks and ejournals. The college has one BSNL lease Line of 10 MBPS and 80 computers in different labs of the college.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The curriculum followed by the institution is designed and implemented by the Himachal Pradesh University Shimla. The college offers undergraduate (UG) courses in Humanities, Science and Commerce under CBCS system. Post-graduation courses in English, Mathematics and Commerce are also offered by the institution.
- Before the commencement of each academic session, a meeting of the Principal and the teaching staff members is held to discuss various strategies for effective implementation of the curriculum. The Principal receives active inputs regarding admission notification, annual activity calendar, prospectus and merit list as per the roster of the HP University. The information is further displayed on the notice boards for the students.
- All the heads of the departments meet at least twice a month to discuss issues like enrolments, assessments, subject combinations, coordination of time table and allotment of sections to avoid clashes between different subjects.
- For effective delivery of the curriculum, teachers use innovative as well as

traditional methods. For example, the department of English encourages usage of language lab so that students gain familiarity with the dynamics of good communication. Literary activities like debate, declamation, poetry recitation, etc. both in Hindi and English language are conducted to refine literary skills of the students and exhibit their creative spark by displaying thoughts, poetic quotes and biographies of eminent personalities on the wall magazine. • Field trips, workshops and exhibitions are organised regularly to give practical knowledge and exposure to the students like department of political science organises a visit to Tibetan Parliament every year. Students of Botany and Zoology organise trips to beehive centre, botanical gardens and department of Commerce take students on Industrial visits etc. • Along with the lecture methods, ICT tools like projectors, smart boards and computers are used for presentation. The Commerce department trains students in accounting and business techniques by effectively using computers. The college is well equipped with smart class rooms, audio-visual and other ICT facilities which are extensively used by the teachers in their teaching-learning process to make teaching effective. Interactive teaching methods are promoted through students involvement in group discussion, quizzes and seminars etc. • The Department of Geography uses charts, slides and other visual aids to show terrain variations, ocean and land features to the students. It has a well-equipped laboratory with binoculars, topographical maps, satellite imagery, GPS to show geographical features etc. • IQAC plays a crucial role in maintaining an academic atmosphere in the college. The committee comprises of senior faculty members who provide guidance for the betterment of the college. • To enhance professional competence of the teachers they are encouraged to attend seminars, conferences, orientations refresher courses and other training programs.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	NIL	Nil
BSc	NIL	Nil
BA	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	Nil
BSc	NIL	Nil
BCom	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NIL	Nill
BSc	NIL	Nill
BCom	NIL	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has an efficient mechanism to collect feedback from the main stakeholders i.e. students, parents and teachers to assess the relevance viz. syllabi, availability of study material, quality of delivery system, infrastructural facilities etc. The main objective of the feedback was to assess the suitability of the courses, its usefulness, quality of delivery and transparency of evaluation system, so that any modification can be made to improve the quality of education and its relevance in the present time. The sample study was being conducted the relevant information was collected from the teachers and parents concerned. A well-structured questionnaire was framed to collect the data from all the stakeholders which was edited, tabulated and analyzed. Percentages of the various scales of opinion, i.e. excellent, very good, good, average and poor were worked out and presented in tabular form. A suggestion box is installed outside the principal's office to share ideas, feedback, and suggestions for the continuous quality improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	777	850	777
BCom	Nill	212	329	212
BSc	Nill	514	580	514

MA	English	30	24	24
MCom	Commerce	60	96	60
MSc	Mathematics	30	61	30
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2630	209	18	Nil	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	27	125	2	3	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system aims to ensure overall development and to provide the right guidance to each and every student of the institution. A teacher-mentor is assigned to the groups of about hundred students with an objective to develop the teacher-student relationship, to monitor the students' attendance and discipline for improving their academic career. Students are mentored at least once a month to counsel them on any issues being faced by them and make them feel confident about improving their quality of life. The mentor's role is that of a trusted adviser, guiding students in their academic pursuits and promoting their emotional, intellectual, and psychological development. The mentor-mentee record in this regard is maintained for every student, containing their personal and academic data. This process aims at character building, personality, and spiritual development for a healthy relationship with family, friends, and society.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2839	28	1:101

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	28	1	Nil	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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	international level		bodies
2019	NIL	Nill	NIL
2020	NIL	Nill	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	Commerce	4th Sem	19/10/2020	24/02/2021
MSc	Maths	4th Sem	03/10/2020	27/01/2021
MA	English	4th Sem	12/10/2020	08/03/2021
BSc	Nill	3rd Year	01/09/2020	15/10/2020
BCom	Nill	3rd Year	27/08/2020	15/10/2020
BA	Nill	3rd Year	01/09/2020	15/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the HP University so it follows the process specified by the university and adheres to the schedule specified. No change can be initiated at the local level. Our college has adopted the system of evaluation to assess the teaching and learning process through marks obtained in mid-term tests, assignment/seminar, practical examinations, and other academic performances. In addition to this, the regularity of the students in the class is assessed by their attendance for which they are given internal assessment out of five marks. The students who participate in co-curricular activities are also judged through various competitions that are held in the college. It helps to groom all round personality of the students and is beneficial for talent hunt in the College. The internal assessment of the students is based on the performances in the class tests, assignments, and attendance which constitute 30 of the total marks. Basic eligibility for the evaluation process is made known to the students by the college website, notice boards and class room counseling. Continuous assessment report for all courses is displayed in respective departments. The marks obtained, evaluation process and methods are communicated to all the students by the staff. The evaluation is transparent in the sense that the students are intimated of their performance in the house examination, attendance and assignments by the teachers well in time in their respective classrooms/notice boards. An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by the College at the beginning of each academic session in consultation with Himachal Pradesh University Shimla. The calendar is prepared by combined efforts of IQAC, Head of the departments, in-charges of various clubs and societies and the Principal. The idea behind this is to plan

the timeline of each academic and extra-curricular activity through the academic session. The students and the staff are informed through official notice and the soft copy is being uploaded on the college website. The academic calender includes workshops, conferences, guest lectures and talks organized by different societies, NSS, Eco club and Rover Rangers. It also includes parent-teacher meeting, mid-term exam dates and vacation schedule. The schedules are planned to facilitate effective and efficient implementation of curricula and to evaluate the learning outcomes of the students continuously at regular intervals.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcnb.org/program-specific-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	479	158	32.98
Nill	BSc	Nill	237	106	44.72
Nill	BCom	Nill	133	87	65.41
Nill	MA	English	3	3	100
Nill	MCom	Commerce	60	60	100
Nill	MSc	Mathematics	Nill	Nill	0

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcnb.org/wp-content/uploads/2021/11/students-feedback-forms.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	4	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rojgar Mela	Govt College Nagrota Bagwan/Dept of Higher Education	5	434
Educational Tour	Dept of Geography/State Mines Khaniara/ Seismology Lab Dharamshala	2	25
Cleanliness drive	ECO Club/ NSS/ Rover Rangers	5	250
Social service camp during Junior Women boxing championshipSlogan Writing on Female feticide	Rovers Rangers	2	17
NSS Camp	NSS	8	50
Educational Tour	Dept of English/Divya Himachal Press	2	70
One Day Workshop	Govt College Nagrota Bagwan/Gulmarg Chandigarh/ GNA Phagwara	5	220
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Painting Competition	First Prize	Cap. vikram Batra Govt College Palampur	1
Debate/Declamation Competition	Second Prize	Cap. vikram Batra Govt College Palampur	1
Clay Modeling	First Prize	HPU Youth festival at Govt	1

		College Haripur (Manali)	
Collage making	Third Prize	HPU Youth festival at Govt College Haripur (Manali)	1
Painting Competition	Consolation Prize	HPU Youth festival at Govt College Haripur (Manali)	1
HPU Inter-college Taekwondo Championship	Silver Medal	HPU Shimla	1
HPU Inter-college Boxing Championship	Bronze Medal	HPU Shimla	7
Himalayan Club Taekwondo Championship	Bronze Medal	Himalayan Club	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	GC Nagrota bagwan	7 day Camp (College)	2	50
Northern Inter-University Youth Fest	GNDU Amritsar	Clay Modeling	1	1
Rovers Rangers	Rovers Rangers	State level moot -2019	1	10
Rovers Rangers (Jharkhand)	DTC Madinagar (Jharkhand)	National Tribal Rover Rangers meet	Nill	4
Rovers Rangers	Rovers Rangers	Sate Level youth forum for Rovers Rangers	Nill	2
Disaster management	DMA (Disaster management Authority)	SAMARTH-2019	Nill	15
Red Ribbon Club	Red Ribbon Club with Health Department, Kangra	State Level Workshop in Association with Health Department	6	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15.95	15.95

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	SOUL 2.0 LE	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5346	2872173	699	379415	6045	3251588
Reference Books	145	166750	Nill	Nill	145	166750
Journals	4	6300	Nill	Nill	4	6300
Library Automation	1	35000	Nill	Nill	1	35000
Others(s pecify)	1372	398643	Nill	Nill	1372	398643
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	80	1	3	1	1	5	16	10	0
Added	0	0	2	1	0	5	0	0	0
Total	80	1	5	2	1	10	16	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
3.79	3.79	15.72	15.72

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college conducts an annual stock checking exercise in which the available equipments/facilities in different laboratories and books in the library are physically checked and verified. Various committees of faculty members along with ministerial and support staff conduct this work. Damaged articles and books are identified and recommended for writing off. New equipment and books are procured on the demand of the concerned teacher in charge after due recommendation by the library committee and the purchase committee of the college. All codal formalities pertaining to purchase and disposal of old equipment and books as laid down in the store and purchase rules of the state Government are rigorously followed in this regard. Perspective plan for future growth and development of the college is discussed and approved at the meeting of the college advisory committee and PTA body and different developmental tasks are then assigned to concerned committees like building committee, campus development committee, library committee etc. The technical and fabrication support is sought from the state public works departments and the state electricity board, wherever required. Funds and grants for developmental activities are sought from the state Government.

<http://gdcnb.org/wp-content/uploads/2021/12/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Concession Freeships	30	75000
Financial Support from Other Sources			
a) National	Centrally sponsored Post-Matric scholarship scheme for OBC/SC/S T/IRDP/Kalpana Chawla Students	72	447600
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Tally with GST	16/07/2019	140	Him Technology Distribution Group
Digital English Language Lab	01/07/2019	150	Coempt Eduteck Pvt. Ltd.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2019	Career Counselling	370	370	35	29

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	BA (English)	English	GC Nagrota Bagwan	M.A English
2019	11	Bsc (Maths)	Maths	GC Nagrota Bagwan	MSc Maths
2019	4	BSc (Botany)	Botany	MCM DAV kangra	MSc (Botany)
2020	29	BCom	Commerce	GC Nagrota Bagwan	MCom

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
HPU Inter-College Women Boxing Championship	State	120
HP State Junior Boxing	State	150

Inter college Boxing
Championship

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active Student Council(CSCA) nominated from meritorious students, NSS volunteers, Rovers Rangers, different clubs and societies of the college. The nominated student council is headed by the President, vice-president, Secretaries and class representatives. Besides helping in maintaining the proper discipline and decorum in the college, all the academic as well as co-curricular activities of the college are organized by the Student Council under the guidance of the teacher in-charge. The Student Council is also a part of the organizing team for seminars and sports activities organized by different departments. Through activities of the various Clubs and Societies the council works to promote leadership, human relations, cultural values, respect for rules and general welfare of the college and the community thereby having a positive impact on the society. The requisite platform is made available to the young, nominated representatives for voicing their opinion and display their leadership qualities. This is mutually beneficial to the students and college authorities who can utilize their ideas and support in improving the environment and functioning of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has an OSA (Old Students Association) which was formed on 22nd December,2018 . The need for such a platform was felt for the active participation of old students for the development of the institution. It was felt that by creating such an association the institution would get a good feedback from the alumni to be incorporated for the betterment of the college. The OSA is an integral link for the college with the evolving needs of market and industry. The members of the OSA are a source of inspiration to the students who look up to their life trajectories for their future aspirations. Since the association has been formed recently no financial support has been received from them, however meetings are held with OSA for the regular feedback and suggestions for the overall development of the college.

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

2700

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has made its decision-making more participative by involving staff and other stakeholders. This has brought considerable efficiency, transparency, accountability, and responsiveness in the college functioning. i) Participative decision making with Staff: There is a College Advisory committee in which all the important decisions regarding the functioning of the college are taken. ii) The College has constituted committees like Anti Ragging Committee, Women grievance Redressal Cell, NAAC committee, Complaint Box, College Societies, RUSA Committee, Library Committee etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The students have to appear for the term end/end semester examination conducted by the university. The answer scripts are evaluated by the teachers appointed by the University in the different evaluation centers through the table marking system. Supplementary and re-appear examinations are held simultaneously for the students who have not been able to pass in the previous terms examination. This is another way to provide an opportunity for the students to improve and assess the students performance for the second time. Our college has adopted the system of evaluation to assess the teaching and learning process through marks obtained in midterm tests, internal assessment, practical examinations, and other academic performances. Basic eligibility for the evaluation process is made known to the students by the college website, notice boards and class room counseling. Continuous assessment report for all courses is displayed in respective departments. The marks obtained are shown to the students and the evaluation process and methods are communicated to all the students by the staff.
Curriculum Development	The curriculum followed by the institution is designed and implemented by the Himachal Pradesh University

(HPU). The curriculum has been regularly upgraded to remain responsive to the changing needs. UGC based CBCS was implemented in 2016, with further introduction of skill enhancement courses which are subject specific. New CBCS of UGC caters to the global and national needs of the students. The Generic Elective Courses (GEC's) are also offered in each subject that are designed to cater to the regional and local needs of the students in the present time. The annual system was introduced in place of semester system of UGC (CBCS) in the academic session 2018-19. IQAC along with Academic Coordinators of the college plan and design the academic calendar in the beginning of the new session. This is made available to all the stakeholders on the website and displayed on the notice board. The suggestions for improvement in the form of feedback are invited from all the stakeholders namely students, alumni, and parents to improve the teaching learning experience.

Teaching and Learning

When a new academic session begins, departmental orientation programmes are held to familiarize the new students to the campus, available facilities, and infrastructure. The timetable committee holds meetings with Head of the various departments to decide the workload and time table. The timetable so prepared is uploaded on the website and is also displayed on the notice board.

Seminars, Workshops, Invited Talks, Special Lectures, Presentations, Inter-Disciplinary Academic Activities, Tutorials, Remedial Classes and Field Trips are organized regularly for the in-depth understanding of the subject. Audio-Visual resources/smart classes are used for effective teaching. Technology assisted language lab is a value addition for the English Department. PTA meetings are held at regular intervals. Special days (like National Science Day, Kargil Diwas, Youth Day, Independence Day, Hindi Diwas, Teachers' Day, Yoga Day etc.) are celebrated. Students are encouraged to use library, seminar room and internet facilities.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a well-stocked library, Wi-Fi and online search

catalogue of books through SOUL 2.0 software. For purchasing new books for the library, the titles of the books are recommended by the faculty which is purchased by the library on the approved of the Library Advisory Committee. The library has 6045 textbooks, 145 reference books, 1491 general books, 768 gifted books, subscription of 15 magazines and 12 newspapers, 4 computers, 1 printers and photocopying machine.

Human Resource Management

1. A Grievance Redressal Cell has been constituted in the college with the Principal as the Chairman to address the problems of both the students and the staff. The overall objective of the cell is to uphold the dignity of the institution by ensuring a congenial atmosphere and by promoting a healthy student-teacher relationship.

2. Students are encouraged to express their grievance freely and frankly. Since the majority of the students are girls, special care is taken in avoiding gender discrimination at any stage.

3. Complaint/Suggestion boxes have been installed and contact numbers of the concerned teachers are also displayed for the convenience of the students.

4. Staff meetings are held regularly where with mutual discussions and consultations action plan for the academic session is prepared which is finally executed by the IQAC and college Advisory committee.

5. Well-equipped Gymnasium and sports facilities are available for the students and staff for both physical and mental development.

6. The feedback is collected from the stakeholders such as students, parents, on regular basis for implementing course correction if required.

Admission of Students

In the admission process, the college follows the rules and regulations framed by the Himachal Pradesh University Shimla. Following an inclusive admission policy, the college welcomes students from diverse backgrounds and the reservation of seats for SC/ST/Sports/Cultural and PH categories is as per the rules of the Himachal Pradesh University Shimla. The students can purchase the college prospectus containing the necessary information related to the details of

courses/programmes offered by the college, requisite documents to be submitted, fee structure, rules and regulations etc. from the college counter. The admission form can be submitted along with requisite fee at the fee counter.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Government e-market (GeM) portal is used to purchase all the necessary equipments.
Finance and Accounts	e-salary software centrally governed by HP Government
Administration	e-HRMS/PMIS software centrally governed by HP Government
Student Admission and Support	Advanta rapid (e-admission) software to control the admission process and to manage their personal record.
Examination	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
2019	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nill	Nill	Nill	Nill
2020	NIL	NIL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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Short Term Course on Research Methodology	1	20/08/2019	27/08/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is a provision for both internal and external audit. Internal audit is conducted by a local audit department (LAD) who checks each voucher, reconciles it with bank statement, finalises the statement and issues the utilization certificate. External audit is conducted by the office of Himachal Pradesh Accountant General where books of account are audited along with relevant office record. The objections raised by audit are settled and the record is maintained accordingly updated.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Varoius committees formed by the Head of the Institution
Administrative	Yes	Office of the Accountant General (AG) Govt of Himachal Pradesh	Yes	Local Audit Department (LAD), Govt of HP

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA has been formed in the college, with the President as an elected member from the parent of the students. PTA members actively participate in meetings organized by the college. The PTA has helped:

- The PTA has instituted awards and prizes for the students from the PTA fund to encourage student participation in academic as well as extra-curricular activities.
- The expenditure on guest lectures for M.Com and M.Sc. (Mathematics) is borne by PTA.

6.5.3 – Development programmes for support staff (at least three)

- Orientation Programs were conducted for the support staff at the commencement of new session.
- The college advisory committee regularly interacts with the support staff to address the grievances. In the need of financial hardship, the financial assistance is provided to support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college has taken the following initiatives as per the recommendations of the NAAC peer team in First Cycle:

1. Paperless administration need to be encouraged- As per the recommendation, the college has started fully online admission process to escalate the eco-friendly practice.
2. Alumni association should be more active: The college has started working with alumni's of the college on social media by creating alumni Whats app's group to keep in regular contact with them, as their valuable suggestion through feedback's are important for the development of the college.
3. Perspective plan of the college: The institution is doing tireless efforts to bring the students of rural background to a certain level and inspiring them to prepare for competitive examination.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Poster Making on Anti-drug Addiction	13/08/2019	13/08/2019	13/08/2019	45
2019	Workshop on Adolescent issues	30/09/2019	30/09/2019	30/09/2019	118
2019	Malnutrition awareness Seminar	30/09/2019	30/09/2019	30/09/2019	94
2019	Workshop on AIDS awareness, prevention and stigma	06/12/2019	06/12/2019	06/12/2019	100

	towards AIDS				
2019	Plantation Drive in College campus	22/11/2019	22/11/2019	22/11/2019	17
2019	Cleanliness Drive	17/08/2019	17/08/2019	17/08/2019	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Senstization	05/11/2019	05/11/2019	19	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The NSS, rover ranger units and eco club of the college have taken the following initiatives for Environmental Consciousness and Sustainability/Alternate Energy: (i) Tree plantation drives are conducted time to time. (ii) Door to door Plastic free campaign. (iii) An awareness rally under Swachh Bharat Abhiyan (iv) Waste management and segregation of waste into biodegradable and non-biodegradable waste, (v) A poster making competition on the topic "Clean India mission",

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Physical facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2019	1	1	04/09/2019	1	Cleanliness drive at Shiv Temple Hatwas	Environment Sustainability	13
2019	1	1	22/11/2021	1	Plantation Drive in College Campus	Promote green technology	19
2019	1	1	06/12/2019	1	Workshop on AIDS awareness, prevention and stigma towards AIDS	Awareness about AIDS	110
2020	1	1	22/03/2020	1	Workshop and slogan writing regarding prevention and treatment of TB	Awareness about Tuberculosis	40
2019	1	1	29/07/2019	1	Drug De-addiction	Awareness about Drug De-addiction	176
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	The Principal and all the staff members of the college ensure regularity and punctuality of the students for the classes, maintenance of silence in the corridors and in areas where classes are held. Every student must carry with him/her duly completed identity card inside the college premises. The parents are requested to remain in

touch with the Principal and the teachers regarding the progress of their wards in the college. The principal can impose fine or suspend or even rusticate any student if found guilty of any misconduct as listed below: 1. Any acts of ragging in or around the campus 2. Anybody found guilty of obscene writing on blackboard, walls or furniture 3. Smoking or taking drug, alcohols etc. inside the college campus 4. Bringing outsiders to the campus or sitting unnecessarily in the campus 5. It is mandatory for students to have 75 percentage (minimum) attendances as stipulated by the H.P. University.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Poster Making on Anti-drug Addiction	13/08/2019	13/08/2019	45
Sensitizing the youth regarding HIV prevention	16/08/2019	16/08/2019	40
Cleanliness drive at Shiv Temple Hatwas	04/09/2019	04/09/2019	12
Workshop on Adolescent issues	30/09/2019	30/09/2019	75
Clean India, Fit India	02/10/2019	02/10/2019	52
Hindi Pakhwara	02/09/2019	14/09/2019	120
Rashtriya Ekta Diwas	31/10/2019	31/10/2019	56

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Campus Beautification Committee collaborates with students to beautify campus by planting ornamental plants. The college also conducts cleanliness drives from time to time that are also promoted under "Swachh Bharat Abhiyan". • Ban on the use of plastic in the campus • The rainwater harvesting system in the institution is a step towards conserving every drop of water • Swachhta Pakhwada organized by NSS society of the college for fifteen days in the month

of August • Promoting environmental awareness through activities like Afforestation, slogan writing and poster making competitions etc

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The two best practices of the institution includes: 1. Practice of plantation for greener environment. 2. Student Welfare Fund for the Economically Weaker Students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcnb.org/wp-content/uploads/2021/12/Best-Practices-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The students of this institution are completely from rural background and lack exposure in all the walks of life. Extra efforts are required to bring them at respectable level. They need extra motivation and exposure. The institution is doing tireless efforts to bring them to a certain level and inspiring them for competitive examinations. Various lectures are being delivered by various experts from different fields to make them eligible match in this competitive world. They are also being engaged in the various activities which is providing them various platforms to display their hidden talents.

Provide the weblink of the institution

<http://gdcnb.org/wp-content/uploads/2021/12/7.3.1.-Institution-distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

The following future plan of action for the academic session 2020-21 has been planned as follows: 1. Planning for online admission for undergraduate and post graduate classes 2. Each department to conduct online induction programmes and interactive sessions with the newly admitted students. 3. Preparation of academic calendar for the session 2020-21 regarding departmental activities, extension activities, examination and vacation schedule orientation programmes for academic excellence. 4. To introduce new professional courses like BBA and BCA. 5. In view of covid-19 pandemic and nationwide lockdown situation, sensitization programmes and covid awareness campaigns to be organized. 6. In order to overcome lockdown limitations imposed by covid 19, departments have to move from conventional teaching to online teaching mode, platform has been provided to the teachers for their smooth online teaching process. 7. NSS, Rovers rangers, Eco club to continue with environmental awareness drive to maintain a clean environment. 8. Departments to conduct webinars for quality teaching learning enrichment 9. To establish 'Ek Bharat Sreshtha Bharat' club under the initiative taken by the Government of India to promote culture, traditional language and student exchange programmes.